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horizonpublichealth.org

HORIZON COMMUNITY HEALTH BOARD
Virtual Meeting—see instructions below
Meeting Based out of Douglas County Services Center—Horizon Public Health Office
Monday, December 14, 2020
9:00 a.m.
AGENDA

Instructions:

HPH will be executing a virtual board meeting under MN Statute 13D.021.

Join Zoom Meeting

<https://zoom.us/j/98485014149?pwd=RFVETkR2QTVtNUUyT0E2aWUwRmlTZz09>

Dial in: 1-312-626-6799

Meeting ID: 984 8501 4149

Passcode: 474 035

- 9:00 a.m. Call to Order
- 9:01 a.m. Approve agenda—roll call vote
Approve minutes of November 9, 2020 Horizon Public Health Board meeting—roll call vote
- 9:05 a.m. Ann Stehn, Administrator Performance Review Summary: Personnel Committee—roll call vote
- 9:10 a.m. Community Health Board At-Large Representatives: Deb Hengel and Dennis Thompson nominations from Douglas and Grant Counties for two positions for 2021-2022 term: roll call vote
- 9:15 a.m. Horizon Public Health Plan Extensions: Strategic Plan, Workforce Development Plan and Performance Management/Quality Improvement Plan through 2021: Ann Stehn—roll call vote
- 9:25 a.m. Evidence Based Family Home Visiting Grant Update: Kayla Nelson, Supervisor
- 9:35 a.m. Reception Contracts for 2021 and forward: Greta Siegel
- 9:45 a.m. COVID-19 Situation and Response: Ann Stehn
- 10:00 a.m. Personnel:
 - Alyssa Jacobson, Case Manager, resignation effective January 4, 2021 and permission to fill full-time replacement position—roll call vote
 - Personnel Committee Recommendations (12/4/20 Meeting): Personnel Committee—roll call vote if indicated
- 10:10 a.m. Financial Issues:
 - Approve payment of warrants November 2020—roll call vote
 - Review YTD Asset Summary Listing: Treasurer Ennen—roll call vote

Douglas County
809 Elm Street Suite 1200
Alexandria, MN 56308
320.763.6018
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Grant County
10 1st Street NW
Elbow Lake, MN 56531
218.685.8295
218.685.6714 fax

Pope County
211 E Minnesota Avenue Suite 100
Glenwood, MN 56334
320.634.7822
320.634.0159 fax

Stevens County
10 E Hwy 28
Morris, MN 56267
320.208.6670
320.589.7433 fax

Traverse County
202 8th Street N, PO Box 23
Wheaton, MN 56296
320.208.6670
320.563.0104 fax

- Resolution 20-20 accepting November 2020 donations: —roll call vote
- 2021 Fee Schedule: Greta Siegel—roll call vote
- Cares Funding/COVID-19 expenditure report: Greta Siegel
- Finance Committee Recommendations: Treasurer Ennen and Ann Stehn
 - 2021 Annual Budget—roll call vote
 - Other recommendations (meeting on 12/14/20)—roll call vote if indicated

- 10:25 a.m. Administrator Report: Ann Stehn
- 2020 Board Survey: submit to commissioners for completion
 - SCHSAC Report: Gordy Wagner/Ann Stehn
 - MCIT Dividend: \$28,275 (\$27,014 worker’s compensation & \$1,261 property and casualty)
- 10:30 a.m. Adjourn; Next meeting Monday, January 11, 2021—Continue Zoom Format

2020 Officers and Committees

- 2020 Officers:**
- | | | |
|--------------------|-----------------------------|--|
| Chairperson - | Larry Lindor | |
| Vice Chairperson - | Charlie Meyer | |
| Treasurer- | Jeanne Ennen | |
| Secretary - | Horizon Public Health staff | |
- Executive Committee: Meet as needed**
- | | | |
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| | Larry Lindor, Pope County | |
| | Charlie Meyer, Douglas County | |
| | Jeanne Ennen, Stevens County | |
- Personnel Committee: Dec. 4, 2020 at 1:00 p.m.**
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| | Bob Kopitzke, Stevens County | |
| | Charlie Meyer, Douglas County | |
| | Dave Salberg, Traverse County | |
- Finance Committee: December 14, 2020 at 8:00 a.m.**
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| | Jeanne Ennen, Stevens County, Treasurer | |
| | Todd Johnson, Traverse County | |
| | Heather Larson, Douglas County | |
- Hospice Committee: February 8, 2021; June 14, 2021; October 11, 2021 (all follow the CHB morning meeting)**
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| | Charlie Meyer and Jerry Rapp, Douglas County | |
| | Kelly Helmbrecht, Douglas County Hospital | |
- PM Council: February 3, 2021 9:00 a.m.**
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| | Deb Hengel, Grant County Community Member | |
| | Bob Kopitzke, Stevens County | |
| | Dave Salberg, Traverse County | |
| | Doyle Sperr, Grant County | |
| | Dennis Thompson, Douglas County Community Member | |
- Environmental Health Advisory Cmte: December 4, 2020 Virtual**
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| | Jerry Rapp and Keith Englund, Douglas County Commissioners | |
| | Nan Haggerty and Gordy Wagner, Pope County Commissioners | |
- Ethics Committee: Next Meeting TBD based on ethical consult requests**
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| | Jeanne Ennen, Stevens County | |
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