HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308

Monday, September 9, 2019
9:00 a.m. – 10:30 a.m.
AGENDA

9:00 a.m. Call to Order

9:05 a.m. Approve agenda
Approve minutes of August 12, 2019 Horizon Public Health Board meeting

9:10 a.m. Violence Policy: Ann Stehn

9:15 a.m. 2018 Reportable Disease Surveillance Data: Ann Stehn

9:30 a.m. Employee Survey Horizon Response since 1-2019: Ann Stehn

9:40 a.m. Electronic Funds Transfer Policy review and approval: Greta Siegel

9:45 a.m. Resolution 19-13: 2019 Annual Delegation of Authority to make Electronic Funds Transfers review and approval: Greta Siegel

9:50 a.m. 2018-2020 Strategic Plan Progress Review: Ann Stehn

10:10 a.m. Personnel Issues:
- Out of State Travel Request: Doug Breitkreutz, Food and Drug Administration FD204 Temporary Food Stands, October 21-23, 2019, Tampa, FL. Expenses covered by FDA grant funds.
- Resignations: Dawn Majerus, effective 8-14-19, request to fill Glenwood Office Family Health Position with Amy Streed and repost Healthy Family America Countryside based position
- Wheaton Case Manager position update

10:15 a.m. Financial Issues
  o Approve payment of warrants August 2019
  o Review YTD Asset Summary Listing: Treasurer Ennen
- Resolution 19-14 accepting August 2019 donations

10:20 a.m.  Administrator Report: Ann Stehn

10:30 a.m.  Adjourn; Next meeting Monday, October 14, 2019

### 2019 Officers and Committees

**2019 Officers:**
- Chairperson - Larry Lindor
- Vice Chairperson - Charlie Meyer
- Treasurer - Jeanne Ennen
- Secretary - Horizon Public Health staff

**Executive Committee:**
Meet as needed
Larry Lindor, Pope County
Charlie Meyer, Douglas County

**Personnel Committee:**
Meet as needed, union negotiations fall 2019
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Dave Salberg, Traverse County

**Finance Committee:**
November 18, 2019 8:00 a.m. DCPW Front Conference Room (2020 Budget)
Jeanne Ennen, Stevens County, Treasurer
Todd Johnson, Traverse County
Heather Larson, Douglas County

**Hospice Committee:**
Monday Oct. 14th 2019, 10:30am (Douglas County Public Works)
Charlie Meyer, Douglas County
Jerry Rapp, Douglas County
Kelly Helmbrecht, Douglas County Hospital

**Performance Management Council:**
November 6 at 9 am (DCPW Front Conference Room)
Deb Hengel, Grant County Community Member
Bob Kopitzke, Stevens County
Dave Salberg, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

**Environmental Health Advisory Committee:**
Friday, November 1, 2019, DC Services Center Conf. Rm 1
Jerry Rapp, Douglas County Commissioner
Keith Englund, Douglas County Commissioner
Cody Rogahn, Pope County Commissioner
Gordy Wagner, Pope County Commissioner

**Ethics Committee:**
Next Meeting TBD based on ethical consult requests
Jeanne Ennen, Stevens County