

**NOTICE OF SPECIAL MEETING & AGENDA  
WEST MEADOWS METROPOLITAN DISTRICT**

*Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:*

<https://zoom.us/j/98151857974?pwd=REVFQ3prUjA1cHc3NkJKVzNMc0YwUT09>

Meeting ID: 981 5185 7974

Password: 663629

Call: (253) 215-8782 (Same Meeting ID and Password as above)

February 18, 2021 at 7:00 P.M.

[westmeadowsdistrict.com](http://westmeadowsdistrict.com)

**Board of Directors**

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Harry McIntosh, President	Term Expires May 2022
Beverly Rice, Secretary	Term Expires May 2023
Amy Deckert, Treasurer	Term Expires May 2022
Susan Bassow, Assistant Secretary	Term Expires May 2023
VACANCY	Term Expires May 2023

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**AGENDA**

1. **ADMINISTRATIVE MATTERS**
  - a. Call to Order
  - b. Declaration of Quorum and Confirmation of Director Qualifications
  - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
  - d. Approval of Agenda
  
2. **PUBLIC COMMENT** (Items Not on Agenda)
  
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)
  - a. Approval of Minutes for October 8, 2020 Special Meeting (**enclosure**)
  - b. Ratification of Payment of Claims (\$18,912.71) (through February 11, 2021) (**enclosures**)
  - c. Approval of the Payment of Claims (\$8,074.55) (through February 11, 2021) (**enclosure**)
  - d. Approval of the Payment of Additional Claims (\$\_\_) (as of February 11, 2021) (**to be distributed, if any**)
  - e. Acceptance of Unaudited Financial Statements (October 2020, November 2020 and December 2020) (**enclosures**)
  
4. **LANDSCAPE MAINTENANCE MATTERS (enclosure – Landscape Maintenance Report)**
  - a. General Update
  - b. Discuss and Consider Bench Repairs
  - c. Consider Approval of Replacement of Clocks (\$1,445.00) (**enclosure**)
  - d. Consider Approval of Amended and Restated Letter of Understanding with Foothills Park and Recreation District for Maintenance of Trees and Benches (**enclosure**)

5. **FINANCIAL MATTERS**

- a. Review Proposals for Accounting Services and Consider Engagement of District Accountant  
(enclosures)
- b. Consider Termination of Accounting Services with Huffman Accounting Group, LLC

6. **LEGAL MATTERS**

7. **OTHER BUSINESS**

- a. Next Meeting—May 13, 2021, at 7:00 P.M.

8. **ADJOURN**

**Remaining 2021 Meeting Dates (each at 7:00 P.M.)**

May 13, 2021

July 8, 2021

October 14, 2021 (2022 Budget Hearing)