

**THE BRANDS WEST METROPOLITAN DISTRICT NOS. 1-4
JOINT SPECIAL MEETING
(VIA TELECONFERENCE)**

Martin Lind - President	Term to May 2022
Austin Lind – Assistant Secretary	Term to May 2023
Marissa Donahoo – Assistant Secretary	Term to May 2023
Justin Donahoo – Secretary/Treasurer	Term to May 2022
Garrett Scallon	Term to May 2022

NOTICE OF JOINT SPECIAL MEETING

Tuesday, November 17, 2020
2:30 P.M.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/97659483096?pwd=L0JqNFhlcGt5eUNBR2ZwMIJRK0FEZz09>

Meeting ID: 976 5948 3096

Passcode: 818090

Call In#: 1(253)215-8782 or 1(346)248-7799

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Election of Officers
5. Consider Approval of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosure**)
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
7. Consent Agenda - (Note: all items listed under Consent Agenda are considered to be routine and will be approved by one motion and vote. There will be no separate discussion of these items unless a Board Member so requests.) Brief Discussion – If discussion is needed in detail, the specific item will be moved to the appropriate place in the agenda.
 - a. Consider Approval of Minutes for November 7, 2019 Joint Regular Meeting and November 20, 2019 Special Meeting (District No. 2) (**enclosures**)
 - b. Consider Adoption of 2021 Annual Administrative Resolution (**enclosure**)
 - c. Consider Ratification of 2019 Annual Report (**enclosure**)
 - d. Consider Ratification of Acceptance of 2019 Audit Exemption Application (**enclosure**)
 - e. Consider Approval of Resolution Establishing Electronic Signature Policy (**enclosure**)

8. Insurance Matters

- a. Consider Approval of Property and Liability Insurance Renewals

- i. Review Property and Liability Schedule and Limits **(to be distributed)**

9. Legal Matters

- a. Discussion Website Options with SIPA and Heatherly Creative, LLC **(enclosure)**

10. Financial Matters

- a. Consider Approval of Payables/Financials **(enclosure)**

- b. Conduct Public Hearings on 2020 Budget Amendments *(if needed)*

- i. Consider Adoption of Resolutions Amending 2020 Budgets

- c. Conduct Public Hearing on 2021 Budgets

- i. Consider Adoption of Resolutions Approving 2021 Budgets

11. Other Business

12. Adjourn