

CONSERVATORY METROPOLITAN DISTRICT

355 S. Teller St., Suite 200

Lakewood, Colorado 80226

Website: www.yourcmd.org • District Manager's Email: aj@publicalliancellc.com

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2022/May 2022
Joy DeMots	Treasurer	2020/May 2023
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Robert Giles	Assistant Secretary	2020/May 2023
David E. Altman	Assistant Secretary	2020/May 2023

DATE: October 19, 2020 (Monday)

TIME: 9:00 A.M.

PLACE: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) THE BOARD MEETING WILL BE HELD BY VIDEOCONFERENCE AND TELECONFERENCE WITHOUT INDIVIDUALS ATTENDING IN PERSON:

VIDEO: <https://us02web.zoom.us/j/7636703470> MEETING ID: 763-670-3470

TELECONFERENCE: (720) 707-2699; MEETING ID: 763-670-3470

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the September 21, 2020 Special Meeting (enclosure).

- Approve Independent Contractor Agreement with BrightView for Landscape Maintenance Services for 2021 (enclosure).
 - Approve Independent Contractor Agreement Dogwood Poop Scoop Service for Pet Waste Removal Services (enclosure).
 - Renewal of Consultant Agreements for 2021 Services (no change in scope of services or fees):
 - Diversified Underground, Inc., for Utility Locate Services
 - Roberts Treescaping, LLC, d/b/a RTS Landscaping for Detention Pond Maintenance Services.
 - Sav-A-Tree, LLC for Tree Removal and Replacement Services
 - Sav-A-Tree, LLC for Holiday Lighting Services
 - Playground Safety Solutions, LLC, for Tot Lot Inspection and Maintenance Services
 - Masterful Masonry, Inc. for Masonry Storage Services
 - Masterful Masonry, Inc. for Masonry Services
 - RG and Associates, LLC, for Engineering Services, Pond 6
 - RG and Associates, LLC, for Engineering Services, Pond 7
 - Tim Dunn Landscape Architect Design Services for Architecture and Planning Services
 - Public Alliance, LLC, for District Management Services
 - Simmons and Wheeler, P.C., for Accounting Services
 - White Bear Ankele Tanaka & Waldron, Attorneys at Law, for General Counsel Services
 - Adoption of Resolution No. 2020-10-01: Annual Administrative Resolution (enclosure)
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II. COMMUNITY COMMENTS

A. HOA Reports and Updates

B. _____

III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. _____
- _____ for the period ending September __, 2020 in the amount of \$ _____
_____ (to be distributed).

- B. Review and consider approval of the payment of claims for Check Nos. _____ - ____ for the period ending October __, 2020 in the amount of \$ _____ (to be distributed).

- C. Review and accept unaudited financial statements through the period ending September 30, 2020 (to be distributed).

- D. Review cash position schedule as of October _____, 2020 (to be distributed).

- E. Consider Engagement of Schilling & Company, Inc. to perform the 2020 Audit for an amount not-to-exceed \$ _____ (to be distributed).

- F. Conduct Public Hearing on the proposed 2021 Budget and consider adoption of Resolution 2020-10-02: Resolution Adopting Budget, Imposing Mill Levy and Appropriating Funds Therefor (for General Fund _____, Debt Service Fund _____, for a total mill levy of _____) and appropriating Funds (enclosures – Resolution and draft 2021 Budget).

IV. OPERATIONS MATTERS

- A. Review Manager’s Report (enclosure).

- B. Detention Pond Committee Report.

 - 1. Review report from Gary Welp with RG and Associates, LLC (enclosure)

- C. Discuss mail kiosk maintenance

V. LANDSCAPING MATTERS

- A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

- B. Review BrightView Report (enclosure).
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- C. Landscaping Committee Report.
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VI. BOARD MEMBER INPUT

- A. Director Baldwin
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- B. Director DeMots
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- C. Director Moczo
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- D. Director Giles
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- E. Director Altman
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VII. OTHER BUSINESS

- A. Discuss community outreach and items for Community Update.
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VIII. LEGAL MATTERS

- A. _____
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IX. EXECUTIVE SESSION MATTERS - §§ 24-6-402(4)(b) and (e), C.R.S.

- A. Executive Session Pursuant to §§24-6-402(4)(b) and (e), C.R.S., to receive legal advice and to determine positions relative to matters that are subject to negotiation (if necessary).
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X. ADJOURNMENT - The next meeting is scheduled for **January 28, 2021.**