

AVIATION STATION NORTH METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
VACANT		2023/May 2023
Conan Blakemore	Treasurer	2023/May 2023
VACANT		2023/May 2022
VACANT		2022/May 2022
VACANT		2022/May 2022

DATE: October 20, 2020

TIME: 10:00 a.m.

PLACE: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY CONFERENCE CALL WITHOUT ANY INDIVIDUALS (NEITHER DISTRICT REPRESENTATIVES NOR THE GENERAL PUBLIC) ATTENDING IN PERSON. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE CALL IN TO THE CONFERENCE BRIDGE AT 1-877-261-8991 AND WHEN PROMPTED, DIAL IN THE PASSCODE OF 6964594.

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Adopt Resolution No. 2020-10-01; Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (enclosure).

C. Approve Agenda, confirm location of the meeting and posting of meeting notices.

D. Discuss results of the May 5, 2020 Election (enclosure).

E. Review and approve Minutes from the December 3, 2019 special meeting (enclosure).

F. Discuss the Board transition and approval of a Notice of Vacancy.

II. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for the periods ending as follows (enclosures):

Fund	Period ending Dec. 20, 2019	Period ending Jan. 21, 2020	Period ending Feb. 13, 2020	Period ending Mar. 12, 2020
General	\$ 4,215.01	\$ 1,200.13	\$ 1,664.27	\$ 910.46
Debt Service	\$ -0-	\$ -0-	\$ 2,690.72	\$ -0-
Capital Projects	\$ 1,992.94	\$ 1,705.53	\$ 1,291.70	\$ 854.90
Total Claims	\$ 6,207.95	\$ 2,905.66	\$ 5,646.69	\$ 1,765.36

Fund	Period ending April 10, 2020	Period ending May 13, 2020	Period ending June 11, 2020	Period ending July 10, 2020
General	\$ 572.42	\$ 1,212.17	\$ 3,790.12	\$ 677.75
Debt Service	\$ 750.91	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ 789.86	\$ 1,747.03	\$ 1,094.18	\$ 792.45
Total Claims	\$ 2,113.19	\$ 2,959.20	\$ 4,884.30	\$ 1,470.20

Fund	Period ending Aug. 18, 2020	Period ending Sept. 11, 2020
General	\$ 623.12	\$ 822.60
Debt Service	\$ 758.72	\$ -0-
Capital Projects	\$ 877.31	\$ 1,188.91
Total Claims	\$ 2,259.15	\$ 2,011.51

- B. Review and approve payment of claims through the period ending October 12, 2020, as follows (enclosure):

General Fund:	\$ 1,681.59
Debt Service Fund:	-0-
Capital Projects Fund:	1,743.71
Total:	<u>\$ 3,425.30</u>

- C. Review and accept unaudited financial statements for the period ending June 30, 2020 (enclosure).

- D. Ratify approval of the execution of the Application of Exemption from Audit for 2019 (enclosure).

- E. Discuss and consider approval of audit engagement letters with Schilling & Company, Inc. (enclosures).

- F. Conduct Public Hearing to consider Amendment to the 2020 Budget, and consider adoption of Resolution to Amend 2020 Budget, if needed.

- G. Conduct Public Hearing on the proposed 2021 Budget and Consider Adoption of Resolution No. 2020-10-02; Adopting Budget, Imposing Mill Levy and Appropriating Funds (for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (Preliminary Assessed Valuation (to be distributed), draft 2021 Budget and Resolution (enclosures).

- H. Consider appointment of District Accountant to prepare and file the Application for Exemption from Audit for the year ended 2020.

III. LEGAL MATTERS

- A. Consider Adoption Resolution No. 2020-10-03; Annual Administrative Resolution (enclosure).

- B. Consider Adoption of Resolution No. 2020-10-04; Amended and Restated Public Records Request Policy (enclosure).

- C. Consider Ratification of Resolution No. 2020-04-01; Resolution Establishing an Electronic Signature Policy (enclosure).

- D. Consider approval of First Amendment to Funding and Reimbursement Agreement with Cowley Management, LLC (enclosure).

- E. Consider Ratification of Amended and Restated First Amendment to Reimbursement Agreement for Phase I Improvements (enclosure).

IV. OTHER BUSINESS

- A. Conduct Annual Meeting of Property Owners and Overlapping Entities (enclosure-Meeting Notice).
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- V. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2020.**