

**NOTICE OF SPECIAL MEETING & AGENDA
WEST MEADOWS METROPOLITAN DISTRICT**

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/96519351630?pwd=Snd2TlR4QjJVaeRlL2pxTjdLWWxMdz09>

Meeting ID: 965 1935 1630

Password: 005245

Call: (346) 248-7799 (Same Meeting ID and Password as above)

October 8, 2020, 7:00 P.M.

westmeadowsdistrict.com

Board of Directors

Harry McIntosh, President	Term Expires May 2022
Beverly Rice, Secretary	Term Expires May 2023
Amy Deckert, Treasurer	Term Expires May 2022
Susan Bassow, Assistant Secretary	Term Expires May 2023
VACANCY	Term Expires May 2023

AGENDA

1. **ADMINISTRATIVE MATTERS**
 - a. Call to Order
 - b. Declaration of Quorum and Confirmation of Director Qualifications
 - c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
 - d. Approval of Agenda

2. **PUBLIC COMMENT** (Items Not on Agenda)

3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda)
 - a. Approval of Minutes for July 9, 2020 Special Meeting (**enclosure**)
 - b. Ratification of Payment of Claims (\$36,951.06) (through October 8, 2020) (**enclosure**)
 - c. Approval of the Payment of Claims (\$2,750.00) (through October 8, 2020) (**enclosure**)
 - d. Approval of the Payment of Additional Claims (\$___) (as of October 8, 2020) (**to be distributed, if any**)
 - e. Acceptance of Unaudited Financial Statements (July 2020 and August 2020) (**enclosures**) and (September 2020) (**to be distributed**)
 - f. Adoption of Resolution No. 2020-10-01: Annual Administrative Resolution (**enclosure**)
 - g. Ratify Holiday Lighting Agreement with Cold Snap Sprinklers
 - h. Approval of Agreement with Foothills Park and Recreation District for Use of Conference Room (**enclosure**)
 - i. Ratification of Addendum No. 3 to the Independent Contractor Agreement with Brightview Landscape Services, Inc., for Valve and Mainline Irrigation Services (**enclosure**)
 - j. Approval of Independent Contract Agreement with BrightView for 2021 Landscape Maintenance Services (**enclosure**)

- k. Renewal of Independent Contractor Agreement with BrightView for 2020-2021 Snow Removal Services (no change in prices)
4. **LANDSCAPE MAINTENANCE MATTERS (enclosure – Landscape Maintenance Report)**
- a. General Update
 - b. Status of Outstanding Landscape Projects
 - i. Caulking on monuments
 - ii. Securing capstones on monuments
 - iii. Removing graffiti from monuments
 - iv. Trimming pine trees by Water’s Edge
 - v. Clean up of Pine Cones and Twigs in Planting Beds near Water’s Edge
 - vi. Removal of Dying Pine Trees
 - vii. Planting of New Trees to Replace Dying Pine Trees
 - c. Status of Bench Repairs
 - d. Consider Approval of Proposal for Tree Replacement and Stump Removal at Coal Mine and Van Gordon & Coal Mine and Simms (\$3,210) (**enclosure**)
5. **FINANCIAL MATTERS**
- a. Public Hearing on 2021 Budget and Consider Adoption of Resolution No. 2020-10-02: Adopting Budget, Certifying Mill Levy and Appropriating Funds Therefor (**enclosure**)
 - b. Discuss Accounting Services and Consider Approval of Engagement of Huffman Accounting Group for District Accounting Services for 2021 (**enclosure**)
6. **LEGAL MATTERS**
7. **OTHER BUSINESS**
- a. Next Meeting—February 11, 2021, at 7:00 P.M.
8. **ADJOURN**

2021 Meeting Dates (each at 7:00 P.M.)

February 11, 2021

May 13, 2020

July 8, 2021

October 14, 2021 (2022 Budget Hearing)