

HIGHLANDS METROPOLITAN DISTRICT NO. 2
REGULAR MEETING
2154 E. Commons Ave., Suite 2000
Centennial, CO 80122
Wednesday, October 4, 2017
11:30 a.m.

James Spehalski, President	Term to May 2020
Barry Talley, Treasurer/Secretary	Term to May 2020
Linda Talley, Assistant Secretary	Term to May 2020
Amanda Halsey, Assistant Secretary	Term to May 2018
Amy Volk, Assistant Secretary	Term to May 2018

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Approval of Minutes from December 22, 2016 Special Meeting (*enclosure*)
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
6. Legal Matters
 - a. Annual Administrative Matters
 - i. Consider Adoption of 2018 Annual Administrative Resolution (*enclosure*)
 - ii. Consider Ratification of 2016 Annual Report (*enclosure*)
 - iii. Resolution Adopting Colorado Special District Records Retention Schedule (*enclosure*)
 - iv. Consider Approval of Amended and Restated Public Records Request Policy (*enclosure*)
 - v. Consider Adoption of Resolution Calling Election (*enclosure*)
 - vi. Consider Approval of Special District Disclosure Pursuant to § 32-1-809, C.R.S. (*enclosure*)
 - b. Insurance Matters
 - i. Consider Approval of Property and Liability Schedule and Limits (*enclosure*)

- ii. Consider Approval of Representative Appointment Form for CSD Pool (*enclosure*)
- iii. Consider Renewal of SDA Membership
- c. Consider Approval of Independent Contractor Agreement with, for CVL Consultants of Colorado, Inc. for Engineering Services (*enclosure*)
- d. Consider Approval of First Amendment to Funding and Reimbursement (O&M) Agreement with Vista Highlands, LLC (*enclosure*)

7. Financial Matters

- a. Consider Approval of Payables/Financials (*enclosure*)
- b. Conduct 2017 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2017 Budget (*enclosure*)
- c. Conduct 2018 Budget Hearing and Consider Adoption of Resolution to Adopt 2018 and Set Mill Levies (*enclosure*)
- d. Consider Ratification of Hiratsuka & Associates, LLP Engagement Letter to prepare 2016 Audit (*enclosure*)
- e. Consider Approval of Hiratsuka & Associates, LLP Engagement Letter to prepare 2017 Audit
- f. Consider Ratification of 2016 Audit (*enclosure*)
- g. Discuss Status of Cost Verification from Meritage Homes
- h. Other Financial Matters

8. Other Business

9. Adjourn