

NOTICE OF JOINT SPECIAL MEETING & AGENDA

**SADDLE ROCK SOUTH AUTHORITY
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4**

DUE TO EMERGENCY CONDITIONS, THIS MEETING WILL BE HELD
via teleconference

<https://zoom.us/j/93127075328?pwd=VzBIK0x4dFlrWUtYNkNZcGozbEw3QT09>

Call-in Number: 1-346-248-7799

Password: 250150

Meeting ID: 931 2707 5328

Thursday, May 14, 2020
2:30 P.M.

SRS Authority Board

James Quarles, President	Designee for District No. 3
Donald Langley, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Jason Inzer	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

Board of Directors District No. 2

Howard Johnson, President	Term Expires May 2022
Donald Langley, Secretary/Treasurer	Term Expires May 2022
Jason Inzer, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2023
VACANCY	Term Expires May 2023

Board of Directors District No. 3

James Quarles, President	Term Expires May 2022
Jan Taylor, Secretary/Treasurer	Term Expires May 2022
Jordan Rigberg, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2023
VACANCY	Term Expires May 2023

Board of Directors District No. 4

Rodney A. Alpert, President	Term Expires May 2023
Carol Bransfield, Secretary/Treasurer	Term Expires May 2023
Marie B. Hensler, Assistant Secretary	Term Expires May 2022
Robert Childs, Assistant Secretary	Term Expires May 2022
Robin Childs, Assistant Secretary	Term Expires May 2022

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications

- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
 - d. Approval of Agenda
2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)
3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)
- a. District Nos. 2-4 Matters
 - i. Ratification of all Actions Taken at November 14, 2019 and March 12, 2020 Board Meetings Due to No Quorum, as Reflected in the Board Meeting Minutes (District No. 3)
 - ii. Approval of Board Meeting Minutes from March 12, 2020 Regular Meeting (**enclosure**)
 - iii. Ratification of Resolution No. 2020-04-02; Establishing an Electronic Signature Policy (**enclosure**)
 - iv. Approval of Resolution No. 2020-05-01; Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosure**)
 - b. Authority Matters
 - i. Approval of Board Meeting Minutes from March 12, 2020 Regular Meeting (**enclosed above**)
 - ii. Ratification of Payment of Claims as of May 14, 2020 (\$87,140.45) (**enclosure**)
 - iii. Approval of Payment of Additional Claims as of May 14, 2020 (\$ _____) (**to be distributed, if any**)
 - iv. Ratification of Resolution No. 2020-04-01; Establishing an Electronic Signature Policy (**enclosure**)
 - v. Approval of Resolution No. 2020-05-01; Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosed above**)
 - vi. Ratification of Addenda to the Independent Contractor Agreement with Keesen Landscape Management, Inc. for the following (**enclosures**):
 - (a.) Addendum No. 14 for Removal and Replacement of Tree at Pool (\$1,959.00)
 - (b.) Addendum No. 15 for Tree Limb Removal off of E. Easter Avenue (\$400.00)
 - vii. Ratification of Addendum No. 1 to Independent Contractor Agreement with Virtu Designs, LLC for Additional Carpet Costs (\$725.00)
4. **ENGINEER'S MATTERS (Enclosure – Engineer's Report)**
- a. Detention Ponds
 - i. Update on Dredging of Detention Pond I-7
 - b. Update on Ottawa Park Concrete Repairs and Maintenance
 - c. Update on Clean Out of Forebay on East Side of Pond H-11(E)
5. **FINANCIAL MATTERS**
- a. Status of 2019 Audits (Authority and District No. 4)
6. **DISTRICT MANAGER MATTERS (Enclosure - Management Report)**
- a. Update on 2020 Pool Season
 - b. Discuss Amenity Closures

- c. Discuss and Review Proposals for Clubhouse Cleaning Services (**enclosures**)
- d. Update on Water Feature at E. Easter Avenue

7. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Update on Neighborhood Watch Signs
- d. Status of Security Camera Operations
- e. Consider Approval of Proposal for Installation of Solar Lights at Ottawa Park

8. DIRECTORS' MATTERS

- a. Clubhouse Committee Report
 - i. Update on Clubhouse Renovation
- b. Water Conservation and Landscape Projects
 - i. Update on Landscape Rehabilitation Projects
- c. Discuss Fence Repair and Maintenance Responsibilities
- d. Discuss Dog Waste Bags
- e. Discuss Sidewalk at S. Liverpool Street and E. Saddle Rock Lane

9. LEGAL MATTERS

- a. Update on Collections Matters

10. OTHER BUSINESS

- a. Next Regular Meeting – July 9, 2020 at 2:30 P.M.

11. ADJOURNMENT

Remaining 2020 Meeting Dates (all at 2:30 P.M.)

July 9, 2020

September 10, 2020

November 12, 2020 (2021 Budget Hearings)