

RICHARDS FARM METROPOLITAN DISTRICT

Special Board Meeting Agenda

Directors	Office	Term Expiration
Tom Whittaker	President / Chairperson	May 2022 (Appointed)
Terry Marks	Secretary	May 2020 (Appointed)
Roger Miller	Treasurer	May 2022 (Appointed)
Christian M Janke	Assistant Secretary	May 2020 (Elected)
Brad Schick	Assistant Secretary	May 2022 (Elected)

Meeting Date: Monday, January 20, 2020

Meeting Start Time: 6:00 PM

Meeting Location: Apex Recreation Center (13150 W 72nd Ave Arvada, CO 80005)

- I. Roll call**
- II. Declaration of quorum**
- III. Disclosure of potential conflicts of interest**
- IV. Administrative Matters**
 - 1) Review and consider approval of agenda
- V. Public comments (3 minutes limit per speaker)**
- VI. Director matters**
 - 1) Discuss May 2020 election and open seats
- VII. Contract and Financial Matters**
 - 1) Discuss on district's bond refinancing, including
 - 2) Discuss changes in community vendors, including district management company, landscaping company, snow removal company, and accounting firm.
 - 3) Review and consider management/accounting service contract submitted by Wolfersberger, LLC [**Exhibit 01**]
 - 4) Review and consider termination of current accounting service agreement with CliftonLarsonAllen effective February 29, 2020 [**Exhibit 02**]
 - 5) Review and consider termination of current management service agreement with SDMS effective February 29, 2020 [**Exhibit 03**]
 - 6) Review and consider amended 2020 election resolution and designation of new election official [**Exhibit 04**]
 - 7) Review and consider a resolution to open an investment account with CSAFE [**Exhibit 05**]
 - 8) Review and consider a resolution to open a checking account with Vectra Bank [**Exhibit 06**]
 - 9) Review and consider a resolution to change the district's representative and alternate representative with the district's insurance carrier (Colorado Special District Property & Liability Pool) [**Exhibit 07**]
 - 10) Review and consider termination of insurance agent relationship with T. Charles Wilson [**Exhibit 08**]
 - 11) Consider termination of Emerald Isle Landscaping for snow removal services effective January 31, 2020. [**Exhibit 09**]
 - 12) Review and consider termination of Nu Style Landscaping for mowing and landscaping services effective February 29, 2020 [**Exhibit 10**]
 - 13) Review and consider Vargas Landscape for snow removal, mowing and landscaping services for District effective February 1, 2020 [**Exhibit 11**]
 - 14) Review and consider landscape project proposal from [**Exhibit 12**]
 - 15) Review and consider directing bond trustee to invest excess cash in the bond funds in a statutorily compliant investment fund [**Exhibit 13**]
- VIII. Public comments (3 minutes limit per speaker)**
- IX. Adjournment**