

## HIGH PLAINS METROPOLITAN DISTRICT

Special Meeting (via Teleconference)

Thursday, June 18 2020, at 6:00 p.m.

[www.highplainsmetro.org](http://www.highplainsmetro.org)

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Shawn McGoff, President	Term to May 2022
Diane Kelly, Vice President	Term to May 2023
Josie O'Neill, Treasurer	Term to May 2022
Jill Shadwell, Secretary	Term to May 2023
Maria Elena Daniels, Assistant Secretary	Term to May 2022

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*Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:*

<https://zoom.us/j/93600008226?pwd=OWxzZUg1ekZYNUpvS1pxNURER0R2Zz09>

Call in Number: 720-707-2699

Meeting ID: 936 0000 8226

Password: 647827

### **NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/ Conflict of Interest Disclosures
3. Approval of Agenda
4. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approve May 18, 2020 Board Orientation Minutes, June 3, 2020 Special Meeting Minutes and June 9, 2020 Work Session Minutes
  - b. Approve Claims Listing in the Amount of \$746,657.46
  - c. Approval of Change order No. 3 from Arrow – J Landscape & Design, Inc.
  - d. Ratification of Pay Application No. 8 from Arrow – J Landscape & Design, Inc.
  - e. Ratification of Pay Application No. 2 from Cox Professional Landscape Services LLC
5. Capital Improvements (15 minutes)
  - a. Update on Park Construction and Schedule
  - b. Update on Monument Sign Construction and Schedule
  - c. Update on Entryway Project Construction and Schedule
  - d. Discuss Park Signs and Consider Proposal from Creative Visions
  - e. Discuss and Consider Selection of Park Names
6. Landscape Maintenance Matters (15 minutes)
  - a. Landscape Maintenance Report
  - b. Discuss, Review and Approve Work Orders/Proposals
    - i. Review Proposals/Bids for Tree Planting per Master Plan and Dead Tree Removal
  - c. Other Landscape Maintenance

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\*Regular and Special Meeting Agendas will be posted to the District's website at [www.highplainsmetro.org](http://www.highplainsmetro.org)

7. Facilities Management/District Operations (15 minutes)
  - a. District Manager’s Report
  - b. Review and Discuss Outstanding Projects List
  - c. Discuss Proposal for Lighting over Mailboxes
  - d. Discuss Community Events Survey and Community Events
  - e. Discuss Security Proposal
  - f. Other Facilities Management
8. Covenant Enforcement/Architectural Review (20 minutes)
  - a. Discuss Covenant Enforcement Process
  - b. Review and Discuss Updated Residential Improvement Guidelines
9. Legal Matters
  - a. Other Legal Matters
10. Financial Report/Financial Matters (10 minutes)
  - a. Review and Consider Acceptance of Unaudited Financial Statements
  - b. Other Financial Matters
11. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up.
12. Director Items/Other Business (20 minutes)
  - a. Review and Approve Committee Assignments
    - i. Web Design/Website Committee (Jill and Diane)
    - ii. Landscape Committee (Maria Elena and Diane)
    - iii. Safety Committee (Jill and Maria Elena)
    - iv. New Resident/Welcome/Social & Community Events Committee (including Town Halls) (Diane and Josie)
    - v. DRC Committee (Maria Elena and Shawn)
    - vi. Advisory Committee (Shawn and Jill)
  - b. Discuss Community Survey
  - c. Traffic Complaints – Monaghan Rd
  - d. SARIA/WPRA Meeting Updates
  - e. Board Emails from Residents – Round Robin
13. Adjournment

2020 Regular Meetings	Meeting Location
Third Thursday of each month at 6:00 p.m.	Blackstone Country Club 7777 S. Country Club Parkway Aurora, CO 80016