

**WILDGRASS METROPOLITAN DISTRICT
REGULAR MEETING
NOTICE AND AGENDA**

BOARD OF DIRECTORS

Director	Office	Term
Marc Gillotti	President	May 2022
Martin Schuster	Treasurer	May 2023
Eric R. Jonsen	Assistant Secretary	May 2022
Heather McNicholas	Assistant Secretary	May 2022
Jordan Wiens	Assistant Secretary	May 2023

DATE: Tuesday, June 23, 2020

TIME: 11:30 a.m.

PLACE: Jonsen Law Firm, P.C.
555 Eldorado Boulevard
Broomfield, CO 80021

For those who wish to attend via phone, call-in information is: 605-313-6152. Access code is: 167607#

I. ADMINISTRATIVE ITEMS:

- A. Call to Order and Declaration of Quorum.
- B. Approve Agenda.
- C. Excuse Absences (if any).

E. Review and Approve Minutes of the September 24 and October 8, 2019 Special Meetings (enclosures).

F. Status of the May 5, 2020 Directors Election (enclosure).

Consider appointment of Officers positions:

President _____
Treasurer _____
Secretary _____
Asst. Secretary _____
Asst. Secretary _____
Asst. Secretary _____

- II. PUBLIC COMMENT:** *(Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.)*
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III. FINANCIAL ITEMS:

- A. Review, Ratify and/or Approve the Payment of Claims (enclosure).
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- B. Review and accept unaudited financial statements for the period ending April 30, 2020 (enclosure).
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- C. Ratify engagement of Simmons & Wheeler, P.C. to perform the 2019 Audit. (enclosure).
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- D. Review and consider approval of 2019 Audited Financial Statements (enclosure – draft Audit) and authorize execution of Representations Letter.
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- E. Consider engagement of Simmons and Wheeler P.C. to perform the 2019 Audit for an amount not to exceed \$_____.
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IV. CAPITAL IMPROVEMENT ITEMS:

- A. Discuss/Consider the following Capital Improvements:
1. Crimson Star & Sheridan Parkway - Consider approval of Independent Contractor Agreement between the District and Green Landscape Solutions, LLC for an amount of \$55,040.94 (enclosure).
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2. Silver Feather Circle & Sheridan Parkway (clubhouse location) - Consider approval of Independent Contractor Agreement between the District and Green Landscape Solutions, LLC for an amount of \$53,952.76 (enclosure).
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3. Silverleaf Dr. & Sheridan Parkway - Consider approval of Independent Contractor Agreement between the District and Green Landscape Solutions, LLC for an amount of \$59,955.12 (enclosure).
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- i. Review and consider approval of Change Order No. 1 for an amount of \$12,591.51 (enclosure).
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B. Discuss/Consider improvements to the NE corner of 144th Ave. & Sheridan Parkway.

C. Consider 3-year projection of revenue and spending related to further capital projects.

V. LEGAL ITEMS:

A. Review and consider approval of Resolution No. 2020-06-01; Establishing an Electronic Signature Policy (enclosure).

B. Discuss status of SIPA hosted website.

1. Review and consider approval of Resolution No. 2020-06-02; Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location (enclosure).
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C. Review and consider approval of Resolution No. 2020-06-03; Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (enclosure).

VI. OTHER ITEMS:

A. Consider rescheduling of the October 13, 2020 Regular meeting / Budget Hearing due to delay in Assessor's publication of Assessed Valuation.

VII. ADJOURNMENT:

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The next regularly scheduled Board Meeting is October 13, 2020.