

NOTICE OF JOINT REGULAR MEETING & AGENDA

**SADDLE ROCK SOUTH AUTHORITY
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4**

6800 South Liverpool Street, Suite A, Aurora, CO

Thursday, March 12, 2020

2:30 P.M.

SRS Authority Board

James Quarles, President	Designee for District No. 3
Donald Langley, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Jason Inzer	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Robert Childs	Alternate Designee for District No. 4

Board of Directors District No. 2

Howard Johnson, President	Term Expires May 2022
Donald Langley, Secretary/Treasurer	Term Expires May 2022
Jason Inzer, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2020
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Board of Directors District No. 3

James Quarles, President	Term Expires May 2022
Jan Taylor, Secretary/Treasurer	Term Expires May 2022
Carol Bransfield, Assistant Secretary	Term Expires May 2020
Jordan Rigberg, Assistant Secretary	Term Expires May 2022
Rodney A. Alpert, Assistant Secretary	Term Expires May 2020

Board of Directors District No. 4

Rodney A. Alpert, President	Term Expires May 2020
Carol Bransfield, Secretary/Treasurer	Term Expires May 2020
Marie B. Hensler, Assistant Secretary	Term Expires May 2022
Robert Childs, Assistant Secretary	Term Expires May 2022
Robin Childs, Assistant Secretary	Term Expires May 2022

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the

item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**

- a. District Nos. 2-4 Matters
 - i. Approval of Board Meeting Minutes from January 9, 2020 Regular Meeting (**enclosure**)
 - ii. Acceptance of Unaudited Financial Statements as of December 31, 2019 (**enclosure**)
 - iii. Approval of Application for Exemption from 2019 Audit (District Nos. 2 and 3) (**to be distributed**)

- b. Authority Matters
 - i. Approval of Board Meeting Minutes from January 9, 2020 Regular Meeting (**enclosed above**)
 - ii. Acceptance of Unaudited Financial Statements as of December 31, 2019 (**enclosed above**)
 - iii. Ratification of Payment of Claims as of March 12, 2020 (\$170,300.17) (**enclosures**)
 - iv. Approval of Payment of Additional Claims as of March 12, 2020 (\$_____) (**to be distributed, if any**)
 - v. Approval of Engagement Letter with Stratagem CPA for 2019 Audit
 - vi. Ratification of Addendum Nos. 2-13 to the Independent Contractor Agreement with Keesen Landscape Management, Inc. for the following (**enclosures**):
 - (a.) Addendum No. 2 for Installation of Cobble and River Rock off of S. Tempe Court (\$5,720.00)
 - (b.) Addendum No. 3 for Landscape Enhancement along E. Easter Avenue (west of S. Shawnee Street) (\$22,036.73)
 - (c.) Addendum No. 4 for Landscape Enhancement along E. Easter Avenue (east of S. Shawnee Street) (\$14,259.33)
 - (d.) Addendum No. 5 for Necrotic Ring Spot Program (\$2,228.92)
 - (e.) Addendum No. 6 for Installation of Plant Material at E. Hinsdale Avenue and S. Tempe Court (\$3,805.89)
 - (f.) Addendum No. 7 for Removal of Native Grass and Installation of Sod and Cobble (\$8,675.00)
 - (g.) Addendum No. 8 for Reset of Backflow by Pump House (\$750.00)
 - (h.) Addendum No. 9 for Roxbury Park Bed Enhancements (\$32,006.48)
 - (i.) Addendum No. 10 for Sod Replacement at E. Easter Avenue and S. Shawnee Street (\$6,155.00)
 - (j.) Addendum No. 11 for Transplant of Trees near Pump House (\$815.00)
 - (k.) Addendum No. 12 for Native Weed Control along E. Easter Avenue (\$590.55)
 - (l.) Addendum No. 13 for Native Fertilization of ECCV Pipeline (\$690.00)
 - vii. Ratification of Clubhouse Door Repair by Stanley Access Technologies (\$1,246.35) and Key-Rite Security Lock & Safe, Inc. (\$296.25)
 - viii. Ratification of Clubhouse Window Replacement by A&B Glassy Works, LLC (\$328.00)

4. **ENGINEER'S MATTERS (Enclosure – Engineer's Report)**

- a. Detention Ponds
 - i. Update on Dredging of Detention Pond I-7
- b. Discuss and Consider Approval of Proposal from Sunny Day Concrete, LLC for Ottawa Park Concrete Repairs and Maintenance (**enclosure**)
- c. Discuss Clean Out Forebay on East Side of Pond H-11(E)

5. FINANCIAL MATTERS

a.

6. DISTRICT MANAGER MATTERS (Enclosure - Management Report)

- a. Presentation by Front Range Recreation, Inc. on 2020 Pool Season – to begin at 3:30 p.m.
 - i. Consider Approval of First Addendum to Independent Contractor Agreement with Front Range Recreation, Inc. for Additional Pool Management Services (**enclosure**)
 - ii. Discuss Policies and Procedures for Governing Recreation Amenities
- b. Discuss and Review Proposals for Clubhouse Cleaning Services (**to be distributed**)

7. SAFETY AND SECURITY COMMITTEE MATTERS

- a. General Update
- b. Neighborhood Watch Update
- c. Update on Neighborhood Watch Signs
- d. Status of Security Camera Operations
- e. Discuss Installation of Solar Lights at Ottawa Park

8. DIRECTORS' MATTERS

- a. Clubhouse Committee Report
 - i. Update on Renovation and Window Replacement
- b. Water Conservation and Landscape Projects
 - i. Update on Landscape Rehabilitation Projects
- c. Discuss Fence Repair and Maintenance Responsibilities

9. LEGAL MATTERS

- a. Update on May 5, 2020 Election (District Nos. 2-4)
- b. Update on Collections Matters
 - i. Consider Approval of Settlement Offer for 22097 E. Easter Circle
- c. Update on Termination of Intergovernmental Agreement with City of Aurora Regarding Enforcement of Parking Regulations within Layby Areas

10. OTHER BUSINESS

- a. Next Regular Meeting – May 14, 2020 at 2:30 P.M.

11. ADJOURNMENT

Remaining 2020 Meeting Dates (all at 2:30 P.M.)

May 14, 2020

July 9, 2020

September 10, 2020

November 12, 2020 (2021 Budget Hearings)