

CONSERVATORY METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150

Lakewood, Colorado 80228-1898

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NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2022/May 2022
Laverne Palmer	Treasurer	2020/May 2020
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Nicole Tow	Assistant Secretary	2020/May 2020
Janine Schilling	Assistant Secretary	2020/May 2020

DATE: March 16, 2020 (Monday)

TIME: 9:00 A.M.

PLACE: Saddle Rock South Clubhouse
6800 S. Liverpool Street, Suite A
Aurora, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the January 27, 2020 Regular Meeting (enclosure).
 - Ratify and terminate Independent Contractor Proposal with Roberts Treescaping, LLC for Erosion Control Services for Pond 6 (enclosure)
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II. COMMUNITY COMMENTS

- A. HOA Reports and Updates.
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III. FINANCIAL MATTERS

- A. Review and consider approval of the payment of claims for Check Nos. 3330-____ for the period ending February __, 2020 in the amount of \$_____ (to be distributed).
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- B. Review and accept unaudited financial statements through the period ending January 31, 2020 (to be distributed at meeting).
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- C. Review cash position schedule as of February __, 2020 (to be distributed at meeting).
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- D. Consider acceptance of 2018 Audit and approval of District Representations Letter (enclosures).
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IV. OPERATIONS MATTERS

- A. Review Manager's Report (enclosure).
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- B. Detention Pond Committee Report (Executive Section Pursuant to §§ 24-6-402(4)(b) and (e), C.R.S., if necessary).
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- C. Discuss Kiosk 2020 maintenance.
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- D. Discuss work for Tract V.
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- E. Discuss and consider approval of proposal from BrightView Landscape Services to clean out Pond 7 in Tract V, in the amount of \$63,669.46 (enclosure)
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- F. Review and consider approval of proposal from Masterful Masonry for repairs to walls in Tract V, in the amount of \$10,050 (enclosure).

- G. Review and consider approval of proposal from MR/Westco Inc. for Gazebo repair in Tract V, in the amount of 2,200 (enclosure).

- H. Acknowledge approval from the City of Aurora for the Maintenance Plan for Ponds 2.0, 2.1, 4.0, 5.0, and 6.0 (enclosure).

- I. Discuss an RFP for Special District Services to appropriate contractors.

V. LANDSCAPING MATTERS

- A. Review Landscape Expenditure Budget Tracking Matrix (to be distributed).

- B. Review Annual Landscape Responsibilities Tracking Matrix and completion dates.

- C. Landscaping Committee Report.

- D. Review and consider approval of proposal from SavATree for tree removal and replacements as identified by the District in the amount of \$36,840 (enclosure).

- E. Consider approval of proposal from BrightView Landscape Services to extend rock mulch in beds along entrances in the amount of \$36,275.08.

- F. Review and consider approval of proposal from SavATree for Holiday Lighting in the amount of \$10,890 (enclosure)

VI. OTHER BUSINESS

- A. Discuss Community Outreach/Items for Community Update.
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VII. LEGAL MATTERS

- A. Update on May 5, 2020 Election.
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- B. Approval of Warranty Deed and Bill of Sale from ADM-SAN, 7353, LLC for Tract V (enclosures).
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VIII. BOARD MEMBER INPUT

- A. President Baldwin.
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- B. Treasurer Palmer.
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- C. Secretary Moczso.
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- D. Assistant Secretary Tow.
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- E. Assistant Secretary Schilling.
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IX. EXECUTIVE SESSION MATTERS - §§ 24-6-402(4)(b) and (e), C.R.S.

- A. Executive Session Pursuant to §§24-6-402(4)(b) and (e), C.R.S., to receive legal advice and to determine positions relative to matters that are subject to negotiation (if necessary).
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X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR MAY 18, 2020.**