

**INAUGURAL MEETING
OF THE
BENNT CREEK REGIONAL WATER AUTHORITY**

February 10, 2020, 5:00 p.m.
8455 Heritage Drive, Thornton, CO

Tim Seltzer, Director

Marc Spezialy, Director

Charles Bayley, Director

Rich Pullman, Director

NOTICE OF INAUGURAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflicts of Interest Disclosures
3. Approval of Agenda
4. Oaths of Office / Election of Officers
5. Public Comment-Members of the public may express their views to the Board on matters that affect the Authority. Comments will be limited to three (3) minutes.
6. Administrative Matters
 - a. Discuss Regular Meeting Schedule
 - b. Consider Adoption of Resolution Designating 24-hour Notice Posting Location (**enclosure**)
 - c. Consider Adoption of Administrative Matters Resolution (**enclosure**)
 - d. Consider Adoption of Indemnification Resolution (**enclosure**)
 - e. Consider Adoption of Public Record Policy (**enclosure**)
 - f. Consider Adoption of Records Retention Policy (**enclosure**)
7. Liability Management
 - a. Discussion regarding Insurance
 - b. Consider Adoption of Resolution Approving an IGA with CSD Property and Liability Pool Insurance
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - d. Consider Approval of SDA (Special District Association) Membership
8. Engagement of Consultants
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Discuss Engagement of District Accountant

9. Legal Matters

- a. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)

10. Financial Matters

- a. 2020 Budget Hearing/Adoption of Budget Resolution (**enclosure**)
- b. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers
- c. Consider Approval to Establish Bank Accounts, Signers on the Account and Requiring Two Signatures on Checks

11. Other Business

- a. Next Meeting

12. Adjourn