

CONSERVATORY METROPOLITAN DISTRICT

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NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Laverne Palmer	President	2020/May 2020
Birgit Baldwin	Treasurer	2022/May 2022
Pedro L. Moczo, Jr.	Secretary	2022/May 2022
Nicole Tow	Assistant Secretary	2020/May 2020
Janine Schilling	Assistant Secretary	2022/May 2020

DATE: January 27, 2020 (Monday)

TIME: 9:00 A.M.

PLACE: Saddle Rock South Clubhouse
6800 S. Liverpool Street, Suite A
Aurora, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the October 21, 2019 Regular Meeting (enclosure).
 - Adopt Resolution No. 2020-01-01: Designating 24-Hour Posting Location (enclosure).
 - Adopt Resolution No. 2020-01-02: Amended and Restated Public Records Request Policy (enclosure).
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II. COMMUNITY COMMENTS

- A. HOA Reports and Updates.
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B.

III. FINANCIAL MATTERS

- A. Review and consider approval of the payment of claims for Check Nos. 3283-____ for the period ending January __, 2020 in the amount of \$_____ (to be distributed).
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- B. Review and accept unaudited financial statements through the period ending December 31, 2019 (to be distributed at meeting).
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- C. Review cash position schedule as of January __, 2020 (to be distributed at meeting).
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IV. OPERATIONS MATTERS

- A. Review Manager's Report (enclosure).
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- B. Detention Pond Committee Report (Executive Section Pursuant to §§ 24-6-402(4)(b) and (e), C.R.S., if necessary).
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- C. Discuss Kiosk 2020 maintenance.
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- D. Discuss changes to the District's Insurance Policy property schedules. Discuss insurance claims update.
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V. LANDSCAPING MATTERS

- A. Review Landscape Expenditure Budget Tracking Matrix (to be distributed).
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B. Review annual landscape responsibilities and completion dates.

C. Landscaping Committee Report.

1. Discuss status of Monuments.

D. Review and consider approval of proposal from SavATree for tree replacements (enclosure).

E. Ratify approval of proposal from Brightview Landscape Services for winter watering, in the amount of \$4,000 (enclosure).

F. Ratify approval of proposal from Brightview Landscape Services for Pond 6 cleanup, in the amount of \$5,065.35 (enclosure).

VI. BOARD MEMBER INPUT

A. President Palmer.

B. Treasurer Baldwin.

C. Secretary Moczo.

D. Assistant Secretary Tow.

E. Assistant Secretary Schilling.

VII. OTHER BUSINESS

A. Discuss Community Outreach/Items for Community Update.

VIII. LEGAL MATTERS

- A. Developer Representative Presentation on Tract V Conveyance (11:00 A.M.).
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IX. EXECUTIVE SESSION MATTERS - §§ 24-6-402(4)(b) and (e), C.R.S.

- A. Executive Session Pursuant to §§24-6-402(4)(b) and (e), C.R.S., to receive legal advice and to determine positions relative to matters that are subject to negotiation (if necessary).
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- X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR MARCH 16, 2020.**