

**JOINT ORGANIZATIONAL MEETING
REUNION CENTER METROPOLITAN DISTRICT NOS. 1-5**

Monday, December 9, 2019 at 9:00 a.m.
17910 Parkside Drive North, Commerce City, Colorado

Kelly Leid, Director	Term to May 2022
James Hayes, Director	Term to May 2022
Brett Price, Director	Term to May 2022
Audrey Lam, Director	Term to May 2020
Justin Howe, Director	Term to May 2020

NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Legal Matters
 - a. Consider Adoption of Joint Public Records Request Policy
 - b. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule
 - c. Consider Approval of Intergovernmental Agreement with the City of Commerce City Regarding the Service Plan
 - d. Consider Adoption of Joint Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (District Nos. 1 and 2 only)
 - e. Consider Adoption of 2019 and 2020 Joint Annual Administrative Resolution
 - f. Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts
 - g. Consider Adoption of Resolution Regarding Electronic Posting of Meeting Notices (District Nos. 1 and 2 only)
 - h. Consider Approval of Eligible Governmental Entity Agreement with SIPA (District Nos. 1 and 2 only)
 - i. Consider Adoption of Resolution Calling the May 5, 2020 Election
 - j. Consider Adoption of Resolution Declaring Inactive Status (District Nos. 3-5 only)
 - k. Insurance & Liability
 - i. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association

- ii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (District Nos. 1 and 2 only)
 - iii. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2020 Policy Period (District Nos. 1 and 2 only)
 - l. Engagement of Consultants
 - i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services
 - ii. Consider Approval of Engagement Letter with CliftonLarsonAllen for Management and Accounting Services
 - m. Developer Agreements
 - i. Consider Adoption of Resolution Regarding District's Intent to Reimburse Operations, Maintenance and Capital Expense Advances
7. Financial Matters
- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number ; and (3) Application for Assignment of PDPA Numbers
 - b. Public Hearings on 2019 Budgets
 - i. Consider Adoption of Resolution Adopting the 2019 Budget
 - c. Public Hearings on 2020 Budgets
 - i. Consider Adoption of Resolution Adopting the 2020 Budget (District Nos. 1 and 2 only)
 - d. Consider Adoption of Resolution Approving the Application for Exemption from Audit for the 2019 Fiscal Year (District Nos. 3-5 only)
 - e. Other Financial Matters
8. Other Business
9. Adjourn