

**NOTICE OF JOINT REGULAR MEETING & AGENDA**

**SADDLE ROCK SOUTH AUTHORITY  
SADDLE ROCK SOUTH METROPOLITAN DISTRICT NOS. 2-4**

6800 South Liverpool Street, Suite A, Aurora, CO

[www.sammgt.com/saddlerock/home.asp](http://www.sammgt.com/saddlerock/home.asp)

Thursday, November 14, 2019

2:30 P.M.

**SRS Authority Board**

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James Quarles, President	Designee for District No. 3
Don Langley, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Jason Inzer	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Rob Childs	Alternate Designee for District No. 4

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**Board of Directors District No. 2**

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Howard Johnson, President	Term Expires May 2022
Donald Langley, Secretary/Treasurer	Term Expires May 2022
Jason Inzer, Assistant Secretary	Term Expires May 2022
VACANCY	Term Expires May 2020
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**Board of Directors District No. 3**

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James Quarles, President	Term Expires May 2022
Jan Taylor, Secretary/Treasurer	Term Expires May 2022
Carol Bransfield, Assistant Secretary	Term Expires May 2020
Jordan Rigberg, Assistant Secretary	Term Expires May 2022
Rodney A. Alpert, Assistant Secretary	Term Expires May 2020

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**Board of Directors District No. 4**

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Rodney A. Alpert, President	Term Expires May 2020
Carol Bransfield, Secretary/Treasurer	Term Expires May 2020
Marie B. Hensler, Assistant Secretary	Term Expires May 2022
Robert Childs, Assistant Secretary	Term Expires May 2022
Robin Childs, Assistant Secretary	Term Expires May 2022

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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)**

- 3. CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)
- a. District Nos. 2-4 Matters
    - i. Approval of Board Meeting Minutes from September 19, 2019, October 3, 2019, and October 17, 2019, Special Meetings (**enclosures**)
    - ii. Acceptance of Unaudited Financial Statements as of September 30, 2019 (**to be distributed**)
    - iii. Adoption of Resolution No. 2019-11-01: 2020 Joint Annual Administrative Matters (**enclosure**)
    - iv. Adoption of Resolution No. 2019-11-02: Calling Election (**enclosure**)
    - v. Approval of Engagement Letter with Stratagem CPA for 2019 Audit (District No. 4 only) (**to be distributed**)
  
  - b. SRS Authority Matters
    - i. Approval of Board Meeting Minutes from September 19, 2019, October 3, 2019, and October 17, 2019, Joint Special Meeting (**enclosures**)
    - ii. Ratification of Payment of Operations Claims (September 20, 2019 – November 14, 2019) (\$\_\_\_)
    - iii. Ratification of Payment of Claims as of November 14, 2019 (\$100,782.48) (**enclosure**)
    - iv. Approval of Payment of Additional Claims as of November 14, 2019 (\$\_\_\_\_\_) (**to be distributed, if any**)
    - v. Acceptance of Unaudited Financial Statements as of September 30, 2019 (**to be distributed**)
    - vi. Adoption of Resolution No. 2019-11-01: 2020 Joint Annual Administrative Matters (**enclosure**)
      - 1. Regular Meeting Dates for 2020: Second Thursday of Odd Numbered Months, at 2:30 P.M. (schedule set forth below)
    - vii. Ratification of Independent Contractor Agreement with Rose Paving for Parking Lot Repair Services (**enclosure**)
    - viii. Ratification of First Addendum to Independent Contractor Agreement with Rose Paving for Parking Lot Repair Services (**enclosure**)
    - ix. Approval of Addendum to Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for Management Services (**enclosure**)
    - x. Approval and Renewal of Consultant and Contractor Agreements for 2020 Services (copies of all agreements available upon request; no changes in scope or fees unless otherwise noted. New Agreements to be signed with Authority as necessary):
      - 1. WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services
      - 2. SpencerFane, LLP, for Special Counsel Services
      - 3. Metropolitan District Public Safety Group, LLC for Security Services
      - 4. Simmons & Wheeler, P.C. for Accounting Services
      - 5. MMI Water Engineers, LLC for Engineering Services (updated fees for 2020)
      - 6. Keesen Landscape Management, Inc., for Landscape Maintenance Services (updated scope and fee for 2020)
      - 7. Front Range Recreation for Pool Management Services
      - 8. Stratagem CPA for 2019 Audit
      - 9. @ Yur Service, LLC for Handyman Services

10. Tatyana Golyansky for Clubhouse Cleaning Services
11. Key-Rite Security Lock & Safe, Inc. for Security System and Monitoring Services
12. Horticultural Specialists, Inc. for Tree Maintenance, Mosquito Control, and Winter Watering Services
13. Verizon for Security Monitoring Services
14. The Electrician, Inc., for Outdoor Lighting Repair and Installation Services
- xi. Termination of Independent Contractor Agreements (due to completion of services or no longer need):
  1. Independent Contractor Agreement with Summit Association Management, Inc., for District Management Services (as of December 31, 2019) (**enclosure**)
- xii. Approval and Acceptance of Special Warranty Deed for Tract R from SR South Inc., to Authority

**4. ENGINEER'S MATTERS**

- a. Capital Reserve Study
  - i. Discuss Capital Projects Fund and Funding Needs
  - ii. Status of Mapping Updates
- b. Detention Ponds
  - i. Discuss Detention Ponds and Long-Term Maintenance Plan for Same
  - ii. Discuss Dredging of Detention Ponds and Review Proposals for Same (**enclosure**)

**5. FINANCIAL MATTERS**

- a. 2019 Budget Amendment Hearings
  - i. Conduct Public Hearing on 2019 Budget Amendment and Consider Adoption of Resolution No. 2019-11-03: 2019 Budget Amendment (District No. 2) (**enclosure**)
  - ii. Conduct Public Hearing on 2019 Budget Amendment and Consider Adoption of Resolution No. 2019-11-04: 2019 Budget Amendment (District No. 3) (**enclosure**)
  - iii. Conduct Public Hearing on 2019 Budget Amendment and Consider Adoption of Resolution No. 2019-11-05: 2019 Budget Amendment (District No. 4) (**enclosure**)
- b. 2020 Budget Hearings
  - i. Conduct Public Hearing on 2020 Budget and Consider Adoption of Resolution No. 2019-11-06: Adopting Budget and Appropriating Funds (Authority) (**enclosure**)
  - ii. Conduct Public Hearing on 2020 Budget and Consider Adoption of Resolution No. 2019-11-07: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 2) (**enclosure**)
  - iii. Conduct Public Hearing on 2020 Budget and Consider Adoption of Resolution No. 2019-11-08: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 3) (**enclosure**)
  - iv. Conduct Public Hearing on 2020 Budget and Consider Adoption of Resolution No. 2019-11-09: Adopting Budget, Imposing Mill Levy and Appropriating Funds (District No. 4) (**enclosure**)

**6. DISTRICT MANAGER MATTERS (Management Report)**

- a. Status of Installation of Reader System at Tennis Courts
- b. Status of Repairs to Clubhouse Deck
- c. Status of Repairs to Guest Parking Lot Areas

- d. Update on Monument and Fence Damage from Car and Submittal of Claim to Insurance for Same
- e. Discuss Transition of Management Services from
- f. Authorization of District Manager to Spend Up To Five Thousand Dollars (\$5,000) on District Related Expenditures without Prior Board Authorization

**7. SAFETY AND SECURITY COMMITTEE MATTERS**

- a. General Update
- b. Update on Security Cameras
- c. Status of Proposals for Towing Services
- d. Neighborhood Watch Update

**8. DIRECTORS' MATTERS**

- a. Water Conservation and Landscape Projects
  - i. Discuss Status of Aurora Water Violation Fines for Backflow Prevention Devices
- b. Traffic Matters
- c. Clubhouse Committee Report
  - i. Status of Clubhouse Repairs and Review Proposals for Recommended Repairs

**9. STRUCTURAL AND GOVERNANCE COMMITTEE MATTERS**

- a. Update on Status of Dissolution of District No. 1

**10. LEGAL MATTERS**

- a. Update on Collections Matters

**11. OTHER BUSINESS**

- a. Next Regular Meeting – January 9, 2020 at 2:30 P.M.

**12. ADJOURNMENT**

**Remaining 2020 Meeting Dates (all at 2:30 P.M.)**

**January 9, 2020**

**March 12, 2020**

**May 14, 2020**

**July 9, 2020**

**September 10, 2020**

**November 12, 2020 (2021 Budget Hearings)**