

RICHARDS FARM METROPOLITAN DISTRICT

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NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Thomas G. Whittaker	President	2022/May 2022
Roger Miller	Treasurer	2022/May 2022
Terry Marks	Secretary	2020/May 2020
Christian Matt Janke	Assistant Secretary	2020/May 2020
Brad Schick	Assistant Secretary	2022/May 2022

DATE: November 12, 2019
TIME: 1:00 P.M.
PLACE: Leyden Rock Clubhouse
17685 W. 83rd Drive
Arvada, Colorado 80007

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.
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- B. Approve Agenda.
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- C. CONSENT AGENDA - These items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- Review and approve the Minutes of the October 11, 2019 Regular Meeting and the October 22, 2019 special meeting (enclosures).
 - Adopt Resolution No. 2019-11-01; Calling May 5, 2020 Election (enclosure).
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II. PUBLIC COMMENT (Items Not on the Agenda. As a courtesy to others, public comments limited to three minutes per person).

- A. _____

III. MANAGEMENT MATTERS

- A. Consider approval of Amended Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (enclosure).

- B. Discuss 2020 meeting dates.

- C. Consider adoption of Resolution No. 2019-11-02; 2020 Annual Administrative Resolution (enclosure).

IV. BOND MATTERS

- A. Consider and Make a Final Determination To Issue General Obligation Indebtedness Consisting of a Taxable Converting to Tax-Exempt Loan, Series 2019A, in the estimated principal amount of \$3,900,000, which amount is subject to increase or decrease as determined by the Board, for the purpose of refunding all or a designated portion of the District's outstanding General Obligation (Limited Tax Convertible to Unlimited Tax Bonds, Series 2015A and its Subordinate Limited Tax General Obligation Bonds, Series 2015B, and in connection therewith adopt a resolution authorizing the issuance of such indebtedness; authorizing a Loan Agreement, a Custodial Agreement, a Placement Agent Agreement, and other related documents; approving, ratifying and confirming the execution of certain documents; making determinations and findings as to other matters related to such financing transaction; authorizing incidental action; and repealing prior inconsistent actions.

- B. Consider and Make a Final Determination to Issue General Obligation Indebtedness Consisting of Subordinate Limited Tax General Obligation Bonds, Series 2019B in the estimated principal amount of \$500,000, which amount is subject to increase or decrease as determined by the Board, and in connection therewith the Board adopt a resolution authorizing the issuance of such indebtedness; authorizing an Indenture of Trust, a Bond Purchase Agreement, a Continuing Disclosure Agreement, the form of Limited Offering Memorandum and other related documents; approving, ratifying and confirming the execution of certain documents; making determinations and findings as to other matters related to such financing transaction; authorizing incidental action; and repealing prior inconsistent actions.

- C. Discuss Capital Projects and Use of Proceeds.
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V. FINANCIAL MATTERS

- A. Review and consider approval of the payment of claims for the period ending October 24, 2019 in the amount of \$54,527.61 (enclosure).
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- B. Review and accept unaudited financial statements through the period ending September 30, 2019 (enclosure).
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- C. Consider appointment of Dazzio & Associates, PC to perform the 2019 Audit, for an amount not to exceed \$4,700 (enclosure).
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- D. Conduct Public Hearing to consider Amendment to 2019 Budget and consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures (enclosure).
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- E. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Resolution No. 2019-10-_: Resolution Adopting Budget, Imposing Mill Levy and Appropriating Funds Therefor (for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____, for a total mill levy of _____) and Appropriating Funds (enclosures – Resolution and draft 2020 Budget).
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VI. COMMUNITY MANAGEMENT MATTERS

- A. Discuss Poop 911 services.
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- B. Discuss architectural review process.
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- C. Discuss possibility of a social media policy.
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VII. OTHER MATTERS

A. Discuss working agreements in engaging partners and vendors

B. Discuss payment of Consilium Design, Inc. invoice.

VIII. PUBLIC COMMENT (Items Not on the Agenda. As a courtesy to others, public comments limited to three minutes per person).

A. _____

IV. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2019.**