

NOTICE OF INAUGURAL MEETING & AGENDA

SADDLE ROCK SOUTH AUTHORITY

6800 South Liverpool Street, Suite A, Aurora, CO

Thursday, July 25, 2019

2:30 P.M.

James Quarles, President	Designee for District No. 3
Don Langley, Treasurer	Designee for District No. 2
Marie B. Hensler, Secretary	Designee for District No. 4

Alternate Designees:

Jason Inzer	Alternate Designee for District No. 2
Jan Taylor	Alternate Designee for District No. 3
Rob Childs	Alternate Designee for District No. 4

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

3. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Administrative Matters
 - i. Adoption of Resolution No. 2019-07-01: 2019 Annual Administrative Resolution (**enclosure**)
 - ii. Adoption of Resolution No. 2019-07-02: Providing for the Defense and Indemnification of Directors and Employees of the Authority (**enclosure**)
 - iii. Adoption of Resolution No. 2019-07-03: Adopting Colorado Special District Records Retention Schedule (**enclosure**)
 - iv. Adoption of Resolution No. 2019-07-04: Adopting Public Records Request Policy (**enclosure**)
- b. Consultant Matters
 - i. Approval of Engagement of WHITE BEAR ANKELE TANAKA & WALDRON as General Counsel (**enclosure**)
 - ii. Approval of Engagement of Simmons & Wheeler for Accounting Services (**enclosure**)
 - iii. Approval of Engagement of SpencerFane, LLP as Special Counsel (**enclosure**)
- c. Financial Matters
 - i. Ratification of Opening of Checking Account at FirstBank, NA
 - ii. Resolution No. 2019-07-05: Concerning the Assignment of Operations and Development Fees and Imposition of Authority Fees (**enclosure**)
 - iii. Consider Adoption of Resolution No. 2019-07-06: Establishing Guidelines for the Processing and Collection of Fees and Charges (**enclosure**)
- d. Insurance Matters
 - i. Approval of SDA Membership, Intergovernmental Agreement with Colorado Special Districts Property and Liability Pool , and Adoption of Resolution No. 2019-07-07 (distributed under separate cover)

- ii. Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (distributed under separate cover)
- e. Operational Matters
 - i. Adoption of Resolution No. 2019-07-08: Adopting the Uniform Parking Regulations (**enclosure**)
 - ii. Adoption of Resolution No. 2019-07-09: Adopting Motor Court Policies (**enclosure**)
 - iii. Adoption of Resolution No. 2019-07-10: Adopting Policies and Procedures Governing Recreation Amenities (**enclosure**)

4. FINANCIAL MATTERS

- a. Public Hearing on 2019 Budget and Consider Adoption of Resolution No. 2019-07-11: Adopting Budget and Appropriating Funds (**enclosure**)

5. LEGAL MATTERS

- a. Discuss HB19-1087 and Notice Posting Requirements and Consider Adoption of Resolution No. 2019-07-12: Regarding Electronic Posting of Meeting Notices (**enclosures**)
- b. Consider Approval of Request for Proposals for Management Services (distributed under separate cover)
- c. Discuss Status of Request for Proposals for Security Services

6. STRUCTURAL AND GOVERNANCE COMMITTEE MATTERS (BY CONSENT AGENDA. ITEMS APPROVED BY DISTRICT NOS. 1, 2, 3, AND 4, AS APPLICABLE. **No enclosures included. Enclosures available upon request**)

- a. Approval of Special Warranty Deed and Bills of Sale Effectuating the Transfer of Assets from District No. 1 to Saddle Rock South Authority
- b. Approval of Assignment and Assumption Agreement of Independent Contractor Agreements from District No. 1 to Saddle Rock South Authority
- c. Assignment of Additional Agreements from District No. 1 to Saddle Rock South Authority:
 - i. Intergovernmental Agreement with City of Aurora (Regarding Enforcement of Parking Regulations within Layby Areas), dated May 10, 2012
 - ii. Stormwater Maintenance Agreement with City of Aurora, dated July 15, 2011
 - iii. Intergovernmental Agreement with City of Aurora Regarding Pinery Creek Trail, dated October 12, 2009
 - iv. Intergovernmental Agreement with Arapahoe Park and Recreation District, dated February 7, 1996
 - v. Landscape Maintenance Easement, Lot 1 Block 1, with Yulia Sopkin, dated January 17, 2019
 - vi. Landscape Maintenance Easement, Lots 5,6,7,8 and 9, Block 1, Saddle Rock Vistas Subdivision, with SRV Land, LLC, dated November 14, 2018
 - vii. Easement Agreement (Embrey Partners / On-site retention pond), dated November 18, 2009
 - viii. Easement Agreement (Embrey Partners / Off-site retention pond), dated November 18, 2009
 - ix. License Agreement, Olsen Driveway, with Paul R. Olsen, dated June 1, 2007
 - x. Memorandum of Understanding (Regarding Operation and Maintenance of Retention Pond) with BCRE Canyons at Saddle Rock, LP, dated March 22, 2016
 - xi. Memorandum of Understanding (Regarding Operation and Maintenance of Star Pass Retention Ponds) with Star Pass Homeowners' Association, Inc., dated February 15, 2010

- xii. Intergovernmental Agreement between City of Aurora and Districts, dated February 3, 1999 (Service Plan IGA)
 - d. Approval of Infrastructure Acquisition Agreement (Saddle Rock Vistas Subdivision) with Arapahoe Greens, LLC
 - e. Acceptance of Assignment of all outstanding fees, rates, tolls, penalties and charges, including all late fees, attorneys fees and costs and all costs of collection, from District No. 1 to the Saddle Rock South Authority

7. OTHER BUSINESS

- a. Next Regular Meeting – September 19, 2019 at 2:30 P.M.

8. ADJOURNMENT