

FLATIRON MARKETPLACE METROPOLITAN DISTRICT
ORGANIZATIONAL MEETING
 AND
BROOMFIELD VILLAGE METROPOLITAN DISTRICT NO. 2
SPECIAL MEETING
 February 27, 2019 at 2:00 p.m.
 1201 Auraria Parkway
 Denver, Colorado

Flatiron Marketplace MD		Broomfield Village MD No. 2	
Michael S. Tamblyn, Director	May 2022	Michael Tamblyn, President	May 2022
Richard J. Merkel, Director	May 2022	Richard Merkel, Sec/Treas	May 2020
VACANT	May 2022	VACANT	May 2022
VACANT	May 2020	VACANT	May 2020
VACANT	May 2020	VACANT	May 2022

AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers (**FMMD**)
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Adoption of Resolution Designating the District’s 24-hour Posting Location (**FMMD**) (*enclosure*)
 - b. Consider Adoption of Public Records Request Policy (**FMMD**) (*enclosure*)
 - c. Consider Resolution Adopting the Colorado Special District Records Retention Schedule (**FMMD**) (*enclosure*)
 - d. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number (**FMMD**) (*enclosure*)
7. Insurance & Liability
 - a. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an

IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association **(FMMD)** *(enclosure)*

- b. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services **(FMMD)** *(enclosure)*
- c. Authorize Filing of Exclusion of Uncompensated Public Officials form for 2019 Policy Period **(FMMD)** *(enclosure)*
- d. Consider Approval of Property and Liability Insurance Limits and Deductibles **(FMMD)** *(enclosure)*

8. Engagement of Consultants

- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services **(FMMD)** *(enclosure)*
- b. Consider Approval of Engagement Letter with Simmons & Wheeler for Accounting Services **(FMMD)** *(enclosure)*

9. Legal Matters

- a. Consider Adoption of Joint Resolution Declaring Intent to Hold Joint Meetings **(FMMD)** *(enclosure)*
- b. Consider Adoption of 2019 Annual Administrative Resolution **(FMMD)** *(enclosure)*
- c. Consider Adoption of Joint Resolution Changing Location of Meetings **(FMMD/BVMD No. 2)** *(enclosure)*

Regular Meetings: First Tuesday of each calendar quarter, at 10:00 A.M, and as otherwise determined by the Boards.

Special Meetings: As deemed necessary by the Boards, at dates and times to be determined.

Meeting Location: 8725 Aviator Lane
Englewood, CO 80112

- d. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District **(FMMD)** *(enclosure)*
- e. Consider Approval of Funding and Reimbursement Agreement between Flatiron Marketplace 2013, LP and Flatiron Marketplace Metropolitan District **(FMMD)** *(enclosure)*
- f. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement between Flatiron Marketplace 2013, LP and Flatiron Marketplace Metropolitan District **(FMMD)** *(enclosure)*
- g. Discussion re Intergovernmental Agreement with the City and County of Broomfield Regarding the Service Plan **(FMMD/BVMD No. 2)**
- h. Discuss District Operation Agreement Among the Districts **(FMMD/BVMD No. 2)**

10. Financial Matters

- a. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures) **(FMMD)** *(enclosure)*
- b. Conduct Public Hearing on 2019 Budget **(FMMD)** *(enclosure)*
 - i. Consider Approval of Resolution Adopting the 2019 Budget **(FMMD)** *(enclosure)*

- c. Discussion re December 2018 Bond Payment and Requested Reimbursement by UMB as Bond Trustee (**BVMD No. 2**)
- d. Discussion re 2019 Bond Refinancing
- e. Other Financial Matters

11. Other Business

- a. Update on Status of Development
- b. Next Meeting – April 2, 2019

12. Adjourn