

**ORGANIZATIONAL MEETING  
YARROW GARDENS METROPOLITAN DISTRICT**

December 7, 2018 at 2:00 p.m.  
1875 Lawrence Street  
Suite 900  
Denver, Colorado

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Gene W. Myers	Term to May 2022
Kevin Joseph Puccio	Term to May 2022
Jeffrey P. Seibold	Term to May 2022
Stephen Myers	Term to May 2020
William Rectanus	Term to May 2020

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**NOTICE OF ORGANIZATIONAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the District. Comments will be limited to three (3) minutes.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Consider Adoption of Resolution Designating the District’s 24-hour Posting Location
  - b. Consider Adoption of Public Records Request Policy
  - c. Consider Resolution Adopting the Colorado Special District Records Retention Schedule
  - d. Consider Approval of Intergovernmental Agreement with City of Wheat Ridge Regarding the Service Plan
7. Insurance & Liability
  - a. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
  - b. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
  - c. Authorize Filing of Exclusion of Uncompensated Public Officials form for 2019 Policy Period
  - d. Consider Approval of Property and Liability Insurance Limits and Deductibles
8. Engagement of Consultants
  - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services

- b. Consider Approval of Engagement Letter with Simmons and Wheeler for Accounting Services
- c. Consider Approval of Engagement of Independent District Engineering Services for District Engineering Services

9. Legal Matters

- a. Conduct Public Hearing on Petition for Exclusion of Property – Lot 17, Block 1, Block 1, Yarrow Gardens Filing No. 2
- b. Consider Approval of Resolution and Order for Exclusion of Property – Lot 17, Block 1, Block 1, Yarrow Gardens Filing No. 2
- c. Discuss and Consider Adoption of 2019 Annual Administrative Resolution
- d. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
- e. Consider Approval of Funding and Reimbursement Agreement
- f. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement

10. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number
- b. Public Hearing on 2018 Budget
  - i. Consider Approval of Resolution Adopting the 2018 Budget
- c. Public Hearing on 2019 Budget
  - i. Consider Approval of Resolution Adopting the 2019 Budget
- d. Other Financial Matters

11. Bond Matters

- a. Consider Approval of Engagement of DA Davidson for District Underwriter Services
- b. Consider Approval of Engagement of Sherman and Howard for District Bond Counsel Services
- c. Consider Approval of Engagement of Sherman and Howard for District Disclosure Counsel Services
- d. Consider Approval of White Bear Ankele Tanaka & Waldron Supplemental Engagement Letter for District General Counsel Services
- e. Consider Engagement of Meyers Research to Perform Market Study
- f. Consider Approval of Term Sheet

Consider Adoption of Resolution Authorizing the Issuance of the District's (i) General Obligation (Limited Tax Convertible to Unlimited Tax) Bonds, Series 2018A, in an approximate principal amount of \$2,170,000 (the "2018A Senior Bonds"), which amount is subject to increase or decrease as determined by the Board, or as otherwise permitted by any resolution adopted by the Board at such meeting, for the purpose of paying or reimbursing costs related to the acquisition, construction, and installation of public facilities, and (ii) Subordinate General Obligation Limited Tax Bonds, Series 2018B, in the estimated principal amount of \$299,000 (the "2018B Subordinate Bonds"), which amount is subject to increase or decrease as determined by the Board, or as otherwise permitted by any resolution adopted by the Board at such meeting, for the purpose of paying or reimbursing costs related to the acquisition, construction, and installation of public facilities (*enclosure*).

12. Other Business

- a. Next Meeting

13. Adjourn