

AVIATION STATION NORTH METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
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NOTICE OF A REGULAR MEETING AND AGENDA

| <u>Board of Directors</u> | <u>Office</u> | <u>Term/Expires</u> |
|---------------------------|---------------|---------------------|
| Susan Stanton | President | 2020/May 2020 |
| Conan Blakemore | Treasurer | 2020/May 2020 |
| <i>VACANT</i> | | 2020/May 2020 |
| <i>VACANT</i> | | 2022/May 2022 |
| <i>VACANT</i> | | 2022/May 2022 |
| Lisa A. Johnson | Secretary | |

DATE: November 27, 2018
TIME: 10:00 a.m.
PLACE: Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, CO 80228

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda and confirm location of meeting and posting of notices.

C. Review and approve Minutes from the November 28, 2017 regular meeting (enclosure).

D.

II. FINANCIAL MATTERS

A. Review and ratify approval of payment of claims for the periods ending as follows (enclosures):

| Fund | Period ending Dec. 13, 2017 | Period ending Jan. 17, 2018 | Period ending Feb. 14, 2018 | Period ending Mar. 13, 2018 |
|---------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| General | \$ 1,001.73 | \$ 1,094.49 | \$ 1,671.77 | \$ 678.24 |
| Debt Service | \$ -0- | \$ -0- | \$ -0- | \$ -0- |
| Capital Projects | \$ 1,294.87 | \$ 1,617.58 | \$ 1,873.65 | \$ 799.18 |
| Total Claims | \$ 2,296.60 | \$ 2,712.07 | \$ 3,545.42 | \$ 1,477.42 |

| Fund | Period ending April 12, 2018 | Period ending May 24, 2018 | Period ending June 22, 2018 | Period ending July 19, 2018 |
|---------------------|---------------------------------|-------------------------------|--------------------------------|--------------------------------|
| General | \$ 714.97 | \$ 938.13 | \$ 771.83 | \$ 249.18 |
| Debt Service | \$ -0- | \$ -0- | \$ -0- | \$ -0- |
| Capital Projects | \$ 625.14 | \$ 1,221.11 | \$ 1,054.75 | \$ 369.27 |
| Total Claims | \$ 1,340.11 | \$ 2,159.24 | \$ 1,826.58 | \$ 618.45 |

| Fund | Period ending Aug. 24, 2018 | Period ending Sept. 25, 2018 | Period ending Oct. 23, 2018 | Period ending Nov. 15, 2018 |
|---------------------|--------------------------------|---------------------------------|--------------------------------|--------------------------------|
| General | \$ 672.24 | \$ 3,422.99 | \$ 622.46 | \$ 3,466.96 |
| Debt Service | \$ -0- | \$ -0- | \$ -0- | \$ -0- |
| Capital Projects | \$ 959.99 | \$ 619.32 | \$ 394.73 | \$ 1,322.46 |
| Total Claims | \$ 1,632.23 | \$ 4,042.31 | \$ 1,017.19 | \$ 4,789.42 |

- B. Review and accept unaudited financial statements for the period ending September 30, 2018 (to be distributed).

- C. Conduct Public Hearing on the proposed 2019 Budget and Consider Adoption of Resolution No. 2018-11-01: Adopting Budget, Imposing Mill Levy and Appropriating Funds (for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures- Preliminary Assessed Valuation, draft 2019 Budget, and Resolution).

III. LEGAL MATTERS

- A. Consider Adoption Resolution No. 2018-11-02: Annual Administrative Resolution (enclosure).

- B. Approval of Updated Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Legal Services (enclosure).

- C. Consider approval of 1st Addendum to Independent Contractor Agreement (“ICA”) with Special District Management Services, Inc. (enclosure).

IV. OTHER BUSINESS

- A. Conduct Annual Meeting of Property Owners and Overlapping Entities (enclosure).

V. ADJOURNMENT *THERE ARE NO MORE REGULAR MEETINGS
SCHEDULED FOR 2018.*