

WILDGRASS METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Marc Gillotti	President	2022/May 2022
Martin Schuster	Treasurer	2020/May 2020
Eric R. Jonsen	Assistant Secretary	2022/May 2022
Heather McNicholas	Assistant Secretary	2022/May 2022
Jordan Wiens	Assistant Secretary	2020/May 2020
Lisa A. Jacoby	Secretary	

DATE: **October 10, 2018**
TIME: 11:00 a.m.
PLACE: Jonsen Law Firm, P.C.
 555 Eldorado Boulevard
 Broomfield, Colorado 80021

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda and confirm location of the meeting.

C. Review and approve Minutes of the June 14, 2018 Regular Meeting (enclosure).

II. PUBLIC COMMENT

A. _____

III. EXECUTIVE SESSION – ADJOURN TO EXECUTIVE SESSION PURSUANT TO § 24-6-402(4)(e), C.R.S, IF NECESSARY, FOR THE FOLLOWING:

A. Determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiations as it relates to the coalition of Broomfield citizens requesting support for mitigation of potential impacts of oil and gas within the proximity of the Wildgrass community.

IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

FUND	Period ending July 16, 2018	Period ending Aug. 14, 2018	Period ending Sept. 19, 2018
General	\$ 3,439.05	\$ 2,562.42	\$ 1,273.03
Debt Service	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 13.70	\$ 3,119.88	\$ 787.33
Total Claims	\$ 3,452.75	\$ 5,682.30	\$ 2,060.36

- B. Review and accept the August 31, 2018 unaudited financial statements (enclosure).

- C. Review proposals for accounting services (enclosures) and consider appointment of Accountant to the District.

- D. Consider amending Special District Management Services, Inc.' Management Agreement to remove performance of accounting services.

- E. Consider appointment of District Accountant to prepare the 2019 Budget and set date for public hearing to adopt the 2019 Budget for November 8, 2018 at 11:00 a.m.

V. MAINTENANCE AND CAPITAL IMPROVEMENT MATTERS

- A. Ratify approval of Green Landscape Solutions, LLC Change Order No. 11 for correction to typo in Trailhead B2 amount; difference between bond estimate in original contract and final expense, and additions and deletions to soft and hardscape elements to Trailheads D, E, F, G & J, for a deduct amount of <\$4,147.59> (enclosure).

- B. Consider approval of Altgelt & Associates' Change Order No. 1 for design services for Trailhead I and Sites 4, 5, 6, 9, 10, 11 & 12 (enclosure).

- C. Discuss status of Sites 10 and 12 installations.

1. Consider approval of Green Landscape Solutions, LLC Change Order No. 12 for Site 10 Trail Improvements (Feather Grass Road and Sheridan Parkway Trailhead) for an amount of \$93,516.63 (enclosure).
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2. Consider approval of Green Landscape Solutions, LLC Change Order No. 13 for Site 12 Trail Improvements (Tennis Court Trailhead) for an amount of \$104,816.55 (enclosure).
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- D. Discuss status of Site 13 discussions with Broomfield and status of engagement of Stoneleaf Design for Site 13 landscape design.
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- E. Discuss status of condition of Tennis Court Park (enclosure).
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- F. Discuss status of accounting of \$15,000 contribution made to the Master HOA for landscape improvements.
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VI. ADJOURNMENT - **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 8, 2018 – BUDGET HEARING**

Informational Enclosure:

- Memo regarding rates from Special District Management Services, Inc.