

CONSERVATORY METROPOLITAN DISTRICT

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NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Laverne Palmer	President	2020/May 2020
Birgit Baldwin	Treasurer	2018/May 2018
Dan Staley	Assistant Secretary	2020/May 2020
Pedro L. Moczo, Jr.	Assistant Secretary	2018/May 2018
Ronald Degenhart	Assistant Secretary	2018/May 2018
AJ Beckman	Secretary	

DATE: January 22, 2018
TIME: 9:00 A.M.
PLACE: Conservatory Clubhouse
2665 South Jebel Way
Aurora, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the October 16, 2017 Regular Meeting (enclosure)
- Acknowledge Homeowners' Association Meeting Reports/Updates
- Adoption of Resolution No. 2018-01-01: Designating 24-Hour Posting Location (enclosure).
- Approve Assignment of Agreement (Holiday Lighting Services-2017-2020) between Swingle, Inc., d/b/a Swingle Lawn, Tree & Landscape Care and Savatree, LLC (enclosure).
- Ratify Conservatory Underdrain Outfall Agreement by and between the Homeowners' Association and the District (enclosure).

- Ratify Master License Agreement by and between the District and the City of Aurora (enclosure).
 - Ratify Addendum No. 1 to the Independent Contractor Agreement with BrightView Landscaping Services, Inc. (“BrightView”) for accident cleanup in the amount of \$640.00.
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II. COMMUNITY COMMENTS

A. _____

III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. ____ - ____ for the period ending November __, 2017, in the amount of \$ _____ (to be distributed at meeting).

B. Review and consider approval of the payment of claims for Check Nos. ____ - ____ for the period ending December __, 2017, in the amount of \$ _____ (to be distributed at meeting).

C. Review and consider approval of the payment of claims for Check Nos. ____ - ____ for the period ending January 22, 2018, in the amount of \$ _____ (to be distributed at meeting).

D. Review and accept unaudited financial statements through the period ending December 31, 2017 (to be distributed at meeting).

E. Review cash position schedule as of January 22, 2018 and current cash flow projection through _____ (to be distributed at meeting).

F. Conduct Public Hearing to consider Amendment to 2017 Budget and consider adoption of Resolution No. 2018-01-02 to Amend the 2017 Budget and Appropriate Expenditures (to be distributed at meeting).

IV. LEGAL MATTERS

A. _____

V. OPERATIONS MATTERS

A. Review Manager's Report (enclosure).

B. Detention Pond Committee update.

C. Discuss status of masonry work.

D. Review proposals for repair to Monument located at S. Conservatory Parkway and East College Place (to be distributed).

VI. LANDSCAPING MATTERS

A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

B. Review BrightView Report (enclosure).

C. Landscaping Committee update.

D. Discuss landscaping in public art area.

E. Review and consider approval of proposal from BrightView for extra work for Controller Upgrade Phase 2, in the amount of \$73,664.70 (enclosure).

F. Review and consider approval of proposal from BrightView for extra work for tree removal, in the amount of \$13,861.00 (enclosure).

- G. Review and consider approval of proposal from BrightView for extra work for winter hard pruning of shrubs, in the amount of \$13,037.60 (enclosure).
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VII. BOARD MEMBER INPUT

- A. _____

VIII. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b) and (e), C.R.S.

- A. _____

IX. OTHER BUSINESS

- A. Discuss signage prohibiting solicitation.
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- B. Community Outreach:
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- 1. Discuss items for Community Update.
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- X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR FEBRUARY 26, 2018.**