

PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3

SPECIAL MEETING

5750 DTC Parkway, Suite 210

Greenwood Village, CO 80111

Thursday, November 30, 2017

2:15 p.m.

Peter Cudlip, President	Term to May 2018
Bryan McFarland, Assistant Secretary	Term to May 2018
Donald Provost, Assistant Secretary	Term to May 2018
Nicole (Haselden) Kawulok, Assistant Secretary	Term to May 2020
Robert Walter, Assistant Secretary	Term to May 2020

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications / Conflicts of Interest / Reaffirmation of Disclosures
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
6. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of October 2, 2017 Meeting Minutes (**enclosure**)
 - b. Regular Meeting Dates: February 5th, March 5th, April 2nd, May 7th, May 28th, July 2nd, July 30th, September 3rd, October 1st, November 5th, and December 3rd at 2:15 p.m.
 - c. Joint 2018 Annual Administrative Resolution (**enclosure**)
 - d. Insurance Property and Liability Schedule and Limits (**enclosure**)
 - e. Ratification of Change Order No. 6 for Blocks 2 & 3 Retaining Walls with Slaton Bros. and District No. 2 (**enclosure**)
 - f. Ratification of Change Order No. 7 for Blocks 2 & 3 Retaining Walls with Slaton Bros. and District No. 2 (**enclosure**)
 - g. Ratification of Change Order No. 2 for Grace Chapel Landscaping with CO Designsapes and District No. 2 (**enclosure**)
 - h. Ratification of Change Order No. 8 for Block 1 Landscaping with CO Designsapes and District No. 2 (**enclosure**)
 - i. Ratification of Change Order No. 3 with Sturgeon Electrical for Block 1 Electrical Conduit and Wiring for Signs with District No. 2 (**enclosure**)

7. Capital Improvement Matters
 - a. Discuss Status of District Construction and Final Payments/Close out Matrix (**enclosure**)
 - b. Consider Ratification of Notice of Final Payment for Blocks 2 & 3 Retaining Walls with Slaton Bros.
 - c. Consider Ratification of Notice of Final Payment for Block 6 Retaining Walls with Slaton Bros.
 - d. Consider Ratification of Notice of Final Payment for Blocks 1 & 4 Retaining Walls with Miller Wall
 - e. Consider Approval of Change Order No. 5 for Block 1 Concrete with Thoutt Bros. (**enclosure**)
 - f. Consider Approval of Change Order No. 3 with American Civil Contractors (ACC) for Blocks 2 & 3 Landscaping Project with District No. 2 (**enclosure**)
 - g. Consider Approval of License Agreement with Douglas County Board of County Commissioners for Grace Chapel Ponds Landscape and Irrigation Project (**enclosure**)
 - h. Consider Approval of Independent Contractor Agreement for Snow Removal Services with Leadens Contracting, Inc. with District No. 2 (**enclosure**)
 - i. Other Capital Improvement Matters
8. Financial Matters
 - a. Payables/Financials
 - b. 2017 Budget Amendment Hearing (*if needed*)
 - i. Consider Adoption of Resolution Amending 2017 Budget
 - c. 2018 Budget Hearing
 - i. Consider Adoption of 2018 Budget Resolution
 - d. Consider Approval of Auditor Proposals for 2017 Audit/Audit Exemption
 - e. Consider Approval of Resolution Regarding Approval of Eligible Costs and Authorization for Requisition Nos. 18-22
 - f. Other Financial Matters
9. Legal Matters
 - a. Consider Adoption of Resolution Calling the May 2018 Regular Election (**enclosure**)
 - b. Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - c. Consider Approval of Road Maintenance Agreement for New Abbey Lane (**enclosure**)
 - d. Consider Approval of Special Warranty Deed from Maiden Grass, LLC for Tract A property (**enclosure**)
 - e. Other Legal Matters
10. Other Business
11. Adjourn