

# AVIATION STATION NORTH METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
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## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Susan Stanton	President	2020/May 2020
Conan Blakemore	Treasurer	2018/May 2018
<i>VACANT</i>		2018/May 2018
<i>VACANT</i>		2020/May 2018
<i>VACANT</i>		2020/May 2018
Lisa A. Johnson	Secretary	

**DATE:** *July 18, 2016*  
**TIME:** 10:00 a.m.  
**PLACE:** Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, CO 80228

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Approve Agenda and confirm location of meeting and posting of notices.

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C. Discuss results of the May 3, 2016 Election (enclosure).

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D. Consider appointment of Officers:

President \_\_\_\_\_  
Treasurer \_\_\_\_\_  
Secretary \_\_\_\_\_  
Asst. Secretary \_\_\_\_\_  
Asst. Secretary \_\_\_\_\_  
Asst. Secretary \_\_\_\_\_

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E. Review and approve Minutes from the December 3, 2015 Special Meeting (enclosure).

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II. FINANCIAL MATTERS

A. Review and ratify approval of payment of claims as follows (enclosures):

Fund	Period ending Jan. 26, 2016	Period ending Jan. 27, 2016	Period ending Feb. 25, 2016	Period ending Mar. 25, 2016
General	\$ 6,017.34	\$ 13,482.80	\$ 1,408.81	\$ 4,386.70
Debt Service	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 6,017.34</b>	<b>\$ 13,482.80</b>	<b>\$ 1,408.81</b>	<b>\$ 4,386.70</b>

Fund	Period ending April. 22, 2016	Period ending May 20, 2016	Period ending June 21, 2016
General	\$ 1,437.67	\$ 2,212.86	\$ 1,154.77
Debt Service	\$ -0-	\$ -0-	\$ -0-
Capital Projects	\$ -0-	\$ -0-	\$ -0-
<b>Total Claims</b>	<b>\$ 1,437.67</b>	<b>\$ 2,212.86</b>	<b>\$ 1,154.77</b>

B. Review and approve payment of claims through the period ending July 18, 2016 as follows (to be distributed):

General Fund:	\$
Debt Service Fund:	\$
Capital Projects Fund:	\$ _____
Total:	\$ _____

C. Review and accept unaudited financial statements for the period ending \_\_\_\_\_ (to be distributed).

D. Review and accept the 2015 Audit (enclosure) and authorize the execution of the Representation Letter.

E. Consider appointing the District Accountant to prepare the 2017 Budget and set date for Public Hearing to adopt the 2017 Budget (October 27, 2016 at 10:00 a.m., to be held at the offices of Special District Management Services, Inc., 141 Union Boulevard, Suite 150, Lakewood, Colorado 80228).

III. LEGAL MATTERS

- A. Discuss and consider First Amendment to Reimbursement Agreement (Phase I Improvements) (enclosure).

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- B. Discuss and consider ratification of Agreement Regarding Leases (enclosure).

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- C. Discuss and consider Grant of Easement (enclosure).

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- D. Review and consider ratifying adoption of Resolution to obtain insurance through the Colorado Special Districts Property and Liability Pool and joining the Special District Association (enclosures).

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IV. OTHER BUSINESS

A. \_\_\_\_\_

- V. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 27, 2016 – BUDGET HEARING.**