

THE GARDENS ON HAVANA METROPOLITAN DISTRICT NOS. 1 - 3

SPECIAL MEETING

44 Cook Street #710

Denver, CO 80206

December 1, 2015

10:00 a.m.

Ira Shwartz, President	Term to May 2016
Mike Kaiser, VP/Treasurer/Secretary	Term to May 2016
VACANT	Term to May 2018
VACANT	Term to May 2018
VACANT	Term to May 2016

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Director Disclosures
3. Approval of Agenda
4. Administrative Matters
 - a. Approval of Minutes from the July 21, 2015 Meeting (**enclosure**)
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes. Please sign in.
6. Legal Matters
 - a. Consider Adoption of 2016 Administrative Matters Resolution (**enclosure**)
 - b. Consider Adoption of Resolution Regarding May 2016 Election (**enclosure**)
 - c. Insurance
 - i. Property and Liability Schedule Limits (**enclosures**)
 - ii. SDA membership Renewal
 - iii. Agency Fee Agreement (Price increase from \$350/year to \$475/year)
 - d. Consider Approval of Disclosure Notice Pursuant to § 32-1-809, C.R.S. (**enclosures**)
 - e. Consider Approval of Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law, for General Counsel Services (**enclosures**)
 - f. Consider Renewal of Construction Management Agreement with AMCAP, Incorporated (**enclosure**)
 - g. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
7. Financial Matters
 - a. Payables/Financials
 - b. Conduct 2015 Budget Amendment Hearings and Consider Adoption of Resolutions to Amend 2015 Budget (**enclosures**)
 - c. Conduct 2016 Budget Hearings and Consider Adoption of Resolutions to Adopt 2016 Budget and Set Mill Levies (**enclosures**)
 - d. Consider Renewal of Accounting Services Agreement with AMCAP, Incorporated (**enclosure**)
 - e. Consider Engagement of Simmons & Wheeler, P.C. to Perform 2015 Audit (District No. 1) (**to be distributed**)
8. Other Business
9. Next Regular Meeting
10. Adjourn