

# GREATROCK NORTH WATER AND SANITATION DISTRICT

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**Mission: To provide the highest quality of water at the most affordable price for current customers and to provide for the expansion of the District as growth occurs.**

## NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Robert William Fleck	President	2016/May 2016
John D. Wyckoff	Vice-President	2018/May 2018
Jeffrey Polliard	Treasurer	2018/May 2018
Brian K. Rogers	Secretary	2016/May 2016
Dave Lozano	Asst. Secretary	2018/May 2018

### Consultants:

Lisa A. Johnson	District Manager
Jennifer Gruber Tanaka, Esq.	District General Counsel
Bradley A. Simons, PE	District Engineer

DATE: July 7, 2015  
TIME: 5:30 P.M.  
PLACE: United Power  
500 Cooperative Way  
Brighton, Colorado 80603

### I. ADMINISTRATIVE MATTERS (Action Items Status Matrix – enclosure - 002)

A. Present Disclosures of Potential Conflicts of Interest.

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B. Approve Agenda.

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C. Board of Director's Report.

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D. Manager's Report (enclosure - 003).

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II. CONSENT AGENDA

A. These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

1. Review and approve the Minutes of the June 2, 2015 regular meeting (enclosure - 004).
2. Consider ratifying approval of payment of claims through the period ending June 10, 2015 (enclosure - 005).

General Fund	\$	39,328.82
Debt Service Fund	\$	122,485.00
Capital Projects Fund	\$	4,154.40
<b>Total Claims:</b>	<b>\$</b>	<b><u>165,968.22</u></b>

3. Acceptance of cash position schedule and unaudited financial statements through the period ending May 31, 2015 (enclosure – 006)
4. Operations and Maintenance update and monthly work orders (enclosures – 007 and 008).
5. Review monthly water quality report (enclosure – 009)
6. Ratify approval of an Independent Contractor Agreement with Generator Source LLLP for Generator Repair (enclosure – 010).

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**REGULAR AGENDA**

III. FINANCIAL MATTERS

A. Review and consider acceptance of 2014 Audited Financial Statements and authorize execution of Representations Letter (enclosures – 2014 draft Audit, Management Representations Letter and Board of Directors Communication Letter – 011, 012 and 013).

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B.

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IV. WATER MATTERS (ADJOURN TO EXECUTIVE SESSION PURSUANT TO §§24-6-402(4)(b) and (e), C.R.S., IF NECESSARY)

A. Discuss pending water court cases.

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B. Review and consider ratifying the approval of the Amended and Restated Water Lease Option Agreement between Box Elder Creek Ranch Water Company and the District (to be distributed under separate cover).

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V. ENGINEER'S REPORT (enclosure - 014)

A. Concentrate Management.

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1. Discuss the results of Pure Water Solutions written inspection report of Reverse Osmosis Unit and Components (included in Engineer's Report).

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2. Discuss Altela system.

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a. Review correspondence from Meadow Homes regarding acquisition of two lots to locate enclosure for Altela system and future District offices (enclosure - 015).

B. Status of Greatrock North Pump Station Project.

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C. \_\_\_\_\_

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VI. OPERATIONS/MAINTENANCE MATTERS

A. Status of curb stop project in Rocking Horse Farms and Box Elder Creek Ranch.

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B. Discuss the status of locating the curb stop and meter pit at 16467 Indian Hills Street.

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- C. Review and discuss draft field maintenance technician job description (enclosure – 016).
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VII. LEGAL MATTERS

- A. \_\_\_\_\_

VIII. OTHER BUSINESS

- A. Confirm attendance of Directors to the annual SDA Conference to be held September 23, 24, and 25, 2015.
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IX. COMMUNITY COMMENTS (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

- A. \_\_\_\_\_

X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR TUESDAY, AUGUST 4, 2015 AT 5:30 P.M.**