

**PLAN FOR THE CONDUCT OF THE MAY 5, 2015
INCLUSION ELECTION FOR**

CASCADE METROPOLITAN DISTRICT NO. 1

§ 1-13.5-1104(1), C.R.S.

1. Contact information for the District conducting the election.

Name: Cascade Metropolitan District No. 1 (the “District”)

Principal Contact: Jennifer Gruber Tanaka, Esq.

Title: General Counsel

Phone: (303) 858-1800

Email: jtanaka@wbapc.com

Principal Address: c/o WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law,
2154 E. Commons Ave. Suite 2000, Centennial, CO 80122

2. Date of the Election: May 5, 2015

3. Type of Election: Inclusion Election (the “Election”)

4. Citation of the statutory provisions authorizing the election:

Order Calling Election for the Inclusion of Real Property Into the Cascade Metropolitan District No. 1, issued by the El Paso County District Court on February 23, 2015 (Case No. 2004CV3800), pursuant to which the Election shall be conducted in accordance with § 32-1-401(d), C.R.S.; §§ 32-1-801 *et seq.*, C.R.S.; §§ 1-13.5-101, *et seq.*, C.R.S. (the “Colorado Local Government Election Code”); and all provisions of §§ 1-13-101, *et seq.*, C.R.S. (the “Uniform Election Code of 1992”) not in conflict therewith.

5. Name and contact information for the Designated Election Official who will be responsible for all aspects of the election:

Brent E. Butzin, Esq.

WHITE BEAR ANKELE TANAKA & WALDRON

Attorneys at Law

2154 E. Commons Ave. Suite 2000

Centennial, CO 80122

P: (303) 858-1800

F: (303) 858-1801

bbutzin@wbapc.com

6. Eligible electors and timing for mailing ballots:

There are approximately 555 eligible electors.

No later than 40 days prior to the election, the Designated Election Official shall request a list of the registered electors residing within the proposed inclusion area from the El Paso County Clerk. The Designated Election Official shall also request a list of the owners of all taxable real and personal property within the proposed inclusion area from the El Paso County Assessor. Such initial lists shall be received no later than 30 days prior to the election, and the supplemental lists received no later than 20 days prior to the election, pursuant to §§ 1-13.5-203(1), 1-13.5-204(1) and (2), and 1-13.5-1105(2)(a) and (b), C.R.S.

As provided for in § 1-13.5-1103(4), C.R.S., no later than 45 days prior to the election, the Designated Election Official or election judges will mail a ballot to each active eligible elector residing within the proposed inclusion area who is a covered voter, as that term is defined in § 1-8.3-102, C.R.S. (UOCAVA).

Pursuant to § 1-13.5-1105(4)(a), C.R.S., between 22 and 15 days before the election, the Designated Election Official or election judges will mail ballots to each active eligible elector within the proposed inclusion area.

7. Total number of drop-off/walk-in locations:

There will be one (1) place(s) of deposit, which will be located at 2154 E. Commons Ave., Suite 2000, Centennial, Colorado 80122 (Attn: Designated Election Official). For security reasons, there will be no unmonitored freestanding drop-off locations.

Ballots can also be mailed to the Designated Election Official at 2154 E. Commons Ave., Suite 2000, Centennial, Colorado 80122.

The walk-in location to obtain new or replacement ballots and to drop off voted ballots shall be located 2154 E. Commons Ave., Suite 2000, Centennial, Colorado 80122. This location will be open from 8:00 a.m. to 5:00 p.m., Monday through Friday, beginning at least 22 days prior to the election, and from 7:00 a.m. to 7:00 p.m. on the day of the election, in accordance with § 1-13.5-1105(4)(d), C.R.S.

At least one or all drop-off locations will be located outside the boundaries of the District. The District does not have any suitable facilities within its boundaries that are available to serve as public locations, and which would be a secure location for a ballot box to be monitored by an election judge. The designated drop-off location(s) are within reasonable proximity to the District or the majority of the eligible electors. This location is fully accessible to disabled electors.

8. Notice of Election:

A notice of the District's election shall be published one time at least 20 days before the election in *The Daily Transcript* newspaper, which is a legal publication having general circulation in the District. Pursuant to §§ 1-13.5-502(1) and (2) and 1-13.5-1105(2)(d),

C.R.S., such notice shall also be posted in the office of the Designated Election Official and sent to the El Paso County Clerk and Recorder.

9. Ballot delivery and processing:

The Designated Election Official will supervise the distribution and handling of the ballots and will take the necessary steps to protect the confidentiality of the ballots cast and the integrity of the election. The Designated Election Official shall appoint a sufficient number of election judges to distribute, handle and count the ballots. The election judges will also take the necessary steps to protect the confidentiality of the ballots cast and the integrity of the election.

All deposited ballots will be counted as provided by Colorado election laws. A mail ballot will be valid and counted only if it is returned in the return envelope, the self-affirmation on the return envelope is signed and completed by the eligible elector to whom the ballot was issued and the information on the return envelope is verified.

If the Designated Election Official or an election judge determines that an eligible elector to whom a replacement ballot has been issued has voted more than once, the first ballot returned by the elector will be considered the elector's official ballot. Any other ballot will be rejected.

Ballot envelopes will be date stamped upon receipt. Each day when ballots come in, an election judge will count the ballots, batch them and record the number of ballots received, including those that were returned as undeliverable. The Designated Election Official will maintain a daily log containing the total number of ballots returned.

10. Description of procedures to be used to ensure ballot security at all stages of the process:

The ballots or ballot labels will contain the warning set forth in § 1-13.5-1105(4)(b), C.R.S. Mail ballot packets shall be marked "Do Not Forward, Address Correction Requested," or another similar statement in accordance with United States Postal Service Regulations as set forth in § 1-13.5-1105(4)(a). The return envelopes will contain the self-affirmation set forth in § 1-13.5-605(1), C.R.S. The return envelope will have a flap covering the signature of the eligible elector. To protect the elector's privacy, the District will include a secrecy sleeve, with voting instructions, in the mail ballot packet.

When not being processed, ballots packets will be placed in a safe, secure area under the supervision of the Designated Election Official, election judge or person designated by the Designated Election Official. Ballots will not be left unattended while being processed. After processing is complete, ballots will be placed in a safe and secure area. Access to the secure area shall be determined by the Designated Election Official.

A replacement ballot may be requested if the ballot was destroyed, spoiled, lost or not received by the elector. An elector may obtain a ballot if a mail ballot packet was not

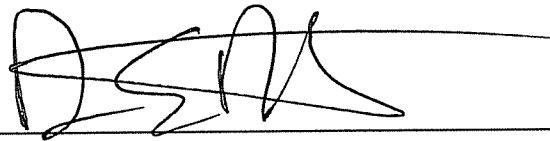
sent to the elector because the eligibility of the elector could not be determined at the time the mail ballot packets were mailed. The elector requesting the new or replacement ballot must complete a sworn statement specifying the reason for requesting the ballot. A mail ballot packet will not be issued or transmitted to the elector unless a sworn statement requesting the ballot is received on or before the election.

11. Counting of the mail ballots:

The election judges shall receive and prepare the mail ballots for counting. The counting may begin no sooner than 15 days before the election. The election judges shall take all precautions necessary to ensure the secrecy of the counting procedures. No information concerning the count shall be released by the election judges or any watchers until after 7:00 p.m. on the day of election, as provided for in § 1-13.5-1107, C.R.S.

Dated this 10th day of March, 2015.

CASCADE METROPOLITAN DISTRICT NO. 1

A handwritten signature in black ink, appearing to read 'Brent E. Butzin', is written over a horizontal line.

Brent E. Butzin, Esq.
Designated Election Official