

CONSERVATORY METROPOLITAN DISTRICT

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NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Laverne Palmer	President	2016/May 2016
Birgit Baldwin	Treasurer	2018/May 2018
Dan Staley	Assistant Secretary	2016/May 2016
Pedro L. Moczo, Jr.	Assistant Secretary	2018/May 2018
Ronald Degenhart	Assistant Secretary	2018/May 2018
AJ Beckman	Secretary	

DATE: March 16, 2015

TIME: 9:00 A.M.

PLACE: Conservatory Clubhouse
2665 South Jebel Way
Aurora, Colorado

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the January 26, 2015 regular meeting (enclosure).
- Acknowledge Homeowners' Association Meeting Reports/Updates.
- Determine Director on Duty for the months of August and September 2015.
- Acknowledge the Collections Report through February, 2015 (enclosure).

II. COMMUNITY COMMENTS

A. _____

III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. _____ - _____ for the period ending March 16, 2015, in the amount of \$_____ (to be distributed at meeting).

B. Review and accept unaudited financial statements through the period ending February 28, 2015 (to be distributed at meeting).

C. Review cash position schedule as of March 16, 2015 and current cash flow projection through August, 2016 (to be distributed at meeting).

D. Consider acceptance of 2014 Audit and authorize execution of Representations Letter (Audit - to be distributed, Representations Letter and Draft Audit - enclosures).

IV. LANDSCAPING MATTERS (10:00 A.M.)

A. Review monthly report from Valley Crest Landscape Maintenance, Inc. for February 2015 (enclosure).

B. Landscaping Committee update.

1. Discuss status of tree pruning.

2. Discuss status of flowers at entry monuments.

3. Discuss status of Turf Reduction Project.

V. OPERATIONS AND MAINTENANCE MATTERS

Note: Board action(s) involving the expenditure of funds will be deferred to the end of the Agenda under Contract Approvals.

A. Review Manager's Report (enclosure).

B. Update on status of mailbox kiosk inspections (report – to be distributed).

C. Fence Replacement Committee update (enclosure)

1. Discuss addition of a section of 54 linear feet of fencing at Jericho and Hamilton.

D. Update on status of monument lighting (enclosure).

VI. LEGAL MATTERS

A. Status of discussions with Lennar Homes on responsibilities, obligations and coordinated efforts for new development.

1. Public Arts Obligation.

2. Other.

B. Status of discussions with DR Horton regarding conveyance of detention ponds and Tract V improvements.

VII. BOARD MEMBER INPUT

A. _____

VIII. NEW BUSINESS

A. _____

IX. CONTRACT APPROVALS

A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

B. Ratify Addendum No. 2 with Valley Crest Landscape Maintenance, Inc. for tree trimming associated with common metal fence project (enclosure).

C. Ratify Addendum No. 3 with Valley Crest Landscape Maintenance, Inc. for small tree pruning (enclosure).

D. Ratify Addendum No. 4 with Valley Crest Landscape Maintenance, Inc. for flowers at entry monuments (enclosure).

E. Ratify Independent Contractor Agreement with Norris Design, Inc. for Turf Reduction Analysis Services (enclosure – scope of work).

F. Ratify First Addendum to Fence Replacement Contract with Standard Fence Company in the amount of \$2,095 for an additional 54 linear feet of fencing (to be distributed).

G. Consider approval of Addendum to Master License Agreement No. 04-03 (enclosure).

X. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b) and (e), C.R.S.

A. Foreclosure Matters.

1. Discuss status of account for 20590 E. Hamilton Place listed on collections Report and charges of \$778.50 received from title company following account payoff.
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B. Off Site Detention Ponds.

XI. OTHER BUSINESS

A. Community Outreach:

1. Discuss items for Community Update.
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B. _____

XII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 20, 2015**

Informational Enclosure:

- Letter Regarding Request for Speed Limit Signage