

# CASCADE METROPOLITAN DISTRICT NO. 1

## Administrative Offices

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### NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Mike Whittemore	President	2018/May 2018
Mike Herr	Secretary/Treasurer	2016/May 2016
Bob Justis	Assistant Secretary	2018/May 2018
Troy Eason	Assistant Secretary	2016/May 2016
Stephen Spaulding	Assistant Secretary	2018/May 2016

DATE: March 24, 2015  
TIME: 5:30 p.m.  
PLACE: Cascade Fire Station  
8015 Severy Road  
Cascade, CO 80809

#### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Existing and Potential Conflicts of Interest.
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- B. Approve Agenda.
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- C. Public Comment. (Matters not otherwise on the Agenda. Public Comment Limited to 3 Minutes per Person and Taken in Order on Sign-In Sheet).
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- D. Correspondence (Board Responses to Community Correspondence Received Outside of Board Meeting. Board will recite the questions or comments received and provide a verbal response which will be recorded in the minutes. No public comment will be taken during this time).
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- E. Review and approve Minutes of the February 17, 2015 Special Meeting and the February 24, 2015 Regular Meeting (enclosures).
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#### II. FINANCIAL MATTERS

- A. Review and approve the payment of payables for the period ending March 24, 2015 in the amount of \$46,489.13 (enclosure).
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- B. Review and accept unaudited financial statements for the periods ending January 31, 2015, February 28, 2015, schedule of cash position updated as of February 28, 2015, and bank statements (enclosures).
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- C. Discuss and consider approval of submittal of Energy and Mineral Impact Grant Application for the amount of \$ \_\_\_\_\_ to the Colorado Department of Local Affairs.
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- D. Discuss and Consider Authorization to Proceed with Issuance of Revenue Bonds for refinancing of Existing Financial Obligations and for Financing of Water System Improvements.
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1. Review updated engineering estimates from JDS-Hydro Consulting, Inc. for Water System Improvements Pursuant to Water System Inventory and Assessment Study (enclosure).
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2. Review Financing Plan for Revenue Bonds (to be distributed).
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3. Review Updated Fee Analysis (to be distributed).
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### III. OPERATIONS MATTERS

- A. Operator's Monthly Report.
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- B. Update on water meter audits.
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- C. Discuss Flushing of Bluffs Fire Hydrant.
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- D. Update on Stults Waterline Improvement Project.
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E. Discuss and consider proposals for Water Rate Study (enclosures).

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F. Discuss and consider proposal from National Meter & Automation, Inc. for the replacement of the handheld meter reading device (enclosure).

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#### IV. LEGAL MATTERS

A. Settlement Agreement for 2011 CW 42.

1. Executive Summary of Terms of Settlement Agreement and Associated Agreements.

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2. Consider Approval of Settlement Agreement with City of Colorado Springs, Colorado Springs Utilities, RMG Properties, LLC, PJ Anderson and Interveners (enclosure).

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3. Consider Approval of Agreement for Short-Term Water Service with Colorado Springs Utilities (enclosure).

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4. Consider Acceptance of Special Warranty Deed from Cascade Public Service Company for Water Rights (Cascade Water Works 6.3 c.f.s) (enclosure).

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5. Consider Acceptance of Quit Claim Deed from Philip J. Anderson for Water Rights (Cascade Water Works 6.3 c.f.s) (enclosure).

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6. Consider Approval of Quit Claim Deed to Colorado Springs Utilities for Water Rights (Harmes Ditch Priority No. 2 and Harmes Ditch Priority No. 33) (enclosure).

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7. Consider Approval of Termination of Assignment and Agreement with Cascade Public Service Company (enclosure).

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8. Consider approval of Escrow Agreement with Land Title Guarantee Company, *et al* (enclosure).
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- B. Update on status of Inclusion Election and Election Calendar (enclosure).
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- C. Update on Service Plan Amendment for Increased Debt Authorization for Refinancing and System Improvements and Board of County Commissioners Public Hearing.
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- D. Discuss and consider adoption of Resolution 2015-03-01; Adopting Colorado Springs Utilities Water Line Extension & Service Standards (WATER LESS) – 2014 and Adopting other District Rules and Regulations (enclosure – Resolution only – Exhibit A in drop box for review).
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- E. Discuss and consider development of Employee Handbook.
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V. EXECUTIVE SESSION (§§24-6-402(4)(b) & (e), C.R.S.)

- A. Update on potential claims relating to auditor.
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- B. Discuss potential claims relating to embezzlement matters.
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VI. ACTIONS RESULTING FROM EXECUTIVE SESSION

- A. \_\_\_\_\_

VII. OTHER BUSINESS

- A. \_\_\_\_\_

VIII. ADJOURNMENT

**THE NEXT SPECIAL MEETING IS SCHEDULED FOR APRIL 28, 2015 AT 4:30 P.M. REMINDER: THE MEETING WILL BEGIN AT 4:30 WITH A DIRECTOR ORIENTATION TO BE CONDUCTED UNTIL 5:30 P.M. AT WHICH POINT THE REGULAR AGENDA ITEMS WILL BEGIN.**