

# CONSERVATORY METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898

Tel: 303-987-0835 • 800-741-3254 • Fax: 303-987-2032

Website: [www.youremd.org](http://www.youremd.org) • District Manager's Email: [abeckman@sdmsi.com](mailto:abeckman@sdmsi.com)

## NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Laverne Palmer	President	2016/May 2016
Birgit Baldwin	Treasurer	2018/May 2018
Dan Staley	Assistant Secretary	2016/May 2016
Pedro L. Moczo, Jr.	Assistant Secretary	2018/May 2018
Ronald Degenhart	Assistant Secretary	2018/May 2018
AJ Beckman	Secretary	

DATE: January 26, 2015

TIME: 9:00 A.M.

PLACE: Conservatory Clubhouse  
2665 S. Jebel Way  
Aurora, Colorado

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Recite Pledge of Allegiance.

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C. Approve Agenda.

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D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the October 20, 2014 regular meeting (enclosure).
- Acknowledge Homeowners' Association Meeting Reports/Updates.
- Determine Director on Duty for the months of June and July 2015.
- Acknowledge the Collections Report through December, 2014 (enclosure).
- Adoption of Resolution No. 2015-01-01 Designating the District's 24-Hour Posting Location (enclosure).
- Approve Special District Management Services, Inc. Agreement (enclosure)

- E. Review of 2014 Performance and Meeting Process for 2015
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II. COMMUNITY COMMENTS

- A. \_\_\_\_\_

III. FINANCIAL MATTERS

- A. Review and consider ratifying approval of the payment of claims for Check Nos. 2553 - 2563 for the period ending November 30, 2014, in the amount of \$27,233.01 (enclosure).
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- B. Review and consider ratifying approval of the payment of claims for Check Nos. 2564 - 2576 for the period ending December 31, 2014, in the amount of \$51,811.87 (enclosure).
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- C. Review and consider approval of the payment of claims for Check Nos. \_\_\_\_ - \_\_\_\_ for the period ending January 26, 2015, in the amount of \$ \_\_\_\_\_ (to be distributed at meeting).
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- D. Review and accept unaudited financial statements through the period ending December 31, 2014 (to be distributed at the meeting).
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- E. Review cash position schedule as of January 26, 2015 and current cash flow projection through October 2015 (to be distributed at the meeting).
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IV. LANDSCAPING MATTERS (10:00 A.M.)

- A. Review monthly report from Valley Crest Landscape Maintenance, Inc. for January 2015 (enclosure).
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- B. Landscaping Committee update.
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- C. Review Proposals for Tree Pruning Services from Arborscapes, Inc., Valley Crest Landscape Maintenance, Inc., and The Davey Tree Expert Company (enclosure).
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V. OPERATIONS AND MAINTENANCE MATTERS

**Note: Board action(s) involving the expenditure of funds will be deferred to the end of the Agenda under Contract Approvals.**

- A. Review Manager's Report (enclosure).
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- B. Wildlife Barrier installation update
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- C. Fence Replacement Committee update (enclosure)
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VI. LEGAL MATTERS

- A. Status of discussions with Lennar Homes on responsibilities, obligations and coordinated efforts for new development.
    - 1. Public Arts Obligation.
    - 2. Miscellaneous.
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B. \_\_\_\_\_

VII. BOARD MEMBER INPUT

A. \_\_\_\_\_

VIII. NEW BUSINESS

A. \_\_\_\_\_

IX. CONTRACT APPROVALS

- A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).
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- B. Review and ratify approval of 1st Addendum to the Independent Contractor Agreement with Valley Crest Landscape Maintenance, Inc. for Tree Wrapping Services in the amount of \$1,100.00 (enclosure).

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- C. Review bid tabulation for Tree Pruning Services and consider award of contract (bid summary enclosed with item IV. C).

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- D. Approval of Agreement for Tree Replacement with TerrCare Associates LLC for Replacement of Two Damaged Tress (enclosure).

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- E. Approval of Independent Contractor Agreement (Fence Replacement Project-Phase II) with Standard Fence Company (to be distributed at meeting).

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X. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b) and (e), C.R.S.

- A. Foreclosure Matters.

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- B. Off Site Detention Ponds.

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XI. OTHER BUSINESS

- A. Community Outreach:
  - 1. Discuss items for Community Update.

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B. 

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XII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 16, 2015**