



## AGISTMENT AGREEMENT

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## 1. PREAMBLE

- This agistment agreement is with Southside Pony Club (not BCC or PCAQ).
- The committee reserves the right to issue formal warnings or immediate termination notices due to failure with compliance or other violations depending on their nature. Three formal warnings in one calendar year results in an immediate termination and 14 days to remove horses.
- Agistment fees are set by the committee and adjusted from time to time with one a minimum notice of one month.
- For the purposes of this agreement agistee refers to the person in charge of the horse (a person under the age of 18 years cannot be the person in charge).
- In addition to and the rules as set down in this Agreement, all Agisters at SSPC must adhere to:
  - the *Pony Club Association of Queensland (PCAQ) rules* and
  - *Code of Conduct*,
  - the *SSPC Constitution and*
  - *SSPC By-laws and*
  - All published SSPC Rules
  - Local laws including Brisbane City Council (keeping livestock) and Biosecurity Qld

## 2. AGISTERS MUST BE ACTIVE FINANCIAL RIDING MEMBERS

- Must attend at least 60% of SSPC Musters or Zone 1 riding event and participate in four (4) Club activities including fundraising activities and working bees when necessary.
- Junior memberships must be accompanied an adult membership.
- One horse agistment spot per membership.
- Horse must be actively ridden, at least once per week.
- Senior agisters are expected to obtain their instruction certificates and be actively involved in the pony club movement.
- Junior agistment spots have priority over senior agistment spots.

## 3. REQUIREMENTS UPON ENTRY OF A HORSE FOR AGISTMENT AT SSPC

- Member/s must be financial and all deposits paid up front.
- Horse and rider combination needs to be suitable/safe for pony club purposes.
- New horses need to be checked over by a committee member and wormed upon arrival with the wormer supplied by the club in the presence of a committee member.
- All horses agisting at the club need to be vaccinated for tetanus and strangles and Hendra Virus
  - A HeV certificate from your vet must be supplied.
  - An incoming horse may have their inoculations on or before the first day they arrive in quarantine.
- Upon arrival, the new horses are to be placed in a designated quarantine area, the agistee is responsible for twice daily visits.
- After the required time period of 48 hours, unless advised otherwise by the committee, the incoming horse will be introduced into the herd.
- All horses are to be admitted to the grounds on a three (3) month *probationary trial period*.

## 4. TERMINATION

- An agister who wishes to end their Agistment Agreement must give the Club a thirty (30) day notice period.
- An agister leaving the property must return their keys and leave the herd paddocks and all areas in a clean manner prior to receiving a bond refund.
- Failure to comply with any of the terms in this agreement will result in a formal warning being issued. Agistment will be terminated when an agister receives their third warning. In the event of termination, the person in charge of the horse will be required to remove the horse within 7 days.

**5. AGISTMENT FEES**

- Bonds and key deposits are to be deposited into the club account prior to horse arrival.
- The agistment fee is to be paid into the SSPC bank account in advance of the due date.

***Suncorp Account, BSB 484 799, Account No. 5005 53590***

**6. GENERAL HEALTH, WORMING, FEET AND TEETH**

- All horses agisted at SSPC are to remain in good health and a record be supplied to the committee.
- Regular dentistry is to be organised by the horse owner.
- Shoes/ trimming to be organised by the horse owner.
- Worming and or fecal egg counts are done at the owners' expense. Wormers, egg counts and dates will be supplied/ organised by the club. Owners are to worm horses on the specific dates and leave the empty tube in the clubhouse to be checked off if a committee member is not present.
- The committee is to be notified of any injuries, illness or vet call outs via email to ponyclubssouthside@gmail.com.
- Agisters must follow all directions issued by the horse health officer and supporting club committee.
- In the event of an emergency, and if the person in charge of the horse cannot be contacted, Manly Road Veterinary Clinic will be called to attend at the owners expense.

**7. FEEDING HORSES**

- Each horse is to be supplement fed at least once per day according to their particular dietary needs.
- Shared hay/ round bale costs, when necessary, are to be split amongst the herd.
- All horses are to be fed twice a day in circumstances where they are confined to quarantine or a night bay, for any reason.

**8. PASTURE AND PADDOCK MANAGEMENT**

- Agisters must attend and move their horses as notified for paddock rotations.
- Allocated zones are to be free of manure by Sunday of each week (see BCC for further regulations and requirements).
- Agisters shall contribute to the health of the paddocks and club facilities: including completing allocated jobs by the monthly muster and attending working bees when necessary.

**9. HOUSEKEEPING FOR HORSES**

**It is the responsibility of EACH individual agistee to ensure:**

- Bays/ holding yards are cleaned after each use and are closed and secured at all times
- Sufficient clean drinking water is always available and checked daily
- Horses are not secured in bays any longer than necessary and weather conditions are taken into consideration when rugging.

**10. PADDOCK ACCESS AND SECURITY**

- External paddock gates must be kept locked at all times
- All internal gates are to be secured at all times
- Agisters are not to use their own locks, all padlocks and keys are to be approved by the committee

**11. SICK BAY/ QUARANTINE, ROUND YARD AND ARENA**

- Sick bays/ quarantine paddocks are reserved for sick/ injured horses and as a rotation for ponies
- Only one horse permitted at a time in feed bays and quarantine paddocks
- No horses are to enter or be kept in a sick bay without first advising the agistment officer
- Agistment Officer must be notified of any horse injury or sickness
- Horses are not to be fed or left unattended in the Round Yard or Arena at any time

**12. TACK AND FEED STORAGE**

- Each agister is entitled to use the *Tack Storage Area and Hay Shed* and will be provided a key for access to these facilities.
- All tack, feed storage and hay areas are shared and should be kept neat and secured so as not to attract vermin  
\*\*\* Neither the Committee nor SSPC are responsible for any lost or stolen items \*\*\*

**13. AGISTMENT ROSTERS**

- Depending on the paddock arrangements agisters shall be rostered to attend and check the herd and paddock twice daily at least one day per week.
- Each agister is responsible for cleaning out the water trough on a rotational basis.
- If a horse (not the owner) is going to be away overnight it is the agistees responsibility to advise the agistment officer to ensure roster tasks are attended to.

**14. GENERAL AGISTMENT CONDITIONS**

- Agisters are required to contribute to the general upkeep of the club grounds and its facilities (including equipment) and participate in working bees and allocated monthly job tasks.
  - It is an expectation that a minimum of 75% attendance is required at working bees or club organised events (eg. Bunnings BBQ)
  - Monthly jobs must be completed before the monthly muster or by the last Sunday of the month where no muster is scheduled
- As active members agisters are required to report and maintain/ mend any hazards or jobs that may arise eg water leaks or damaged fencing.
- Agistees are required (and agree) to take accountability for their own surroundings and ensure that the area, facilities or equipment are safe and in sound working order.
- Agistees agree to have respect for other members and guests while using the shared facilities.

**REFERENCES**

PCAQ rulebooks, constitutions etc.

- <http://www.pcaq.asn.au/Resources>

SSPC constitution and by-laws

- <http://southsideponyclub.com.au/membership/forms-and-links>

Brisbane City Council (keeping livestock)

- <https://www.brisbane.qld.gov.au/laws-permits/laws-permits-residents/animals-pets/horses>

Biosecurity Qld, *Duty of Care*

- <https://www.daf.qld.gov.au/biosecurity>

**APPENDIX A: Schedule of Fees & Penalties**

Amount	Period	Fee / Penalty	Comment
\$150	Per month	Agistment (per horse)	Due 1 <sup>st</sup> month in advance
	Deposit	Bond (per horse)	Based on Agistment Fee for 4 weeks
\$50	Deposit	Bond for keys	Refundable on return of keys
\$100	Per Bee	Working Bee (per horse)	Levy in lieu of participation in a Working Bee.
\$20	Per key	Key replacement	Alternative: member may arrange replacement at own effort and expense.

**APPENDIX B: HORSE IDENTIFICATION**

Name	Born year	Sex	Hh	Breed	Colour	Markings	Brand	Lease (Y/N)
<i>Equus</i>	<i>2001</i>	<i>G</i>	<i>16.3</i>	<i>Lipizzaner</i>	<i>White</i>	<i>Blaze/Sock</i>	<i>C over A</i>	<i>Y</i>
Microchip Number:								
Last tetanus and strangles:								
Last HeV Vaccination:	**a certificate must be supplied also							
Vet contact details:								

Please outline below any significant scars etc. that your horse may have:

**I certify that I have read and understood the terms of this *Agistment Agreement* including Appendices, and agree to abide by these conditions.**

Signature:

Date:

Full Name:

For calendar year ending: 31 Dec

eMail (mandatory, for correspondence):

Mobile phone (for sms/text alerts):

Accepted by SSPC Management Committee:

Date: