

Required Supporting Documents

In an effort to ensure that our community facilities are properly used and to protect the interests of our residents, we now require certain supporting documents when applying for HSIA membership or when receiving a slip in our marina. **Please submit a photocopy** of the supporting documents along with your application. To protect your privacy, you may black out personal information. Refer to the table below to see what information must be readable.

Document	Required By	Explanation
Driver's License or other proof of residency.	Renters or other persons not on the tax records.	Any resident over 18 or any property owner is eligible to join HSIA. We are able to check tax records online to verify listed property owners. Renters or anyone else not listed on the tax records must provide proof of residency. Name and address must be readable.
Vehicle Registration	Anyone requesting a Hillsmere sticker.	A copy of the current vehicle registration is required for EACH VEHICLE for which you are requesting a sticker. Tag number, make/model, name, and address must be readable.
Trailer Registration	Anyone that has an item in the Boat Park or is requesting a boat ramp key and trailer sticker. Note: All trailers using the boat ramp are required to have Hillsmere stickers.	A copy of the current trailer registration is required for EACH TRAILER for which you are requesting a sticker. Since Maryland law requires all boat trailers be registered, no stickers will be issued for non-registered trailers. Tag number, name, and address must be readable.
USCG Documentation or MD Boat Registration; AND Boat Title (unless on file); AND Boat Slip Permit	Anyone receiving a slip in the marina.	A copy of the boat's title, and the current USCG documentation or MD boat registration (if not documented) is required for any boat receiving a slip in the marina. All owners must be listed. See the marina rules for percent ownership requirements. Boat Slip Permit must be completed and returned.
HSIA Boat Ownership Form	Anyone receiving a slip for a boat that has multiple owners.	This document describes the percentage ownership for each owner of a boat that is receiving a slip in the marina. It must be signed by each owner of the boat. All signatures must be notarized.
Boat Insurance Policy Declarations Page	Anyone receiving a slip in the marina.	A copy of the current boat insurance policy declarations page is required for any boat in the marina. See the marina rules for the required coverage and limits of liability.

HSIA does not release any information provided with the membership application or supporting documents to any third party. All reasonable efforts are made to protect the information submitted. If you have any questions or concerns about providing the required information and documents please contact HSIA.