President's Report

Aloha and warm greetings,

The Hawai‘i Museums Association moves forward with new initiatives, and new approaches. I am especially grateful for the support and participation of your Board of Directors and every member of HMA.

HMA was in the spotlight during recent months. In September, Mayor Mufi Hannemann proclaimed October to be National Arts and Humanities Month. His proclamation, announced in partnership with HMA, invited everyone to visit a museum, art gallery or historic site in Honolulu. This was a strong endorsement of the importance of our museums and cultural agencies. I thank Director Michael Pili Pang and Tory Laitila for his work in arranging this.

In October, HMA also signed an agreement with the Pacific Islands Museums Association. This memorandum of understanding emphasizes future planning and valuable discussion that will lead cooperative programs of benefit to both associations.

This year HMA will be offering several informative presentations to its members. The first was offered on October 8th at Bishop Museum by John Doolan who spoke on Current Trends in the Digitization of Museum Collections. The session was very well attended and the information that was shared was important.

Director Karen Kosasa has been busy putting together the next session, a panel discussion on the Persistence of Memory conference that is set for December 14, 2007. Please join us for this and future evening lectures!

In order to maximum our services to HMA members and the local museum community, your Board felt it more beneficial to offer as many programs as possible throughout the year, some on O‘ahu and when possible on other islands.

In past years so much of our year-round energy has been put into masterminding and coordinating the annual conference. With this new approach, the Board has scheduled the next annual conference and meeting as a one day event on May 16, 2007 and we have begun the planning of this event as well. Rather than “putting all our eggs in one basket” the HMA board will offer you a variety of presentations throughout the year. Full two-day conferences will take place every other year – allowing HMA to offer significant sessions, speakers and workshops that normally require much thought and planning, all done well in advance of a conference.

I continued to be excited at the opportunity to be so closely connected with such an important organization! Me ke aloha, Betty Lou Kam
Upcoming Lectures Sponsored by HMA

Report on “The Persistence of Memory” Conferences
Friday, December 14, 2007
Bishop Museum Paki Conference Room I
6:00-7:30 p.m.

Free and open to the public
Institutions are rapidly acquiring collections of digitized and born-digital resources. Without intervention, these materials will not survive even a single human career. Helen Wong Smith and Michael Thomas will report on information presented at the recent “Persistence of Memory” conferences organized by the Northeast Document Conservation Center. Taught by a faculty of national experts, the conferences addressed questions about digital longevity, evolving best practices, and digital preservation standards. This will be an important presentation for those who are tasked with or interested in the management of an institution’s collections. The lecture is co-sponsored by the Hawai‘i Museums Association, Bishop Museum, and UHM Museum Studies Graduate Certificate Program.

Instructors:
Helen Wong Smith, MLIS & CA, is the President of the Association of Hawai‘i Archivists and an Archival/Historical Consultant based in Hilo. Michael B. Thomas, PhD, is Acting Collections Manager of the UHM Herbarium. Both have an interest in creating digital, relational databases to support the objects in collections.

Budget 101 for Non-Profits
Tuesday, March 18, 2008
9:00 a.m. - 12:00 noon
Bishop Museum Paki Conference Room II

Wednesday, March 19, 2008
9:00 a.m. - 12:00 noon
Mai Arts & Cultural Center, Higashi Room

In March 2008, HMA will offer the workshop “Budget 101 for Non-Profits” in Honolulu and Kahului, Maui. This workshop was first offered as a post-conference activity in May 2007. Attendees gave rave reviews so HMA is pleased to offer it again and take it on the road! More information will follow on the HMA website and in the next Nihou.

This workshop provides a fundamental overview of budgeting for nonprofit organizations faced with a double bottom line—sustaining an organization’s mission and financial health. It will be a “how-to” workshop covering a range of information including reviewing budget categories that reflect an organization’s particular needs, “bottom up” budgeting for individual programs and “top down” budgeting for an entire organization, understanding indirect administrative costs and justifying these hard-to-fund expenses, managing your budget during periods of growth or cost-cutting, tailoring your budget to communicate your needs to funders.

The workshop consists of four sections:
- Introduction to Budgeting for Nonprofits
- Budget Basics for Art, Culture and Museum Organizations
- Your Budget as a Tool
- Individual Breakout Session

Optional: Workshop attendees should bring laptops with fully charged batteries, a copy of your organization’s annual budget, program and business plans, and other relevant financial information to work on during the breakout session.

Instructors: Kilikina Mahi is Executive Administrator for Ka‘a‘ala Farm, Inc., a nonprofit Cultural Learning Center and educational program provider. Ms. Mahi received her MBA from the University of California at Berkeley’s Haas School of Business. Her work experience ranges from private sector investment management to nonprofit finance and administration, and she has conducted workshops for administrators and teachers in the DOE system in Hawai‘i.

Wei Fang brings 10 years of experience working in art museums and arts organizations. She managed education and artist residency programs at the Harvard University Art Museums and the Fine Arts Museums of San Francisco. From 2002-2005, she was Curator of Education at The Contemporary Museum, Honolulu. She is currently Business Director at the auction house Phillips de Pury and Co. in London. Wei received an MA in Education from Harvard University and an MBA from Columbia University.

Fee: $40 General Public
$25 HMA Members, Bishop Museum Staff, Mai Arts & Cultural Center Staff, or UH Students. For more information, contact Teri at 956-5531 or museum@hawaii.edu.

Lyman: continued from page 1

The award recognizes the museum’s research on the family and 19th-century Hilo in order to accurately preserve and present the house as a missionary family home during the 1840s-1860s. A preliminary interpretive plan led to the creation of an interpretive training manual so that visitors touring the home would gain a more complete understanding of missionary life within the social, political, and educational contexts of 19th-century Hawai‘i.
New Tools to Protect Cultural Heritage
The Heritage Emergency National Task Force has developed a new collection of tools designed especially for libraries, archives, museums, historic sites, and historic preservation and arts organizations as a result of lessons learned from Hurricane Katrina. Some tools are available as free downloads at http://www.heritageemergency.org or for a small fee at their virtual bookstore.

IMLS Connecting to Collections Bookshelf Awards
This is a must-have resource, intended for small to mid-sized institutions, for both libraries with living collections and libraries with special collections. Two thousand sets of the Bookshelf will be awarded free in two applications periods: September 1 – November 15, 2007 and March 1 – April 15, 2008. Information and applications available at www.AASLH.org/Bookshelf.

National Conservation Summit
The proceedings and keynote addresses from Connecting to Collections National Conservation Summit, hosted by IMLS in July, 2007 are available at http://www.imls.gov/news/events/CtCsummit.shtm. Additional materials will be posted at a later date. To subscribe to Primary Source, the IMLS' free monthly newsletter for updates at http://www.imls.gov/news/source.shtm.

Accreditation Assistance
AAM is providing a copy of Small Museums and Accreditation II: Profiles of Small Accredited Museums to museums interested in accreditation. To request a copy, e-mail smallmus-accred@aam-us.org, or call the AAM Accreditation Program staff at (202) 218-7689.

GRANT DEADLINES

November 15, 2007
Deadline for Scholarship
The American Management Association (AMA) and the Leader to Leader Institute have announced a new scholarship program for nonprofit leaders. Scholarship benefits include one management education and professional development seminar offered by AMA and one year membership benefits; and a one-year membership with the Leader to Leader Institute, including subscription to Leader to Leader Journal and discounts on the institute's publications and services. For details, visit http://www.leadertoleader.org/collaboration/ama/index.html

November 29, 2007

December 1, 2007

January 23, 2008

February 5, 2008
We the People Challenge Grants in United States History, Institutions and Culture. Applications: www.neh.gov/grants.

March 17, 2008
NEH Landmarks of American History & Culture: Workshops for School Teachers; Workshops for Community College Faculty. Applications: www.neh.gov/grants.

March 18, 2008
We the People Challenge Grants for State Humanities Councils. Applications: www.neh.gov/grants.

EDUCATION OPPORTUNITIES

November 12-16, 2007
Museum Leaders: The Next Generation 2007, presented by the Getty Leadership Institute, will be held at the Getty Center in Los Angeles, CA. This program is dedicated to developing the career potential of exceptional junior staff. We seek those identified by senior executives as the field's most promising talent, individuals already responding impressively to added responsibilities. Application: http://www.getty.edu/leadership/programs.html

December 1, 2007
Winterthur Museum & Country Estate announces its 2008-2009 Research Fellowship Program consisting of NEH, McNeil Dissertation, and short-term residential fellowships with full access to library collections to conduct research based on the museum collection of objects and artworks made or used in America to 1860. For more details or to apply, visit www.winterthur.org/researchfellowship.asp.

January 8, 2008
MLI: The Museum Leadership Institute
Application deadline for July 13 – August 1, 2008 program at the Getty Center in Los Angeles, California. The three-week residential leadership program is designed both to enhance the leadership of experienced museum executives and to strengthen their institutions' capabilities. Candidates should be museum directors and/or senior staff in a position to influence policy and effect change. Admission is competitive. Tuition fee: $5,500. http://www.getty.edu/leadership/programs.html.

January 22 – 29, 2008
The Southeastern Museums Conference will host the 8th Annual Jekyll Island Management Institute (JIMI '08). JIMI is specifically designed for administrators from new and emerging museums and for museum professionals with subject area expertise desiring knowledge of general museum administration and operations. For information and application www.semcdirect.net.

CONFERENCES

February 13-16, 2008
Not Just for Librarians! 2008 Annual Conference Libraries, Archives, Museums and Popular Culture Area of Southwest/Texas Popular Culture Association & Southwest/Texas American Culture Association. The conference will be held in Albuquerque, New Mexico. For information visit http://www.h-net.org/~swpca/
Winter 2007-8 Calendar

**NOVEMBER**
- 15 Deadline: AMA / Leader to Leader Institute Scholarship.
- 29 Deadline: JISC/NEH Transatlantic Digitation Collaboration.

**DECEMBER**
- 1 Deadline: Conservation Assessment Program FY2008
- 14 Lecture: Report on “The Persistence of Memory” Conferences.” Bishop Museum Paki Rm I, 6:30-7:30pm

**JANUARY**
- 13-16 Southeastern Museums Conference’s 8th Annual Jekyll Island Management Institute.

**FEBRUARY**

**MARCH**
- 18 Workshop: Budget 101 for Non-Profits, Bishop Museum Paki Rm II, 9am-noon.
- 19 Workshop: Budget 101 for Non-Profits, Maui Arts & Cultural Center, Higashi Rm 9am-noon.

The Hawai‘i Museums Association is a nonprofit corporation dedicated to communication and cooperation among the staffs and supporters of Hawai‘i’s museums. Membership, subject to approval by the HMA Board, is open to all individuals, educational institutions, historical organizations and museums interested in the growth and development of the museum professionals and its activities in the State of Hawai‘i. Individual memberships: Students $15, Out-of-State $20, Single $35, Dual $65 per year. For institutional rates and applications please refer to the website at www.hawaiimuseums.org. Complete and mail with payment to: Hawai‘i Museums Association, P.O. Box 4125, Honolulu, Hawai‘i 96812-4125.

**HMA Board of Directors**
- President: Betty Lou Kam
- Vice President: Carol Lovell
- Secretary: Karen Kosasa
- Treasurer: Peter Van Dyke
- Kaua‘i Director: Carol Lovell
- Maui Director: Darrell Orwig
- O‘ahu Director: Martha McDaniel
- Hawai‘i Director: Peter Van Dyke

**At Large Directors:**
- Kippen de Alba Chu
- Matt Mattice
- Michael Pili Pang
- David Scott
- Bronwen Solyom

**WMA Representative:**
- David Scott

**HMA Communications**
- Membership Officer: E. Tory Laitila
- HMA Webmaster: Rich Tully
- Niihou Editor: Chris Faye
- HMA List Serve Administrator: Barbara Dunn

Niihou is the quarterly newsletter of the Hawai‘i Museums Association which carries articles of professional interest to HMA members. Submissions to Niihou are welcome, subject to editing, and should be received c/o HMA at the above address by January 20, April 20, July 20, and October 20. Photos and artwork are welcome and encouraged. HMA reserves the right to accept, reject and edit all submissions.