

**REGULAR MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
3266 GADY RD.
ADRIAN, MI 49221
FEBRUARY 10, 2020 at 6:30 P.M.**

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**
 - Members Present:** Russ Mead, Debra Brousseau, Kami Johnson, Christy Low, and Dale Witt
 - Members Absent:** Tom Hawkins, Jim Palmer
 - Others Present:** Attorney David Lacasse, Chief Kevin Grayer, Chief Jim Hannah
4. **COMMUNICATIONS:**
 - Sherriff Troy Bevier provided updates stating the new Lenawee County Sherriff's Office building is working out perfectly. He also stated the use of the medication Vivitrol as a treatment method for drug addiction has been implemented and has been successful so far.
 - Due to the Presidential Primary Election on March 10, 2020 the March 9th board meeting was rescheduled for March 23, 2020.
 - Supervisor Witt informed that he has received word that the State Revenue Sharing with increase in 2021 to 2.5%.
 - Supervisor Witt provided an update of the Building Department's interlocal agreements. Since 2018 only one jurisdiction, Macon, has signed the agreement. Witt sent out letters to the other jurisdictions with the terms and deadline to sign.
 - Enforcement action has begun on residence on M52 north of Ives Rd. Attorney Lacasse has filed the court paperwork. We are waiting on a cost to clean estimate.
 - The Township phone system will be switched from StarToStar to IVS on February 13, 2020.
 - 2881 postcards were mailed out on behalf of the Planning Commission with a link for residents to participate in a survey regarding the Master Plan. So far 221 responses have been submitted.
 - Fire Chief Jim Hannah reported that he is working on several grants to buy or replace equipment and provide trainings. Wacker Chemical Company has already donated \$5000.
5. **PUBLIC COMMENT:** None.
6. **APPROVAL OF CONSENT AGENDA:**
 - Police Report: No Board action.
 - Fire Report: No Board action.

APPROVAL PAYMENT OF BILLS

Accounts Payable: \$ 50,068.07
Payroll: \$ 56,029.86
Total Payables & Payroll: \$ 106,836.99

Motion Brousseau, support Johnson to approve consent agenda as presented. M/C all.

7. APPROVAL OF AGENDA:

Motion Johnson, support Brousseau to approve the agenda as written. M/C all.

8. UNFINISHED BUSINESS:

8.1 Job Description – Events Coordinator Discussion

Creation of Events Coordinator job description was discussed. Supervisor Witt provided sample wording for the Events Coordinator job description from Indeed.com and the City of Tecumseh's Parks & Red Director and Marketing Coordinator.

8.2 Roads – Funding Discussion

Witt provided an update of the annual meeting with the LCRC that was held on 1/22/2020. The LCRC explained there are limited funds available for each township in Lenawee and how they came up with the formulas used. The board discussed how to move forward with roads project. Suggestions included a millage, a flat tax per parcel, and increased monies from the township general fund. The Sutton Rd roundabout project will start April 1, 2020 and should finish up by July 4th.

9. NEW BUSINESS

9.1 Board, Committee, Commission Updates

River Raisin Watershed Council: Michael Ayre, 1-year Term: 2020

Board of Review: Rick Coscarelli, Alternate. Term expires 1/1/2021

Motion Mead, support Brousseau to approve committee updates as presented. M/C all.

9.2 Resolution #2020-021020 Transfer of Signatory Authority – Deputy Clerk (Approval)

Motion Mead, support Brousseau to transfer Signatory Authority to the new Deputy Clerk, Kristiana Hayden.

Roll Call: Johnson, yes; Hawkins, absent; Brousseau, yes; Palmer, absent; Mead, yes; Low, yes; Witt, yes.

9.3 Kiwanis Regional Trail Authority (KRTA) – Discussion

The Township has opportunity to become a member of the "Kiwanis Regional Trail Authority" along with The Kiwanis Club, City of Adrian, City of Tecumseh and the Townships of Adrian and Madison. Each entity will pay a fee, not to exceed \$2500, to go towards the consultant fee to develop the authority paperwork.

Motion made by Brousseau to pay the fee, not to exceed \$2500, to develop the authority paperwork, supported by Johnson. M/C all.

10. UPCOMING EVENTS:

- Movie in the Park, February 16, 2020
- Presidential Primary Election, March 10, 2020
- Board of Review, March 10, 2020

11. ADJOURN MEETING: Motion Johnson, support Brousseau to adjourn meeting. M/C all.
Meeting adjourned at 7:51 p.m.

Dale Witt, Supervisor

Christy Low, Clerk

Approved