

SPECIAL MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
3266 GADY RD.
ADRIAN, MI 49221
DECEMBER 30, 2019 at 10:00 A.M.

1. **CALL TO ORDER:** Meeting called to order at 10:00 A.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**

Members Present: Kami Johnson, Jim Palmer, Deb Brousseau, Tom Hawkins, Russ Mead, Christy Low, and Dale Witt

Members Absent: None

Others Present: Chief Jim Hannah

4. **COMMUNICATIONS:**

- Supervisor Witt informed the board that the auditor would have to report that bank recs earlier in the year were not done within the appropriate amount of time. He also discussed an unpaid bill for worker's comp.
- State revenue sharing received for the month of December was \$127,275.
- Clerk Low completed and submitted cost sharing application for the Secretary of State to pay for 50% of new ballot tabulator. Also, the Deputy Clerk position has been posted online and there have been many applicants.
- Tom Hawkins added that he would like to discuss items in 2020 such as Zoning Board of Appeals, the new community center, and a recycling plan.
- Deb Brousseau added that she would like to discuss the Events Coordinator position at a future meeting.

5. **PUBLIC COMMENT:** None

6. **PURPOSE OF MEETING – YEAR END BUSINESS**

6.1 Transfer of Signatory Authority (Clerk) – Resolution #2019-123019

Motion Brousseau, support Johnson to adopt Resolution #2019-123019 to transfer signatory authority to Clerk, Christy Low.

Roll call vote: Mead – yes, Hawkins – yes, Brousseau – yes, Palmer – yes, Johnson – yes, Low – yes, Witt – yes.
M/C all. Resolution adopted.

6.2 Land Split – Million

The parent parcel will be RA0-120-1925-00 (6.0 acres) and the new parcels will be RA0-120-1930-00 (5.0 acres) and RA0-120-1945-00 (1.0 acre).

Motion Hawkins, second Johnson to approve land split for Joel Million as presented. M/C all.

6.3 Payment of Monthly Bills

APPROVAL PAYMENT OF BILLS

Accounts Payable:	\$35,552.50
Payroll:	\$32,667.68
Total Payables & Payroll:	\$68,220.18

Motion Mead, support Palmer for payment of monthly bills as presented. M/C all.

6.4 2019 Budget – Amendments

Witt presented the year end 2019 budget amendments. Note was made that the cost for support to the Building Department for 2019 was \$5,460.

Motion Palmer, support Brousseau to approve the budget amendments as presented. M/C all.

6.5 Roads (Mead)

Presentation by Russ Mead and discussion by Board regarding the township roads. Further discussion to take place prior to the annual LCRC meeting in January.

7. ADJOURN MEETING

Motion Brousseau, support Palmer to adjourn meeting. M/C all.

Meeting adjourned at 11:14 a.m.

Dale Witt, Supervisor

Christy Low, Clerk