

REGULAR MEETING  
RAISIN CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
3266 GADY RD.  
ADRIAN, MI 49221  
NOVEMBER 12, 2019 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**
  - Members Present:** Russ Mead, Debra Brousseau, Tom Hawkins, Jim Palmer, Kami Johnson, Marge McDermott, and Dale Witt
  - Members Absent:** None
  - Others Present:** Attorney David Lacasse
4. **COMMUNICATIONS:**
  - Trustee Palmer informed the board of the turnout at the E waste collection event held by the County on 10-19-2019 – 527 participants
  - State Shared Revenue \$122,136.00
  - DNR Grant Score for Parks was 165 out of possible 240 points, we will hear in December if we will be getting a grant.
  - Pre-audit scheduled for November 19 - 22, 2019
  - Paychex is updating their payroll system to Flex. First payroll for township will be December 2<sup>nd</sup>.
  - Earthcom is a company that is subcontracted by Midwest Energy to install fiber optic lines in the township.
5. **PUBLIC COMMENT:** 2 people spoke
6. **APPROVAL OF CONSENT AGENDA:**

APPROVAL PAYMENT OF BILLS

Accounts Payable:	\$57,296.11
Road (SAD)	97,003.18
Payroll:	<u>64,211.57</u>
Total Payables & Payroll:	\$218,510.86

Motion Palmer, support Johnson to approve consent agenda with corrections to October 28,2019 minutes. M/C all.
7. **APPROVAL OF AGENDA:**

Motion Brousseau, support Palmer to approve the agenda as written. M/C all.
8. **UNFINISHED BUSINESS:**
  - 8.1 Township budget for FY 2020 Motion Hawkins support Palmer to move into Public Hearing M/C all. Moved into public hearing 6:51 p.m.

The 2020 Budget was posted in the Daily Telegram, November 1, 2019, highlights reviewed for the public in attendance. No comment from public. Motion Palmer, support Brousseau, to move out of Public Hearing and into regular meeting. M/C all Moved to Regular meeting 6:57 p.m.

## 9. NEW BUSINESS:

**9.1** Resolution #2019-111219 Motion Brousseau support Johnson to purchase New Spencer Pumper/Tanker  
**Roll Call Vote:** Palmer – Yes, Hawkins – Yes, Brousseau – Yes, Mead – Yes, Johnson – Yes, McDermott – Yes, Witt – Yes Resolution adopted.

**9.2** Upgrade for the Township Telephone System (Approval) Motion Palmer support Johnson to upgrade phone system to IVS. Sent questions raised at last meeting to IVS and the answers came back that IVS feels 4000 outgoing minutes is enough, and there is no penalty for going over the cap. Supervisor Witt did talk to Scio Township who has same phone system and they are very happy with the system. 6 – Yes 1 – No M/C.

## 10. NEW BUSINESS:

**10.1** Proposed Financial Institution Change (Johnson) (Discussion) Our bank First Federal will be merging with another bank out of Ohio. Treasurer is looking into other banks. Can we look into and set a procedure to help us change financial institutions in the future? MTA has on their website a request for proposal for banking services. We could also contact David Williamson who has written articles for MTA to help Townships with this change. We will be looking to update our resolution at the next meeting so we can make a change if we choose to.

**10.2** Purchase of Election Equipment: Resolution #2019 – 111219A Motion Hawkins support McDermott to purchase new election equipment.

**Roll Call Vote:** Brousseau – Yes, Palmer – Yes, Hawkins – Yes, Mead – No, Johnson – Yes, McDermott – Yes, Witt – Yes. Resolution adopted 6 – Yes, 1 – No.

## 11. UPCOMING EVENTS:

- Fire Department events:
- December 7 - 8, 2019 Food Donations for Firefighters Association Noon – 4:00pm
- December 9 - 13, 2019 Food Donations for Firefighters Association 8:00 a.m. – 5:00 p.m.
- December 7 - 13, 2019 Firefighters Association Fund Raiser for TPS Lunch Fund
- December 14, 2019 4:30 p.m. (Social) - 5:00 p.m. Christmas Party.

**12. ADJOURN MEETING:** Motion Johnson, support Palmer to adjourn meeting. M/C all.  
Meeting adjourned at 7:57 p.m.

---

Dale Witt, Supervisor

---

Marge McDermott, Clerk