

RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING
3266 GADY RD.
ADRIAN, MI 49221
AUGUST 12, 2019 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**
Members Present: Russ Mead, Debra Brousseau, Jim Palmer, Kami Johnson, Tom Hawkins, Marge McDermott, and Dale Witt
Members Absent: None
Others Present: Attorney David Lacasse, Chief Jim Hannah
4. **COMMUNICATIONS:**
Board Packets – Some board members experienced problems with trying to open the attachments for the current meeting packet that was sent. IT Right will be contacted on this issue.
Road Count – June 2019 traffic count from LCRC was provided.
County Solid Waste – Palmer provided minutes from the Solid Waste Coordinating Committee. Of note was the issue on contaminated cardboard being re-cycled and the need for additional public education on this concern.
Building Proposal – Adrian Design Group (ADG) provided a proposal for architectural services for a conceptual design for the expansion of the RCC building.
ZBA – Hawkins commented on the need for an additional member on the Zoning Board of Appeals.
5. **PUBLIC COMMENT:** There were no public comments.
6. **APPROVAL OF CONSENT AGENDA:**
Police Report – No Board action
Fire Report – No Board action
Closed session minutes for the 7/19/19 special meeting was not available from the Clerk for board review. The public draft minutes of this special meeting were pulled from the consent agenda at this time.
Documentation was provided for the Budget Amendments that have been approved to date.

APPROVAL PAYMENT OF BILLS - AUGUST

| | |
|---------------------------|---------------------|
| Accounts Payable: | \$ 133,925.65 |
| Payroll: | <u>\$ 52,854.80</u> |
| Total Payables & Payroll: | \$ 186,780.45 |

Motion Brousseau, support Johnson to approve consent agenda as presented without the special meeting minutes. M/C all.

7. **APPROVAL OF AGENDA:**

Motion Brousseau, support Hawkins, to approve the agenda as written. M/C all.

8. UNFINISHED BUSINESS:

8.1 National Flood Insurance Program (NFIP) – Ordinance # 2019 – 102 (2nd read)

Ordinance # 2019 – 102 addresses the floodplain management provisions of the State Building / Construction Code. This ordinance was first read at the board meeting on 7/8/2019 and posted for public notice on 7/17/2019. No public comments were received.

Motion Palmer, support Johnson to approve Ordinance # 2019 – 102 as written. (2nd read) M/C all.

9. NEW BUSINESS:

9.1 Land Split – Whitman

Land split application from Ron Whitman: Parent parcel # RAO-102-4855-00 (41.34 acres) would be split creating new parcels # RAO-102-4970-00 (5.00 acres) and # RAO-102-4975-00 (5.00 acres) and # RAO-102- 4860-00 (31.34 acres).

Motion Hawkins, support Johnson to approve land split for Ron Whitman as presented. M/C all.

9.2 Land Split – Chrisman

Land split application from Larry and Shirley Chrisman: Parent parcel # RAO-115-2610-00 (21.64 acres) would be split creating new parcels # RAO-115-2615 (4.32 acres) and # RAO-115-2640-00 (17.32 acres). It was noted that the easement (20 feet in width) for ingress / egress created for parcel # RAO-115-2640-00 was not wide enough and should be a minimum of 24 feet in width per ordinance. Witt recommended conditional approval of the split based upon the applicants correcting the easement width in order to comply with ordinance requirements. Applicants to submit to the township those corrected documents.

Motion Brousseau, support Palmer to approve land split for Larry and Shirley Chrisman with the condition that the application be corrected per ordinance requirements. M/C all.

9.3 Water Franchise Resolution # 2019 – 081219 – City of Adrian

After further discussions with the City of Adrian, this resolution provides verbiage to allow concurrent review of applications for water service by both the Township and City of Adrian. Water service may be supplied to a property only upon approval by both jurisdictions. Each jurisdiction reserves the right to grant or deny approval of water service to any property. The previous Water Franchise Resolution # 2019 -031119 is null and void. Discussion, Chief Hannah to review the need for water hydrants on the East side of the water line that is located along M52 in Adrian Township.

Motion Hawkins, support Mead to adopt Resolution # 2019 – 081219 as written.

Roll call vote: Hawkins – Yes, Brousseau – Yes, Mead – Yes, Palmer – Yes, Johnson – Yes, McDermott – Yes, Witt – Yes. M/C all. Resolution passed.

9.4 FD Presentation – Engine 1 Replacement (Hannah)

Chief Jim Hannah gave a presentation for the replacement of Engine 1, the 1997 KME vehicle. The presentation covered the history of the department's current apparatus, review of NFPA 1901 and 1912 standards, current design of the 1997 KME vehicle, the development of the specifications (total of 38) for the new vehicle, and criteria for selection and comparison of the vendor bids. The four (4) vendor bids were as follows:

Sutphen: met 34 out of the 38 specifications. Bid price: \$688,000. KME: met 33 out of the 38 specifications.

Bid price: \$730,394. E-One: met 34 out of the 38 specifications. Bid price: \$678,000. Spartan/Spencer: met 38

out of the 38 specifications. Bid price: \$669,805. Chief Hannah recommended the Spartan/Spencer vehicle for the Engine 1 replacement. Further discussion, the board would like a comparison list for the specifications for the new proposed vehicle versus the current Engine 1 (KME) and Engine 2 (Rosenbauer). No additional Board action at this time.

10. UPCOMING EVENTS: The 2nd annual Fire Prevention Open House will be held October 6th from 12 noon until 5 p.m. at the Township Fire Department.

11. ADJOURN MEETING: Motion Brousseau, support Palmer to adjourn meeting. M/C all.
Meeting adjourned at 8:00 p.m.

Dale Witt, Supervisor

Marge McDermott, Clerk