

RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING
3266 GADY RD.
ADRIAN, MI 49221
JULY 8, 2019 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.

2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.

3. **ROLL CALL:**

Members Present: Russ Mead, Jim Palmer, Kami Johnson, Marge McDermott, and Dale Witt

Members Absent: Debra Brousseau, Tom Hawkins

Others Present: Attorney David Lacasse, Chief Kevin Grayer, Chief Jim Hannah

4. **COMMUNICATIONS:**

4.1 LCRC Presentation – Review of Township Roads / Funding

Mr. Scott Merillat and Mr. Jason Schnaidt from the Lenawee County Road Commission were present for a presentation regarding the township roads. Maintenance, funding, improvements, and condition of the roads were main topics of the presentation.

Surplus Vehicles – The 2009 Chevrolet Tahoe has been sold for \$7,300.00.

Revenue Sharing - The June's State Revenue Sharing check received was in the amount of \$106,152.00.

Park Activity – Some area residents have expressed an interest in playing Pickleball on one of the tennis courts at Mitchell Park.

5. **PUBLIC COMMENT:** There were no public comments.

6. **APPROVAL OF CONSENT AGENDA:**

Police Report – No Board action

Fire Report – No Board action

Budget amendment for the amount of \$5,225.00 for the first-year lease of the Police Department AXON Body Cameras was presented for approval.

APPROVAL PAYMENT OF BILLS - JULY

Accounts Payable: \$ 139,020.50

Payroll: \$ 60,755.95

Total Payables & Payroll: \$ 199,776.45

Motion Mead, support Palmer to approve consent agenda as presented. M/C all.

7. APPROVAL OF AGENDA:

Motion Johnson, support Palmer, to approve the agenda as written. M/C all.

8. UNFINISHED BUSINESS: None

9. NEW BUSINESS:

9.1 Proxy Authorization for MML Worker's Compensation Fund

McDermott asked for approval to submit the ballot for the individuals that will serve as trustees on the Michigan Municipal League Worker's Compensation Fund. All three (3) candidates on the ballot are incumbents. There is also an option for a write-in candidate.

Motion Palmer, support Johnson to allow the Clerk proxy authorization to sign the ballot on behalf of Raisin Charter Township. M/C all.

9.2 Resolution # 2019 – 070819 Signatory Authority – Deputy Clerk

Resolution presented to transfer the signatory authority from former Deputy Clerk Salena Keller to the new Deputy Clerk Christy Low.

Motion McDermott, support Johnson to approve Resolution # 2019 – 070819 for the signatory authority of the Deputy Clerk.

Roll call vote: Mead – Yes, Palmer – Yes, Johnson – Yes, McDermott – Yes, Witt – Yes, Brousseau – Absent, Hawkins – Absent M/C all. Resolution passed.

9.3 Computer Upgrades for Police and Fire Departments

I.T. Right advised the township that Microsoft is discontinuing support for the Windows 7 operating system. With this notification, I.T. Right provided a list of computers that needed to be upgraded / replaced before the end of the year. A total of 10 computers will be replaced; 5 in the Police Department and 5 in the Fire Department. Discussion of the quotation (\$10,290) from I.T. Right, with the recommendation to select the PC mid-range units with the 500 GB solid-state hard drives and Windows 10 operating system for a price of \$8,164.80. The township will provide the Microsoft Office 365 subscriptions to be installed as a cost savings. Witt recommended a budget amendment to transfer \$10,290 from the General Fund to the computer line item in the budget.

Motion Palmer, support Mead to approve the purchase of computer upgrades for the Police and Fire Departments not to exceed \$10,290.00. M/C all.

9.4 National Flood Insurance Program (NFIP) – Ordinance / Resolution

The NFIP is a Federal program established to mitigate future flood losses nationwide through community-enforced building and zoning ordinances and to provide access to affordable, federally backed flood insurance protection for property owners. Participation in the NFIP is based on an agreement between local communities and the Federal Government that states that if a community will adopt and enforce a floodplain management ordinance to reduce future flood risks to new construction in Special Flood Hazard Areas (SFHAs), the Federal Government will make flood insurance available within the community as a financial protection against flood losses.

The Federal Emergency Management Agency (FEMA) has completed new Flood Insurance Rate Maps (FIRMs) for Lenawee County. The FIRMs are scheduled to go into effect on August 15, 2019. In Michigan, the requirements necessary to participate in the NFIP are already contained within the Michigan Building Code.

The documents presented have been reviewed by the State of Michigan DEQ. Ordinance # 2019 – 102 addresses the floodplain management provisions of the State Building / Construction Code. Resolution # 2019 – 070819A allows the Charter Township of Raisin to participate in the NFIP.

Motion Palmer, support Johnson to adopt Resolution # 2019 – 070819A as written.

Roll call vote: Palmer – Yes, Mead – Yes, Johnson – Yes, McDermott – Yes, Witt – Yes, Brousseau – Absent, Hawkins – Absent M/C all. Resolution passed.

Motion Palmer, support Johnson to approve Ordinance # 2019 – 102 as written. (1st read) M/C all.

10. UPCOMING EVENTS: Second Dump Day this Saturday, July 13, from 8 a.m. until 12 noon.

11. ADJOURN MEETING: Motion Johnson, support Palmer to adjourn meeting. M/C all.
Meeting adjourned at 7:59 p.m.

Dale Witt, Supervisor

Marge McDermott, Clerk