

RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING
3266 GADY RD.
ADRIAN, MI 49221
JUNE 10, 2019 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**
Members Present: Russ Mead, Debra Brousseau, Jim Palmer, Kami Johnson, Tom Hawkins, Marge McDermott, and Dale Witt
Members Absent: None
Others Present: Attorney David Lacasse, Chief Kevin Grayer, Chief Jim Hannah
4. **COMMUNICATIONS:**
Local Stabilization Authority - Received a check in the amount of \$77,050.41.
Park Committee – Erin Campbell from the DNR met this afternoon with various members of the Park Committee at Mitchell Park to review the grant application that was submitted.
5. **PUBLIC COMMENT:** Public comments were shared by Norm Nash.
6. **APPROVAL OF CONSENT AGENDA:**

Closed session meeting minutes from the special meeting on May 31, 2019 regarding litigation in Smoke vs Raisin Township were distributed for review and then collected.

Police Report – Chief Kevin Grayer and Officer Scott Bugbee presented a request to enter into a 5-year leasing contract for new body cameras. Current vendor is VeiVu and the recommendation is to change to AXON body cameras. The software is compatible with what the County has been using. Discussions on the operation, hardware, replacement and upgrade concerns. 5-year AXON lease is \$17,613.75, with the first year of the lease payment at a little more than \$5,000.00. Board was in agreement to move forward with the AXON lease. Witt will provide a budget amendment for the first-year lease payment. Lease information will be sent to Board members.

Fire Report – Chief Jim Hannah provided an update on our support to Wacker with the FD foam equipment due to Wacker’s foam system break down. Board offered resources of counseling, if needed, to any of those township personnel that were involved with the recent incident fatalities (involving young children).

APPROVAL PAYMENT OF BILLS - JUNE

Accounts Payable:	\$ 35,427.50
Payroll:	<u>\$ 65,983.18</u>
Total Payables & Payroll:	\$101,410.68

Motion Brousseau, support Palmer to approve consent agenda as presented. M/C all.

7. APPROVAL OF AGENDA:

Motion McDermott, support Palmer to add to the agenda under New Business, 9.0 Help for the Clerk. Voice vote clarified by show of hands, 4 – Yes and 3 – No. M/C to amend agenda.

Motion Brousseau, support Mead, to approve the agenda as amended to add 9.0 Help for the Clerk under New Business. M/C all.

8. UNFINISHED BUSINESS:

8.1 Election issues – Polling Places

Continued discussion on polling locations for the Township's 3 precincts. Hawkins presented information on the possible polling location options, estimated costs, and the positive / negative aspects. Board discussions favored making changes to the current Raisin Community Center (RCC). Discussed the possibility of making the RCC a multipurpose building serving various needs of the community. Possibilities included senior activities, indoor exercising, farmers market, or a venue for renting out as a professional meeting place. Board requested the Supervisor to begin looking into the various options for the building. Possibility of using the architectural firm, Adrian Design Group, that assisted with the park grant project, to develop concept drawings. No further board action at this time.

9. NEW BUSINESS:

9.0 Help for the Clerk

McDermott requested further assistance from Jackie Schultz for help in understanding the spreadsheet that was developed outside of the BS&A program to input payroll. Board discussions related to the continued use of existing resources, such as the Treasurer or Supervisor, to assist the Clerk when necessary with her duties.

Motion Palmer, support Hawkins to table request on help for the Clerk. M/C all.

9.1 Deputy Clerk – Pay Rate (McDermott)

McDermott requested a starting pay rate of \$12.00 per hour, up to 32 hours per week, and a possible pay rate review after 90 days of employment for the new Deputy Clerk Christy Low. Rate requested is appropriated within the current budget.

Motion Palmer, support Brousseau to approve the starting pay rate of \$12.00 per hour and up to 32 hours per week. M/C all.

9.2 New Signage for Mitchell Park

Mark Spohr from the Park Committee provided documentation to the Board for new park signs. New signs would be located at the entry points to the park on Gady Road and Green Highway. Two companies provide quotations. Insignia provided a price of \$1,759.57 per sign, including installation. Summit Signs provided a price of \$787.17 per sign, with installation by Township personnel. Discussions on the materials and design, location, and the need to purchase two signs for the Park.

Motion Brousseau, support Hawkins, to proceed with the purchase of two (2) signs from Summit Signs for a cost not to exceed \$1,700.00. M/C all.

9.3 2019 Road Projects

Witt presented a listing of the twelve (12) project estimates that were prepared by the Lenawee County Road Commission (LCRC). Based on the 2019 budgeted road funding, seven (7) projects were recommended that included not only asphalt projects, but gravel roads and culvert replacement. Discussions on the concern that gravel roads should be a maintenance item for the LCRC to maintain so township funding could be directed to other projects, such as subdivision roads. Project estimates selected: Estimates # 3508, Pocklington Road, \$201,788.41 (asphalt overlay), # 3792, Pocklington Road, \$15,762.63 (crackfill, sealcoating), # 3794, Gady Road (asphalt overlay), \$45,541.09, and # 3797, Laberde Road, \$9,821,28 (culvert replacement). Total for estimates for the four (4) projects: \$273,913.41.

Motion Hawkins, support Brousseau to approve road projects # 3508, # 3792, # 3794, and # 3797 as presented. M/C all.

10. UPCOMING EVENTS: None

11. ADJOURN MEETING: Motion Brousseau, support Johnson to adjourn meeting. M/C all.
Meeting adjourned at 8:28 p.m.

Dale Witt, Supervisor

Marge McDermott, Clerk