

REGULAR MEETING
RAISIN CHARTER TOWNSHIP
BOARD OF TRUSTEES
3266 GADY RD.
ADRIAN, MI 49221
February 11, 2019 at 6:30 P.M.

1. **CALL TO ORDER:** Meeting called to order at 6:30 P.M. by Supervisor Dale Witt.
2. **WELCOME, PLEDGE, INVOCATION:** Pledge and moment of silence.
3. **ROLL CALL:**
Members Present: Russ Mead, Debra Brousseau, Kami Johnson, Jim Palmer, Marge McDermott, and Dale Witt
Members Absent: Tom Hawkins
4. **COMMUNICATIONS:**
4.1 Presentation – Update from the Park Committee: Mark Spohr gave a power point presentation and showed the drawings provided by Adrian Design Group (ADG) covering what ideas the Committee is working on to implement the 5-year plan. Bernie Langton attended a grant seminar and learned that at this time it would be better to work on things that need ADA compliance updating. The Committee has found that the shelters are in good structural shape, they just need a face lift. The Committee also met with the members of TALL (Tecumseh Area Little League) and the Soccer League to get their input on the various proposed walk paths for Mitchell Park. The Committee is in the process of reviewing which projects and associated costs that would be included in the request for a grant.
5. **PUBLIC COMMENT:** None
6. **APPROVAL OF CONSENT AGENDA:**

Fire Report – Chief Hannah requested approval to hire Edward Mathis as an on-call firefighter. He also requested funds to replace the Automatic External Defibrillators (AED) units; three (3) units for the Fire Department, five (5) units for the Police Department, and one (1) unit for the front office. Total cost for the nine (9) units is \$9,754.38. Funds will be transferred to the department budget for this purchase. Training will be provided for the staff.

Budget Amendments – Witt requested approval for the transfer of funds (\$50,000) to the PD Capitol Outlay line item in the budget to pay for the 2019 Ford F-150 vehicle and outfitting costs.

APPROVAL PAYMENT OF BILLS

Accounts Payable:	\$25,101.39
Payroll:	<u>\$49,805.63</u>
Total Payables & Payroll:	\$79,907.02

Motion Palmer, support Brousseau to approve consent agenda as presented. M/C all.

7. **APPROVAL OF AGENDA:**

Motion Brousseau, support Johnson to approve the agenda as written. M/C all.

8. UNFINISHED BUSINESS:

8.1 Land Split – Mapstone

Parent parcel number RA0-123-3600-00 (185.42 acres) requested to be split. New numbers are: RA0-123-3605-00 (178.35 acres), and RA0-123-3100-00 (7.07 acres).

Motion Johnson, support Palmer to approve land split for Connie Mapstone. M/C all.

8.2 Ordinance #2019-100 Consumer Energy Electric Franchise (2nd Read)

Motion Palmer, support Johnson to approve Ordinance #2019-100 for Consumers Energy Electric Franchise as written. M/C all.

9. NEW BUSINESS:

9.1 Resolution #2019-021119: 2019 Guidelines for Poverty Exemption

Motion Palmer, support Brousseau to approve Resolution #2019 – 021119 as written.

Roll Call: Brousseau – Yes, Palmer – Yes, Mead – Yes, Johnson – Yes, McDermott – Yes, Witt – Yes
Absent: Hawkins Resolution passed.

9.2 Wage Structure Recommendations

Witt presented 2019 wage increases for the Building Inspector from \$41,200.00 to \$47,000.00 annually, and Deputy Clerk from \$12.00 per hour to \$14.00 per hour. These increases are appropriated in the 2019 budget.

Motion Brousseau, support Palmer to approve the wage increase for the Building Inspector and Deputy Clerk as presented. M/C all.

Motion Palmer, support Mead to make the wage increases retroactive from January 1, 2019. M/C all.

9.3 Water Franchise – City of Adrian

Raisin Valley Estates has contacted the Township to ask if they could have permission to tap into the City of Adrian’s water line along M52 due to issues with their water. A franchise agreement was drawn up by Township Attorney for discussion before presentation to the City. This franchise could be beneficial to the township for possible new development that could be done in the area. Discussion by the board with no major concerns noted. Document will be sent to the City for review. Item tabled until a later date.

9.4 Township Vision – Steward of the Future – Master Plan

Witt presented a list of questions to the board to consider how we as a board want to move forward into the future. We will be discussing our thoughts at a future board meeting. Item tabled until a later date.

10. UPCOMING EVENTS: None

11. ADJOURN MEETING: Motion Palmer, support Johnson to adjourn meeting. M/C all.

Meeting adjourned at 7:58 p.m.

Dale Witt, Supervisor

Marge McDermott, Clerk