

Senior Checklist for Graduation Diploma Release

Student Name: _____

All categories must be signed by the appropriate staff member (even if you have not participated in that department or had that teacher this school year). This will verify that all accounts are up to date, all material have been turned in and all work has been completed.

Department	Signature
Financial School Office (School lunch account /Lunchables/ Locker Locks Returned) Mrs. Riley	
Finance Office (Tuition) Pastor Mark	
School Office (Records/Lunchables) Mrs. Cumberledge	
Library (Books returned/no fines) Mrs. Sylvia	
Athletic Department (Fees paid, uniforms turned in) Mrs Leigh Legg or Mrs. Riley	
Fine Arts (Fees have been paid for participation in Fine Arts) Mrs. Skidmore	
Displine (Detentions/suspensions served) Mr. Riley	
Academics (Books returned/work completed)	
Mr. Cumberledge	
Mr. Davis	
Dr. French	
Mrs. Humphries	
Mrs. Kendrick	
Mr. Koster	
Mrs. Monk	
Miss Milam	
Mrs Sylvia	
Mrs. White	
Mrs. Witmer	
Mr. Eddie Riley	
Graduation/Senior Requirements Mrs. Stone	
Parking Pass Mrs. Keller	

Diploma Released:

Student Signature: _____ Date: _____

Staff Signature: _____ Date: _____