Dear Applicant:

Thank you for your interest in the John Thomas & Carol C. Duncan Scholarship. The scholarship is named in honor of John Thomas and Carol C. Duncan, two of the founders of the Ethnic Enrichment Commission. The Duncans have always been very involved in their neighborhood, their ethnic community, and the Ethnic Enrichment Commission. As such, the requirements reflect a high level of involvement on the part of the applicant. The applicant must be a graduating high school senior who will be attending college in the fall of 2021, must be recommended by a Commissioner, and must be the only candidate from his or her country for this scholarship year. In addition to completing the application cover sheet, you will need to compose an essay, enclose a letter from your country’s Commissioner, and include a transcript (all of which are detailed on the enclosed application cover sheet). You must submit all of this paperwork to be received no later than March 17, 2021. If you wish acknowledgment of receipt of your material, please enclose a self-addressed envelope or postcard with your application.

Best wishes,
Ethnic Enrichment Commission
Scholarship Committee

Tips for successful application:

• Applicants are judged on the following criteria: ethnic involvement (including the ethnic festival and community involvement) (40%), scholarship (including grades and difficulty of courses taken) (30%), letter of recommendation from the country’s Commissioner (10%), and the applicant essay (20%). Strength in one area alone is not usually enough to win a scholarship. How you have been involved in your ethnic community and/or in Outreach or Ethnic Commission activities is of utmost importance, and you must communicate that in your application.
• Be specific in your essay about how you have been involved in your ethnic community and in Outreach or Ethnic Commission activities. (Please note: Number of maximum words must be adhered to! More than 500 words equates to not following directions.)
• Include a strong letter of recommendation detailing how the sponsoring Commissioner knows the applicant. This letter should include activities the Commissioner has personally observed and may include information concerning financial need.
• Complete the cover sheet which summarizes the information you have attached.

REMINDER:
John Thomas & Carol C. Duncan Scholarship eligibility requirements:

The applicant must:
• Be a graduating high school senior going on to college
• Turn in all required materials (cover sheet, Commissioner’s recommendation, essay and transcripts) on time
• Be the only applicant for the country this year
John Thomas & Carol C. Duncan Scholarship
SCHOLARSHIP APPLICATION 2021

Please note the following: Only one applicant will be accepted per country. Applicant must be
recommended by a Commissioner or an Alternate Commissioner. Please type all information.

Name: ____________________________________________
Address: __________________________________________
Phone: ___________________________ EMAIL: __________

Country representing: ___________________________ Commissioner: _______________________

Commissioner signature: __________________________

GPA: ________________ Class Rank: _______ of _______ Required Credits: _______

College choice: ___________________________ Possible major: ___________________________

Word Count of your essay _____________ Word count of Commissioner Essay ___________.

Ethnic Involvement (List activities and years involved.) (If you prefer, you may use a separate page.):
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Please include with this form:

1. **500 word** (or fewer) typed essay about yourself in which you tell about
   • Your ethnic heritage and relationship with that heritage
   • Your activities, accomplishments, and goals relating to your heritage
   • Where you stand in pursuit of your educational goals
   *(Please note: Word count must be listed at top of essay page.)*

2. **500 word** (or fewer) typed letter of endorsement from the Commissioner of your country.
   *(Please note: Word count must be listed on Commissioner page.)*

3. An official copy of your transcript, showing GPA and class rank. (Please mention if your school does
   not record class rank.)

Mail the above to:
Vanessa Brandom, EEC Office Manager
Ethnic Enrichment Scholarship Committee
4600 East 63rd Street Trafficway
Kansas City, MO  64130-4629

OR Email: vanessa.brandom@kcmo.org

This application cover sheet and all required materials must be received on or before March 17, 2021.
If you wish acknowledgment of receipt of your material, please enclose a self-addressed envelope or
postcard with your application.
LETTER OF ENDORSEMENT
FROM THE ETHNIC ENRICHMENT COMMISSIONER
FOR 2021 SCHOLARSHIP APPLICANT
John Thomas & Carol C. Duncan Scholarship

Please type all information:

Applicant Name: ________________________________________________________________

Country Represented: __________________________ Commissioner: ___________________

**Word count ___________** (must give #) Commissioner Signature: ___________________

(Please keep in mind that the applicant must submit all paperwork no later than March 17, 2021.)

In **500 words or fewer**, please describe the qualifications of and ethnic involvement you have witnessed from this applicant. You may also wish to express any examples of financial need that you are aware of.

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________