
Minutes of HCCPL Board Meeting Monday, April 27, 2020, 5:30 pm

A regularly scheduled meeting of the Board of Trustees of the Hopkinsville-Christian County Public Library was held on Monday, April 27, 2020 at 5:30 p.m. Those present were James Adams, Tracey Jenkins, Melissa Kempa, Ryan Mabry, Slone Cansler and Bart Cayce. Also present were Library Executive Director, DeeAnna Sova and Christian County Fiscal Court representative Jerry Gilliam as well as Imagination Library director Sarah Hardison. Absent were Joe Leavell, Laura Waldron and Cary Bruce.

The meeting was called to order at 5:30 p.m.

There were no changes to the agenda.

Mabry presented financials for February. Mabry shared that the largest expenses were, as usual, salaries. Cayce made a motion to accept February financials and Adams provided a second. Motion carried.

Mabry also gave an overview of financials for March. She reported that HCCPL is right on budget in several areas and that the library had received all state allocations as of March 31. She also stated that there could be additional money coming into the HCCPL budget from the most recent letter appeal campaign. Cayce made a motion to accept March financials and Dixon provided a second. Motion carried.

Jenkins recognized and thanked DeeAnna and the entire library staff for their hard work during this unprecedented time and during the closure.

Sova presented the director's report for March. As HCCPL was only open 15 days in March the report did not present a clear indication of HCCPL traffic and activities, however, data from days open did indicate an upward trend. Sova reported that telework practices were being used by HCCPL staff and several tasks like inventory of books can be handled remotely. Sova also reported that HCCPL has implemented rotating works schedules for staff in an effort to maintain social distancing and lack of contact.

HCCPL is currently offering an outdoor/curbside book cart for patrons to make selections. The book cart is rotated and cleaned on a regular basis. HCCPL staff will be assembling and making available curbside craft projects kits that can be completed at home. Sova and library employee Tiffany Luna both received scholarships to attend a library conference. The conference has been postponed for this year due to COVID-19, but scholarships would still be valid for next year's meeting. HCCPL is currently partnering with the local Boys and Girls Club to make facemask extenders with the HCCPL 3-D printer. Jennie Stuart Health, several pharmacies and food service businesses have all benefitted from the donation of the extenders. Approximately 1000 face mask extenders have been donated.

Hardison shared that Imagination Library will continue to work on ideas for promotions and fundraisers such as the Jean Day fundraiser that was planned for this year with the local schools. Hardison also said Imagination Library would participate in the craft outreach that HCCPL is currently doing.

In new business, Cayce made a motion to push the May meeting to June. In discussion about the change Sova shared that because of budgeting issues and reporting/ requests to City of Hopkinsville and Fiscal Court, it might be best to hold the meeting in May rather than pushing that meeting until June. At suggestion of the board Adams made a motion to move the May meeting to the 18th. A second was provided by Mabry and the motion carried.

A motion was made by Dixon to adjourn and a second was provided by Cayce.

The next meeting has been scheduled for 5:30 p.m. Monday, May 18th 2020.