

**SUMMARY RECORD
ADMINISTRATIVE COUNCIL
OF THE
INTERNATIONAL AMATEUR RADIO UNION**

**Meeting in Niagara Falls, Canada
30 September - 2 October 1995**

1) The fifteenth meeting of the Administrative Council of the International Amateur Radio Union convened at 1300 local time Saturday, 30 September 1995 at the Skyline Brock Hotel, Niagara Falls, Ontario, Canada, with President Richard L. Baldwin, W1RU, in the Chair. Also present were the following members: Michael J. Owen, VK3KI, Vice President; Larry E. Price, W4RA, Secretary; Louis van de Nadort, PA0LOU, Chairman, and John Allaway, G3FKM, Secretary, IARU Region 1; Alberto Shaio, HK3DEU, President, and Thomas B. J. Atkins, VE3CDM, Vice President and President-elect, IARU Region 2; and Fred Johnson, ZL2AMJ, Chairman, and Sangat Singh, 9M2SS, Director, IARU Region 3. There were also present, at the invitation of the Council, Hans van de Groenendaal, ZS5AKV, IARU Satellite Adviser and member of the Region 1 Executive Committee; Region 2 Director and Vice President-elect Reinaldo Szama, LU2AH; Region 3 Secretary Keigo Komuro, JA1KAB; David Sumner, K1ZZ, Executive Vice President and Secretary, American Radio Relay League, for the International Secretariat; and IARU Monitoring Service International Coordinator Bob Knowles, ZL1BAD.

2) The Chair asked that a moment of silence be observed for Jaap Dijkshoorn, PA0TO, Frank Hall, GM8BZX, Khoo Kay Suan, 9M2GD, Per-Anders Kinnman, SM5ZD, Gustavo Reusens, OA4AV, and other radio amateurs who had passed away since the previous meeting of the Administrative Council.

3) The following agenda for the meeting was adopted:

AGENDA

1. Opening of Meeting by the President
2. Introduction of all present and Moment of Silence
3. Approval of Agenda of meeting
4. Reports of the officers
 - 4.1 Report of the President - Mr. Baldwin
 - 4.2 Report of the Vice President - Mr. Owen
 - 4.3 Report of the Secretary - Mr. Price

5. Reports from the regional organizations
 - 5.1 Region 1
 - 5.2 Region 2
 - 5.3 Region 3
6. Reports of IARU participation in ITU meetings during the year
7. Discussion of IARU participation in future ITU meetings
8. Reports from IARU Ad Hoc Committees
 - 8.1 Amateur Satellite Committee (final report) - Mr. Atkins, chairman
 - 8.2 IARU Evolution Committee - Mr. Shaio, chairman
 - 8.3 7 MHz Strategy Committee - Mr. Owen, chairman
 - 8.4 Beacon Committee - Mr. David Rankin, 9V1RH, Chairman
9. ITU and Regulatory Matters not previously discussed
 - 9.1 Revision of Strategic Plan - International Secretariat
 - 9.2 International licensing
 - 9.2.1 CEPT T/R 61-01 & 61-02
 - 9.2.2 OAS IARP
 - 9.2.3 Strategy for achieving global licensing
 - 9.3 CEPT Detailed Spectrum Investigation (DSI)
10. Consideration of Reports of International Coordinators and Liaison Officers
 - 10.1 IARU Monitoring Service - Mr. Knowles
 - 10.2 IARU Beacon Project - Mr. John Troster, W6ISQ
 - 10.3 IARU Satellite Adviser - Mr. van de Groenendaal
 - 10.4 Reappointment of coordinators and advisers
 - 10.5 Consideration of creation of position of EMC Adviser
 - 10.6 Region 1 proposal for the appointment of a VHF Satellite Monitoring Coordinator
11. Organizational and Administrative Matters
 - 11.1 Matters arising from Region 2 Conference in Niagara Falls
 - 11.2 1996-98 budget and review of 1995 budget - International Secretariat
 - 11.3 Review of Resolution 91-2
 - 11.4 World Amateur Radio Day
 - 11.5 Additional representation at AC meetings for training purposes
 - 11.6 Review of Administrative Council e-mail voting procedures
 - 11.7 Use of the Internet to facilitate IARU business
 - 11.8 Defunct member societies
 - 11.9 Software standardization
 - 11.10 IARU database
 - 11.11 Communication plan

12. Review of matters pending from previous meetings
 - 12.1 Review of Resolutions and Policies Booklet - International Secretariat
 13. Other business
 - 13.1 Internet and the Amateur Radio Service
 - 13.2 Understanding of the IARU by its member-societies
 - 13.3 1996 World Radiosport Team Championship
 14. Determination of date and place of next meeting of Council
 15. Drafting and approval of news release covering meeting
 16. Adjournment
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4) *Reports of the officers:* Mr. Baldwin observed that the agenda for the meeting was quite lengthy, and asked those who had submitted written reports to let those reports speak for themselves wherever possible.

4.1) Mr. Baldwin's written report chronicled his travel on behalf of the IARU during the previous year, including three Amateur Radio Administration courses in Lesotho, Ecuador, and the USA; a development seminar in Côte d'Ivoire; a joint area meeting of IARU Region 2 in Miami; and the Region 1 Executive Committee meeting in Oman. Mr. Baldwin will represent the IARU at WRC-95. He noted the need for better liaison between the IARU and its member-societies, and the need to do a better job of publicizing what the IARU is and what it accomplishes.

4.2) Mr. Owen's written report noted travel representing the IARU within Region 3 and work on two ad hoc committees.

4.3) Mr. Price's report detailed the written communications distributed by the International Secretariat to, and on behalf of, the Administrative Council. He represented the IARU at three ITU meetings and will go directly from Niagara Falls to Geneva to attend TELECOM 95, the Radiocommunication Assembly, and the first part of WRC-95. Mr. Price noted that the International Secretariat is developing a database of regular attendees at ITU meetings.

5) *Reports from the regional organizations:*

5.1) Region 1 noted continuing growth in the number of member-societies in the region, the result of Amateur Radio development in Africa and political changes elsewhere. The Bye-Laws of Region 1 have been amended to shorten the timetable for Conference preparations and to recognize the External Relations Committee as a permanent committee. Participation in CEPT common licensing arrangements continues to expand. Region 1 is participating in the CEPT Detailed Spectrum Investigation (DSI)

through which administrations are attempting to harmonize frequency allocations in Europe. Some papers that had been expected to be submitted to the Administrative Council were not completed in time, and so would not be available for discussion at this meeting.

5.2) The most important development in Region 2 has been the International Amateur Radio Permit (IARP). Efforts now turn to getting as many countries as possible in the hemisphere to participate. Relations with CITEL have never been better. The region's financial condition is satisfactory, with no dues increase required since 1986. The conference in Niagara Falls was successful, with 29 countries represented. Two long-serving officers, HK3DEU and YS1FI, retired at this conference.

5.3) Region 3 submitted a report to the Region 2 conference which covered the results of the 1994 Region 3 Conference in Singapore and subsequent regional activities, particularly the strengthening of relations with the Asia Pacific Telecommunity (APT).

6) *IARU participation in recent ITU meetings:* There have been seven ITU meetings of significance to the IARU since the Singapore meeting of the Administrative Council. In each case, a report was prepared and distributed to the Administrative Council by the IARU representatives. Mr. Price observed that these reports had not always been filed in as timely a manner as electronic communication now permits. Reporting on significant contacts made with other delegates during the course of a meeting is an important obligation of the IARU representatives. He urged that IARU representatives be as diligent as possible in their reporting, noting that how to structure the report is best left to the judgment of the representative.

7) *IARU participation in future ITU meetings:* Mr. Baldwin announced the following IARU representatives at upcoming ITU meetings: Wojciech Nietyksza, SP5FM, at the Conference Preparatory Meeting (CPM), 16-20 February 1996; Mr. Price at the Radiocommunication Advisory Group (RAG) meeting, 19-23 February 1996; and Frank Butler, W4RH, at the Task Group 8/2 meeting, 11-15 March 1996. If representatives are required to Study Group 8 and Working Party 8A meetings later in the year, the President will appoint them in consultation with the International Secretariat.

The next ITU Plenipotentiary Conference will be held in the United States in 1998. It was agreed that an Amateur Radio presence, similar to that arranged by the Japan Amateur Radio League for the Kyoto Plenipotentiary Conference in 1994, should be provided. [After the meeting, the ITU announced that the 1998 Plenipotentiary Conference is scheduled for Minneapolis, Minnesota, October 12 to November 6, 1998.]

Draft IARU delegation position papers for WRC-95 had been prepared by the International Secretariat. After extended review and discussion, these positions, with minor modifications as agreed, were accepted as instructions to the IARU WRC-95 delegation. The International Secretariat was requested to update the papers as new

information becomes available. The IARU delegates to WRC-95 are Mr. Baldwin, Mr. Nietyksza, and (part-time) Mr. Price.

8) *Reports from IARU Ad Hoc Committees:*

8.1) Mr. Atkins, on behalf of the Amateur Satellite Committee, noted that the final report of the Committee had been distributed late last year. A summary of the report had been prepared and distributed this summer at the satellite colloquium in Surrey. That concluded the work of the committee. The committee was discharged with the thanks of the Administrative Council for its good work on a complex issue.

8.2) Mr. Shaio, on behalf of the IARU Evolution Committee, presented a written report that had been distributed during the Region 2 Conference. As not all members of the Administrative Council had had an opportunity to study the report owing to other obligations during the Conference, it was agreed that the matter would be taken up as the first order of business on the following day.

8.3) Mr. Owen, on behalf of the 7 MHz Strategy Committee, presented the written report of the Committee. After discussion, an action plan was adopted that addresses two areas: communication of the status of the 7-MHz issue to member-societies, and actions required by administrations to support the IARU position so that success may be achieved at WRC-2001.

8.4) Mr. Baldwin noted that the Beacon Committee had as yet been unable to organize its work program. He expressed hope that the committee will be revitalized.

9) *ITU and Regulatory Matters not previously discussed:*

9.1) Mr. Price observed that the August 15, 1995, edition of the *Strategic Plan for the Development of Amateur Radio* had been prepared by the International Secretariat and distributed to the Administrative Council several weeks prior to this meeting, and that it reflected input received as of that date. To now, the Administrative Council has authorized distribution of the *Plan* only to itself, its direct appointees, and the members of the regional executive committees. Mr. Price commented that because the Administrative Council is a policy and not an operational body, implementing the *Plan* requires that it be distributed to operational bodies, i.e., the member-societies. After discussion, the International Secretariat was requested to make such editorial corrections as had been identified in the course of this meeting and to distribute the corrected *Plan* to the member-societies with an appropriate cover letter. It was further agreed that the regional organizations each should send their own, separate letter calling for the implementation of those aspects of the *Plan* that are appropriate to the respective regions.

9.2) *International licensing:*

9.2.1) Following the sudden and unexpected death of Jaap Dijkshoorn, PA0TO, the position of Chairman of the Region 1 Common License Group has been filled on an interim basis by John Bazley, G3HCT. An updated list of countries participating in CEPT T/R 61-01 has been distributed.

9.2.2) As previously reported, the Inter-American Convention on an International Amateur Radio Permit (IARP) was adopted by resolution of the General Assembly of the Organization of American States (OAS) in June. Four countries have signed the Convention, the latest being Canada as was announced during the Region 2 Conference.

9.2.3) The International Secretariat had prepared a proposed strategy for achieving an ITU-sanctioned Global Amateur Permit, through the placing of an appropriate item on the agenda for WRC-99 or some other WRC. The paper was accepted as additional guidance to the IARU WRC-95 delegation, which was urged to seek an administration willing to sponsor such an agenda item for WRC-99.

9.3) Mr. van de Nadort reported briefly on the ongoing CEPT Detailed Spectrum Investigations. The latest report on the DSI had been received by FAX from Mr. Nietyksza earlier in the week. Region 1 has taken every opportunity to provide input, and has encouraged member-societies in CEPT countries to do the same to their own administrations.

10) *Consideration of Reports of International Coordinators and Liaison Officers:*

10.1) Mr. Knowles, who had traveled to the meeting site at his own expense, presented a written report on behalf of the IARU Monitoring Service. He expressed a desire to establish an e-mail account at a cost to the IARU of approximately \$50 per year, and was authorized to do so. He expressed his willingness to continue to serve as IARUMS International Coordinator if that was the desire of the Administrative Council.

At this point Mr. Terry Carrell, ZL3QL, was invited to join the meeting. Mr. Carrell had submitted a proposed concept for an amateur satellite that had been included by Mr. Knowles as a supplement to his report. The concept is for a satellite to study the amateur frequency environment, and has been dubbed "Project SAFE." After discussion, it was agreed that the President would appoint an ad hoc committee to evaluate the proposal. Mr. Knowles and Mr. Carrell then left the meeting.

10.2) The written report of IARU Beacon Project Coordinator John Troster, W6ISQ, was then considered. In the course of discussion, it was noted that the frequency of 14.100 MHz now used by the Beacon Project is subject to considerable interference that limits the value of the project. Various alternative frequencies have been considered, but

there is at present no recommendation from the Coordinator for a change in frequency. Mr. Troster's views on the matter will be solicited.

10.3) Mr. van de Groenendaal presented his report as Satellite Adviser. The separate position of IARU Satellite Frequency Coordinator had been created by the Administrative Council at its 1994 meeting, and had been filled by the appointment of Mr. Bruce Lockhart, SM0TER, by the Satellite Adviser. Unfortunately, Mr. Lockhart had had to resign several months later because of other commitments. After discussion, it was agreed that the interests of the IARU and the amateur satellite community would be best served by revising the Terms of Reference of the Satellite Adviser to authorize him or her to appoint any assistants that may be required, and to delete the IARU Satellite Frequency Coordinator from the list of positions created by the Administrative Council. In this way, any assistants appointed by the Satellite Adviser can function within the overall authority given to the Satellite Adviser by the Administrative Council. Mr. van de Groenendaal was asked to take the comments of the group into account in drafting revised terms of reference for consideration the following day.

10.4) Messrs. Knowles, Troster, and van de Groenendaal were reappointed to their respective posts, and the terms of reference of the first two of these posts were confirmed.

10.5) The written report of Mr. Tom Sprenger, PA3AVV, IARU International Coordinator for CISPR, was received. The report included his response to a request from the Administrative Council for a recommendation concerning the creation of the position of IARU EMC Adviser to replace that of International Coordinator for CISPR. Whereupon, the following Terms of Reference for the EMC Adviser were adopted:

**Terms of Reference
IARU EMC Adviser**

General:

The IARU EMC Adviser is an advisory and representational role, requiring technical knowledge of the field of Electromagnetic Compatibility, familiarity with the International EMC Standardization Organizations and interpersonal skills.

Function:

To keep the Administrative Council informed on developments in the setting of EMC standards and legislation, that may affect the Amateur Services, and to advise the Council and the regional Executive Committees about actions to be taken to defend and promote the interests of radio amateurs.

Appointment:

The IARU EMC Adviser shall be appointed by the Administrative Council and the position, the appointment and these terms of reference shall continue until the next meeting of the Administrative Council, which may or may not reconfirm this position, the appointment and the terms of reference.

Tasks:

To report to the Administrative Council, providing information about Electromagnetic Compatibility (EMC) developments that are relevant to the Amateur Radio Services.

To seek support, through appropriate IARU Channels, for action to be taken to defend and promote the interests of radio amateurs with respect to EMC standardization or legislation proposals.

To represent the IARU, at the request of the president in consultation with the International Secretariat, at international EMC meetings such as the annual meeting of CISPR.

Mr. Sprenger's recommendation that Mr. Christian Verholt, OZ8CY, be appointed IARU EMC Adviser was accepted, with the appointment to be effective on 1 November 1995. Mr. Sprenger was thanked for his excellent record of service as CISPR Coordinator.

10.6) A Region 1 proposal to expand the terms of reference of the IARU Monitoring System International Coordinator to include coordination of VHF and UHF monitoring was considered. After discussion, it was agreed that the Administrative Council recognizes there is a need to ensure that the VHF/UHF/SHF bands allocated to the Amateur Service are not used by unauthorized stations, and encourages the regions to take steps to facilitate such monitoring as may be appropriate. It was confirmed that there is no policy of the Administrative Council that would prevent the regions from taking such steps.

The Council was in recess from 1857 until 0830 local time the following day, Sunday, 1 October 1995, with all persons previously mentioned as in attendance present except Messrs. Knowles and Carrell.

The Council returned to Agenda Item 8.2, the report of the IARU Evolution Committee. After discussion, the report of the committee was accepted and the proposals contained therein were adopted subject to editorial review by the International Secretariat to conform them to the form and content of IARU style. The adopted proposals include:

(1) Policy statement specifying in broad terms the role of the Administrative Council, the International Secretariat, the member-societies and the IARU Liaison Officers as they pertain to any telecommunications conferences and preparatory meetings of any international or regional telecommunications organization; (2) Rules for the Administrative Council pertaining to international and regional telecommunication conferences and preparatory meetings; (3) Rules for the International Secretariat pertaining to such meetings; and (4) Guidelines and recommendations for member-societies pertaining to such meetings. The following resolution was also adopted:

RESOLUTION 95-1

*concerning the role of the IARU regional organizations
in the promotion and defense of the
Amateur and Amateur-Satellite Services*

The IARU Administrative Council, Niagara Falls, October 1995,

considering

that the role of the IARU and its member organizations includes the promotion and defense of the Amateur and Amateur-Satellite Services,

that in order to carry out these major objectives, the IARU must interface, work with and support the activities of the International Telecommunication Union,

that it is imperative that the IARU represent the interests of the Amateur Radio Services in a cohesive, unified manner, properly documented and supported, and

further considering that the success of the Amateur Radio Services within the international telecommunications community depends almost entirely on the support received by the administrations of countries that are members of the ITU, and

recognizing that the IARU must become very agile in dealing with matters relating to the ITU,

resolves that the regional organizations of the IARU shall:

1. Make known to each of the member-societies the policies adopted by the IARU with regard to the promotion and defense of the Amateur and Amateur-Satellite Services.
2. Take all necessary steps to ensure that the policies of the IARU are fully understood and supported by their member-societies and the Amateur Radio community they represent, and that these policies be represented to each respective administration.

3. Monitor and report to the Administrative Council the support for and opposition to Amateur and Amateur-Satellite legislative objectives in each country.
4. Set aside sufficient funds to be used in the promotion and defense of Amateur Radio within their regions, and to allow them to attend telecommunications conferences and preparatory meetings as may be required.
5. Designate one or more people within their region to become the focal point on all matters relating to telecommunications conferences and preparations thereto.
6. Assist the Administrative Council in providing the expertise needed by the Group of Experts selected by the Administrative Council.
7. Establish and maintain a regional database in accordance with the guidelines established by the International Secretariat. It shall be the responsibility of the regional organizations to assist the International Secretariat in maintaining the world wide database.
8. Make known to their member-societies the desire to have Liaison Officers appointed by each member-society to have, if possible, terms of office concurrent with the terms of office of the regional Executive Committee or Directors.
9. Include as part of their respective triennial conferences, an agenda item dealing with the definition, support and discussion of the defense and promotion of the Amateur and Amateur-Satellite Services at regional and world telecommunication conferences and preparatory meetings.

Because Mr. Shaio was required to leave the meeting because of other obligations, the Council then considered Agenda Item 11.10, "IARU database." The Council agreed that it is the policy of the IARU that there be a common database to be used by the International Secretariat and the regions in their implementation of Resolution 95-1. A format distributed by Mr. Shaio was accepted as a starting point.

Agenda Item 11.9, "Software standardization," was then considered. Mr. Shaio proposed that a list of standard software be adopted, on a voluntary basis and without establishing a timetable for conversion, to provide guidance to the various entities of the IARU in achieving compatibility when they acquire software for future use. The following list was agreed to:

Word processing	Microsoft Word	minimum version 6.0
Spreadsheet	Microsoft Excel	minimum version 5.0
Presentations	Microsoft Power Point	minimum version 4.0
Database	Microsoft Access	minimum version 2.0

Agenda Item 11.8, "Defunct member societies," was then considered. A paper prepared by Mr. Owen was reviewed and discussed. The International Secretariat agreed that it will delete from the list of active member-societies, the names of any inactive societies as requested by the respective regions. The International Secretariat requested that the regional organizations inform them promptly of any member-societies found to be inactive, so that their listing may be suppressed. No other action was believed to be required at this time.

The Administrative Council then returned to consideration of agenda items in the previously agreed order.

11) *Organizational and administrative matters:*

11.1) *Matters arising from Region 2 Conference:* While no formal action was taken on the issue, the Morse code requirement for licensing that is contained in the international Radio Regulations had been the topic of considerable discussion in two committees during the Conference. The view emerged at the conference that there is a close relationship between licensing requirements and an internationally recognized license; administrations that issue licenses other than in accordance with accepted standards cannot expect those license to be recognized by other administrations. Another important principle recognized in the discussion is that it is the amateur community itself, rather than administrations, that is in the best position to consider this issue and to recommend changes, if such are indicated. After some further discussion, the Council postponed action on the matter until after lunch. Mr. Shaio left the meeting at 1010.

11.2) Mr. Price presented the three-year budget prepared by the International Secretariat. Not all of the costs assumed by the International Secretariat on behalf of the IARU are reflected in this budget. The budget calls for regional contributions to be made amounting to 10% of the gross annual dues incomes of each region, in accordance with Resolution 91-3. The three regions now calculate their shares by the same method, i.e., total dues invoiced but not including non-dues income. This year's budget presentation categorizes expenses by whether they are to be incurred primarily in representing the Amateur Services to the ITU, in promoting the IARU to administrations, in promoting the IARU to amateurs, or in IARU administration. In most years it is the first category that is the largest, but the last category, that of administration, is the next largest because of the high cost of international travel. Following amendment of the 1996 budget to reflect additional necessary travel, the budget for the years 1996-1998 was adopted.

11.3) The International Secretariat had prepared a detailed explanation of Resolution 91-2, amendments proposed by the Region 3 Conference in 1994, and its recommendation that some, but not all, of the Region 3 amendments be adopted. After discussion, the amendments were adopted as recommended by the International Secretariat. Resolution 91-2 now reads:

RESOLUTION 91-2

(Revised 1995)

concerning guidelines for "DIGIMODE"

The IARU Administrative Council, Bandung, October 1991,

considering the growing popularity of "DIGIMODE" for the relaying of messages between radio amateurs,

recognizing that a medium as effective as "DIGIMODE" can invite abuse through the introduction of traffic that is inappropriate to the Amateur Service internationally,

noting Resolution 87-2 (Revised 1989) which urges adherence to the spirit and intentions of the ITU Radio Regulations in handling traffic, and calls attention to the undesirable aspects of the uncontrolled proliferation of unattended store-and-forward "mailbox" stations,

resolves that the attached "Guidelines for 'DIGIMODE' Operators" and "Guidelines for 'DIGIMODE' Bulletin Board Operators" first adopted at the IARU Region 3 Conference, Bandung, 1991, and later revised, shall be distributed to IARU member-societies worldwide with the request that they be shared with the amateurs of each country; and

further resolves that future IARU regional conferences are invited to suggest improvements to these guidelines so they will continue to be representative of good Amateur Radio operating practices as these practices evolve over time.

Guidelines for "DIGIMODE" Operators

1. Amateur Radio takes pride in being self-regulated. "DIGIMODE" Operators should continue this tradition.
2. "DIGIMODE" Operators, like all Amateur Radio Operators, should observe published Band Plans.
3. A "DIGIMODE" Operator should not send the following traffic either direct or via mail boxes:
 - a. All advertising for selling, buying or trading goods, including amateur equipment (except if permitted by local regulations);
 - b. All statements or propaganda on political or religious subjects;

- c. All inappropriate language, as, for instance, the use of swear words, obscenities, defamatory or libelous language, etc.;
 - d. All material which may infringe Copyright;
 - e. All material which infringes privacy, whether personal or corporate.
4. A "DIGIMODE" Operator utilizing a BBS should avoid transmitting unnecessary or redundant messages and documents in order to enhance network efficiency.
 5. A "DIGIMODE" Operator utilizing a BBS should ensure that the callsign of the originating station, including the name of the person responsible in the case of a club station, is clearly shown on every message so that the sender can be identified.
 6. A "DIGIMODE" Operator should avoid messages that are too long for efficient relay though the network.
 7. A "DIGIMODE" Operator utilizing a BBS should ensure that all messages transmitted are addressed to the appropriate group of recipients and not addressed to inappropriate areas in order to enhance network efficiency.

Guidelines of "DIGIMODE" Bulletin Board Operators

1. The Operator of a "DIGIMODE" Bulletin Board is obliged to provide a reliable service, within a defined area for a defined purpose.
 2. A "DIGIMODE" Bulletin Board Operator is morally responsible for all messages forwarded by his/her system. He/she should make his/her best efforts to insure that the traffic forwarded is appropriate to the Amateur Radio Service and in accordance with the Guidelines for "DIGIMODE" Operators.
 3. HF Mailboxes should only be used where there is a genuine need that cannot be provided by VHF or other means.
 4. A "DIGIMODE" Bulletin Board Operator may take action to exclude a User who persistently contravenes the Guidelines for "DIGIMODE" Operators. Excluding a User should only be done as a last resort after the User has been warned and where exclusion does not contravene local regulations.
 5. "DIGIMODE" Bulletin Board Operators should be aware of their responsibilities for the content of messages and are encouraged to use authentication mechanisms.
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11.4) Region 1 reported some controversy in France regarding the change in the date of World Amateur Radio Day from April, when it had corresponded to the anniversary of the founding of the IARU in Paris, to September. A paper is being developed presenting the view that the date should be changed back, but was not ready for this meeting. The Administrative Council accepted the report of Region 1 but saw no reason to change the date back at this time. After discussion, themes for the 1996 and 1997 observances of World Amateur Radio Day were selected as follows: for 1996, "Amateur Radio -- A National Resource"; and for 1997, "35 Years of Amateur Radio in Space."

11.5) At the Singapore meeting of the Administrative Council, the temporary arrangement that had permitted the regions to bring an additional member to Council meetings as a non-voting observer, for training purposes, was not renewed. The provision was reinstated for this meeting by mail vote. After discussion, it was agreed that the provision is now the permanent policy of the Administrative Council.

11.6) Mr. Price presented a proposal for a new procedure for mail ballots. The proposed procedure provides an opportunity for Council members to consult informally and to offer amendments before votes are solicited. The entire process would take 37 days, which is somewhat shorter than is now provided for response to proposals circulated by mail. Electronic communication permits greater consultation in a shorter time period. After discussion, the new procedure was adopted with the proviso that the Secretary may request a priority decision, shortening or eliminating the periods for consultation and the offering of amendments, if the situation warrants.

11.7) Mr. Price noted that the ITU has expanded its commitment to electronic communication and is making available many of its documents in that way. Delegates to ITU meetings, including those representing organizations like the ARRL, are provided Internet electronic mail capabilities that make possible the preparation and rapid distribution of meeting reports. Most members of the IARU Administrative Council also make use of the Internet to facilitate their work, but the full benefit cannot be realized until all members are doing so. The International Secretariat has registered "iaru.org" as an Internet domain, and the officers can now be reached by addressing them at their call signs or names (e.g., "w1ru@iaru.org" or "rbaldwin@iaru.org"). It is possible to set up any Administrative Council member with a similar address. After discussion it was agreed that this will be done only on a case-by-case basis, at the request of the individual, because the costs involved in receiving electronic mail vary from place to place.

The Administrative Council was in recess for lunch from 1155 to 1300 local time.

11.11) Mr. van de Groenendaal presented a draft paper outlining an approach to improve communication of the IARU's objectives and activities to radio amateurs, IARU member-societies, and participants in telecommunications forums including, but not limited to, the ITU. His proposal called for the creation of an ad hoc committee to develop a plan, to develop short and long term communication strategies and goals, and to identify the respective roles of the Administrative Council, the International Secretariat, and the

regional organizations in the communications process. After discussion the proposal was agreed to, subject to revisions of the timetable to make it consistent with the policy on voting by mail that was adopted earlier. Mr. Baldwin said he would announce the membership of the committee before the close of the meeting.

12) *Review of matters pending from previous meeting*

The January 1995 edition of *Resolutions and Policies of the Administrative Council* was reviewed. Except for the amendments to Resolution 91-2 agreed to earlier, no required changes were identified.

13) *Other business*

13.1) *Internet and the Amateur Radio Service.* The International Secretariat has circulated to the Administrative Council information about how radio amateurs throughout the world are establishing interfaces between amateur packet radio and the Internet. This practice is the subject of some controversy, notably in Region 1. Amateur Radio and the Internet also was a topic of considerable discussion during the Region 2 Conference, where the use of the Internet was generally supported if due regard is given to the legal issues related to interconnection. It was agreed that the Administrative Council would take no action at this time, but the International Secretariat was requested to continue to share information as it becomes available.

13.2) *Understanding of the IARU by its member-societies.* This item had been placed on the agenda at the request of the Secretary of Region 2. Mr. Baldwin noted that the subject also had been discussed under agenda item 11.11. Mr. Atkins advised that Region 2 had produced an information pamphlet on the IARU and offered it for comment. Mr. van de Nadort described a similar effort in Region 1 by the STARS Working Group. Mr. Baldwin observed that Mr. Price and ARRL Technical Relations Manager Mr. Paul Rinaldo, W4RI, had prepared a course outline that addressed this topic, and he hoped that there would be additional opportunities to present such a course to present and future leaders of member-societies.

13.3) *World Radiosport Team Championship.* Earlier in the week Mr. Troster, on behalf of the organizers in the San Francisco area, had presented a request that the IARU endorse the 1996 WRTC which is to be held in conjunction with the IARU HF World Championship. The Administrative Council agreed to endorse this event and agreed in principle to provide an IARU presence. A decision will be made later as to possible attendance by a representative of the Administrative Council.

Completion of earlier agenda items:

10.3) Revised terms of reference for the Satellite Adviser were adopted as follows:

**Terms of Reference
IARU Satellite Adviser**

General:

An advisory and representational role requiring technical knowledge and good interpersonal skills.

Function:

To keep the Administrative Council informed on all technical and operational aspects of the amateur satellite service, and to provide advice and assistance to enable the Council to adopt appropriate policies, and also to better inform the satellite community of the IARU.

Appointment:

The IARU Satellite Adviser shall be appointed by the Administrative Council and the position, the appointment and these terms of reference shall continue until the next meeting of the Administrative Council, which may or may not reconfirm this position, the appointment and these terms of reference.

Tasks:

Report to the Administrative Council, providing information as to all developments in the satellite area, including all planned amateur satellites.

At the request of the Administrative Council, provide technical and operational advice to assist the representation of the amateur satellite service to the ITU.

And attend such meetings of the satellite community as appropriate.

Represent generally the IARU to the satellite community and particularly to new or non-Amsat satellite groups.

To consult with and liaise with the satellite Community as appropriate.

To appoint any assistants that may be required.

11.11) Mr. Baldwin appointed the following members of the Ad Hoc Communications Planning Committee: Mr. van de Groenendaal, Chairman; Mr. Atkins; and Mr. Singh.

11.1) Returning to the question of international licensing requirements, the following resolution was adopted:

RESOLUTION 95-2

concerning roaming license qualifications

The IARU Administrative Council, Niagara Falls, October 1995,

noting that

the IARU believes that amateurs visiting all other countries should be able to operate in those other countries by virtue of their home license (a “roaming license”),

CEPT and OAS provide means by which amateurs from certain countries have roaming licenses effective in certain other countries and nothing should be done to prejudice those arrangements,

the setting of relevant standards with greater specificity for licensing in the amateur services may assist in the adoption of global roaming licenses in the amateur services,

it is not desirable for administrations to address particular aspects of the technical or operational qualification for licensing in the amateur services in isolation and without having regard to the opinion of the IARU, and

any consideration of these issues must also have regard to the needs of developing countries in respect of the qualifications for licensing in the amateur services,

decides:

To appoint an ad-hoc committee to prepare a report, to be submitted to the Administrative Council within four months for its approval and when approved submitted to each regional conference for its consideration, to formulate by the consensus of the three regional organizations a recommendation in respect of the technical and operating qualifications for the amateur services having regard to all of the matters referred to above, and all other relevant considerations identified by the regions.

Mr. Baldwin announced the appointment of the following to the Ad Hoc Committee on Roaming License Qualifications: Mr. Rankin, Chairman; Mr. Allaway;

Mr. Szama; and Mr. Price. [After the meeting, Mr. Rankin declined the appointment, citing a lack of time because of other commitments.]

10.1) Mr. Baldwin announced the appointment of the following to the Project SAFE Ad Hoc Committee: Mr. van de Groenendaal, Chairman; Mr. Atkins; Mr. Carrell.

8.3) Mr. Baldwin announced the continuation of the 7 MHz Strategy Committee, with Mr. Price taking Mr. Shaio's place on the committee, and thanked Mr. Shaio for his service. Committee members are: Mr. Owen, Chairman; Mr. van de Nadort; Mr. Johnson; Mr. Price; and Mr. Sumner.

14) *Date and place of next meeting:* There was extended discussion of the difficulties of holding an Administrative Council meeting immediately following a regional conference: the participants are tired, the official output from the conference is not yet available, and there is no mechanism for timely input to the next regional conference. On the other hand, there is benefit derived from the participation of guests from other regions in the regional conferences, and their attendance would be less likely if the Administrative Council meeting were to be held separately. It was agreed that for 1996, the meeting would be held in Tel Aviv following the Region 1 Conference in the accustomed manner. Thus, the next meeting is scheduled to begin Sunday afternoon, 6 October 1996, and to end Tuesday, 8 October. The majority of Administrative Council members are in favor of decoupling meetings of the Administrative Council from the regional conferences, beginning in 1997.

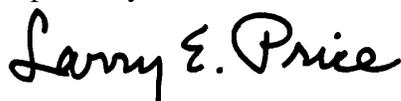
The Council was in recess from 1615 until 0900 Monday, 2 October 1995.

15) *Drafting and approval of news release covering meeting:* A draft news release describing the meeting was reviewed and approved for distribution.

Mr. Johnson noted that it is the practice of Region 3 to rotate its representatives to the Administrative Council, with the change occurring midway between meetings. Thus, effective April 1996 the Region 3 representatives will be Mr. Singh (with Mr. Komuro as alternate) and Mr. Y. S. Park, HL1IFM. Mr. Yoshiji Sekido, JJ1OEY, is designated as the Region 3 observer to the next meeting.

16) Mr. Baldwin expressed his appreciation for the preparation of the International Secretariat for this meeting. The Council thanked the Radio Amateurs of Canada, and particularly Mr. George Spencer, VE3AGS, for their support of the meeting. There being no further business, the meeting was adjourned at 0938 local time.

Respectfully submitted,



Larry E. Price, W4RA, Secretary