

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
February 5, 2020
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present Andersen, Bartels, Brown, Hartman, McConnon, McIntyre, and Mojzuk. Members absent none. Also present was Chief Mojzuk and 4 spectators.

PUBLIC COMMENT:

Sandy Frandsen thanked Chief Mojzuk for his service to the Township.

Brandon Sinclair introduced himself. He lives in Plainfield Township and is running for the office of State Representative.

Chief Mojzuk shared that there were 4 children playing on the new playground equipment and having what appeared to be a great time.

APPROVAL OF AGENDA:

Approval of agenda- with adding Dare Contribution to New Business item F. A motion by McIntyre, with support from Mojzuk. All yes, motion carried.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Brown, McIntyre supported to approve consent agenda. Roll call vote; all yes, motion carried.

Approval of Minutes: January 2, 2020 Regular Board Meeting.

Treasurer's Report: Approval of bills for payment- General, Sewer, and Fire Funds.

STANDING REPORTS:

Supervisor's Report/Building Permits: – McConnon reported: 1 building permit for residents and 3 modular homes - making a total for 2019 of 30 homes and 66 modular homes.

NKSA- no report - The committee will be meeting on 2/6/2020.

GVMC- no report - The committee will be meeting on 2/6/2020.

GGTC- no report

Rockford Community Endowment: Mojzuk reported that the 4K fundraiser will be held on 4/18/2020 at the East Rockford Middle School. All proceeds will benefit the Great Lakes Burn Camp.

North Kent Community Enrichment: McConnon will finish his term as Chair of this committee until June. Many activities are being planned ie. "Freezing for a Reason", "Daddy/Daughter Dance" and "Mother/Son Nerf Wars".

Courtland Park & Trails: no meeting

Fire Chief's Report: Number of calls for the month of January is 32 for a total of 32 calls for the year.

Zoning Board of Appeals: no meeting

Planning Commission Report: Andersen reported that there was a public hearing in January. The barn event venue and mini storage were tabled. The swimming pool ordinance was passed.

OLD BUSINESS: None

NEW BUSINESS:

- A. Office Furniture: McConnon presented quotes for a new board table and chairs. A motion was made by Andersen, Mojzuk supported to approve the purchase of the new furniture not to exceed \$10,000.00. Roll call vote; all yes, motion carried.
- B. Poverty Exemption Resolution - A motion was made by Andersen, Bartels supported to approve Resolution 2020-01 to establish policy and guidelines for use by the Board of Review for Granting Poverty Exemptions. Roll call vote; all yes, motion carried.
- C. Appointment of committee members - Planning Commission A motion was made by Mojzuk, Brown supported to appoint Al Rau and Katie Nelson to the Planning Commission to serve a 3-year term. Roll call vote; all yes, motion carried.
- D. Appointment of committee members – Zoning Board of Appeals
A motion was made by Andersen, Bartels supported to appoint Katie Nelson, Tony Goss (Alternate 1) and Nate Brown (Alternate 2), to serve a 3- year term. Roll call vote; all yes, motion carried.
- E. Zoning Ordinance Amendments: Swimming Pools. A motion was made by McIntyre, Hartman supported to approve Resolution 2020-01Z to amend the Courtland Township Zoning Ordinance. Roll call vote; all yes, motion carried.
- F. Dare Contribution, City of Rockford - A motion was made by Andersen, Mojzuk supported to approve the Dare Contribution for \$5,000.00. Roll call vote; Brown; yes, Hartman; yes, Andersen; yes, McIntyre; no, Bartels; yes, Mojzuk; yes, McConnon; yes, motion carried.
- G. Township Attorney Report – Scales updated the board on short-term rental ordinance violations within the township. A motion was made by Brown, Hartman supported to authorize a letter of intent to sue be sent to the one resident in violation. Roll call vote; all yes, motion carried.

Scales also reported that a resident is using their private residence as commercial property again. A motion was made by Mojzuk, Andersen supported to authorize a letter of intent to sue be sent to this resident. Roll call vote; all yes, motion carried.
- H. Fire Fighter Grant – Chief Mojzuk is requesting permission from the board to apply for a grant to purchase new fire fighting equipment. A motion was made by McIntyre, Hartman supported to authorize this application. Roll call vote; all yes, motion carried

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS:

Mojzuk - None

Brown - None

McConnon - None

Hartman – Is in the process of getting bids from other auditing firms. The current firm is not being of much assistance with bank reconciliation and general accounting questions.

Andersen – Is stressing the importance of our residence participating in the 2020 Census. She will write an article to be published on our website and in our next newsletter.

McIntyre – Is encouraging the board members to look at Plainfield Township’s website for suggestions and/or changes we can make to our website.

Bartels – Will not be at the next board meeting because he will be on vacation.

ADJOURNMENT:

With no further business the board meeting was adjourned at 8:16 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

User: SUE

DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
01/09/2020	GENF	28588	ADDORIO	ADDORIO TECHNOLOGIES	324.40
01/09/2020	GENF	28589	ATT019	AT&T	1,040.91
01/09/2020	GENF	28590	CSPOST	CEDAR SPRINGS POST	40.80
01/09/2020	GENF	28591	CINTAS	CINTAS	105.00
01/09/2020	GENF	28592	CONSUMERS	CONSUMERS ENERGY	429.26
01/09/2020	GENF	28593	CREATIVE	CREATIVE CONCEPTS	59.88
01/09/2020	GENF	28594	DES	DES MOINES STAMP	68.00
01/09/2020	GENF	28595	DRAIN	KENT COUNTY DRAIN COMMISSIONER	3,966.87
01/09/2020	GENF	28596	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	119.00
01/09/2020	GENF	28597	ROOSIEN	ROOSIEN & ASSOCIATES, PLLC	2,500.00
01/16/2020	GENF	28598	ALARM	ALARM TEC OF MICHIGAN LLC	1,068.00
01/16/2020	GENF	28599	ATT	AT&T	97.20
01/16/2020	GENF	28600	MISC	KCCA	20.00
01/16/2020	GENF	28601	MICHWAVE	MICHWAVE TECHNOLOGIES INC	115.00
01/16/2020	GENF	28602	PETERSEN	PETERSEN OIL CO., INC.	636.32
01/16/2020	GENF	28603	VENMANS	VENMAN'S LANDSCAPE SERV.	335.00
01/21/2020	GENF	28611	KCOTREAS1	KENT COUNTY TREASURER	462.50
01/23/2020	GENF	28612	CONSUMERS	CONSUMERS ENERGY	428.99
01/23/2020	GENF	28613	ROAD COMM	KENT CO. ROAD COMMISSION	225.93
01/23/2020	GENF	28614	KENT SUP	KENT COUNTY SUPERVISOR'S ASSOCIATIO	115.00
01/23/2020	GENF	28615	KCOTRES4	KENT COUNTY TREASURER	3.04
01/23/2020	GENF	28616	SUPERIOR	SUPERIOR BUSINESS SOLUTIONS	438.64
01/23/2020	GENF	28617	FIRST	FIRST BANKCARD	298.00
01/29/2020	GENF	28618	ATT019	AT&T	495.34
01/29/2020	GENF	28619	CINTAS	CINTAS	35.00
01/29/2020	GENF	28620	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,482.00
01/29/2020	GENF	28621	QUILL	QUILL CORPORATION	679.05
01/29/2020	GENF	28622	SPLASH	SPLASH IRRIGATION INC.	360.00
01/29/2020	GENF	28623	US BANK	US BANK EQUIPMENT FINANCE	291.72
01/29/2020	GENF	28624	VALLEY	VALLEY CITY SIGN	500.00
01/29/2020	GENF	28625	VENMANS	VENMAN'S LANDSCAPE SERV.	910.00
01/29/2020	GENF	28626	WILLIAMS	WILLIAMS & WORKS	93.75

GENF TOTALS:

Total of 32 Checks:	18,744.60
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	18,744.60

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LAKEF SPECIAL ASSESSMENTS FUND					
01/23/2020	LAKEF	2115	CONSUMERS	CONSUMERS ENERGY	25.36
LAKEF TOTALS:					
Total of 1 Checks:					25.36
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					25.36

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
01/02/2020	SEWF	3667	ATT	AT&T	3,549.55
01/09/2020	SEWF	3668	COURTLAND	COURTLAND TOWNSHIP	194.25
01/09/2020	SEWF	3669	MAIN	MAIN-TECH SERVICES, INC.	3,703.60
01/21/2020	SEWF	3670	COURTLAND	COURTLAND TOWNSHIP	296.04
01/29/2020	SEWF	3671	CONSUMERS	CONSUMERS ENERGY	1,469.22

SEWF TOTALS:

Total of 5 Checks:	9,212.66
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	<u>9,212.66</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
01/07/2020	FIREF	4874	FIRST	FIRST BANKCARD	784.79
01/09/2020	FIREF	4875	COURTLAND	COURTLAND TOWNSHIP	170.00
01/09/2020	FIREF	4876	HARDWARE	GREAT LAKES ACE	8.99
01/16/2020	FIREF	4877	ALARM	ALARM TEC OF MICHIGAN LLC	2,389.00
01/16/2020	FIREF	4878	MISC	BLAKESLEE & SON, INC.	1,478.00
01/16/2020	FIREF	4879	CONSUMERS	CONSUMERS ENERGY	26.59
01/16/2020	FIREF	4880	DOUGLASS	DOUGLASS SAFETY SYSTEMS, LLC	106.53
01/16/2020	FIREF	4881	DTE	DTE ENERGY	557.37
01/16/2020	FIREF	4882	KCEMS	K.C.E.M.S.	249.09
01/16/2020	FIREF	4883	PETERSEN	PETERSEN OIL CO., INC.	597.82
01/16/2020	FIREF	4884	TELERAD	TELE-RAD, INC.	3,141.85
01/16/2020	FIREF	4885	WEX	WEX BANK	424.48
01/21/2020	FIREF	4886	COURTLAND	COURTLAND TOWNSHIP	6,147.08
01/23/2020	FIREF	4887	PLUMMERS	PLUMMERS DISPOSAL SERVICE	165.00
01/23/2020	FIREF	4888	CONSUMERS	CONSUMERS ENERGY	546.72
01/23/2020	FIREF	4889	FIRST	FIRST BANKCARD	815.33
FIREF TOTALS:					
Total of 16 Checks:					17,608.64
Less 0 Void Checks:					0.00
Total of 16 Disbursements:					17,608.64