

1. The meeting was called to order at 7:00 PM by Supervisor McConnon. Members present: Andersen, Bartels, Brown, Frandsen, McConnon, McIntyre, and Mojzuk. Members absent: none. Also present: Chief Mojzuk and 11 spectators.
2. Public Comment: Al Rau shared with the board that he would endorse Sue Hartman for Clerk. He has worked with Sue on elections; she has been his co-chaired Precinct 1 for the last several years. He thinks she would do a great job as clerk.
3. Approval of Agenda- Motion by McIntyre, Brown supported. All yes. CARRIED.
4. Consent Agenda- McIntyre questioned expenditures for Plummer's Disposal, Addorio, and USA Blue Book. After the expenditures were explained, Motion by McIntyre, Mojzuk supported to approve consent agenda. Roll call vote: Brown- yes, McConnon-yes, Frandsen- yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.
 - A. Approval of Minutes/ August 7, 2019 Regular Board Meeting.
 - B. Treasurer's Report/Approval of bills for payment- General, Sewer, and Fire Funds.
5. Standing Reports:
 - A. Supervisor's Report/Building Permits/Board Member Reports: McConnon reported he is looking at a memo/calendar board to be put up in the park area, one by the pavilion and one by the baseball field. The cost will be between \$900.00 to \$1,000 for each board. We would like to get Veteran Flag holders for each Veteran in our Cemetery. A resident is willing to pay for the purchase of the flag holders with a limit of no more than \$4,000.00. It has been recommended to purchase aluminum generic flag holders. We currently have 200 veterans laid to rest in our Cemetery. Only 40 of the 200 are currently designated as Veterans. August building permits reported were 2 new residences making a total of 21 for the year & 7 modulars. Phase 3 has started in the Oaks of Rockford. The organization Right Place will be attending our October Board Meeting to make a presentation. McConnon reported the Krause Library is planning to do a fundraiser for their building expansion. NKSA- McConnon reported their meeting is September 5, 2019. GVMC- McConnon reported there was no meeting for August but they do have a meeting scheduled for September.
 - B. Rockford Community Endowment: Mojzuk shared the group is looking at fundraising ideas in the off-season. Possibilities are a blues concert or a comedy show sometime in the winter.
 - C. North Kent Community Enrichment: McConnon reported Jaime Gunderson was appointed as director. Unfortunately, her mom passed away so she hasn't started working as the director yet. There are plans to reorganize, however all the youth programs have continued without any cancelations. Stay tuned.
 - D. Courtland Park & Trails: Bartels reported the playground expansion will begin as soon as the equipment is delivered. The expansion will be primarily directly east of our existing playground. The Boy Scout representative was unable to attend last months meeting and the September meeting was canceled because board members needed to attend the meet & greet of the potential candidates for the clerk position.
 - E. Fire Chief's Report: 29 calls from July 31 to August 29, 2019, making 270 calls for the year. We would like to hire Andrew Burger and Sean Sehlmeier to the Courtland Fire Department. On August 5th we had our pump test on our pumpers, both passed. On September 2nd the generator that services Station 1 and the Township office will be down to have the radiator removed and rebuilt. It was going to cost \$4,000.00 for a new one and it will cost around \$500.00 to have the current radiator rebuilt. Steve and Matt plan on taking the radiator out of the generator themselves! Thank you for your time and talents boys! You are saving the Township approximately \$3,500. Motion by Andersen, Brown supported to hire Andrew Burger & Sean Sehlmeier. Roll call vote: Brown- yes, McConnon-yes, Frandsen- yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.
 - F. Zoning Board of Appeals: McIntyre reported no meeting for August and September.
 - G. Planning Commission Report: Brown reported their next meeting is September 17th. They will be discussing the Master Plan update and continue working on their mission statement.
6. New Business:
 - A. Accept Clerk Frandsen's Resignation: Motion by Mojzuk, McIntyre supported. Roll call vote: Brown- yes, McConnon-yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.
 - B. Interview candidates for Clerk Position: After interview questions were asked and answered, motion by McIntyre, Mojzuk supported to appoint Sue Hartman as Courtland Township Clerk, effective October 1, 2019

until November 2020. Roll call vote: Brown- yes, McConnon-yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.

C. Resolution 2019-07 Prisoner of War/Missing in Action Recognition Day: September 20, 2019. Motion by McIntyre, Andersen supported to approve Resolution. Roll call vote: Brown- yes, McConnon-yes, Frandsen- yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.

D. Resolution 2019-08 Street lighting for Squires Corner: Motion by McIntyre, Brown supported to table this Resolution until more research can be done regarding the need and type of lighting that is being asked for. Roll call vote: Brown- yes, McConnon-yes, Frandsen- yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.

E. Resolution 2019-09 Street Light at 14 Mile Rd and Ritchie Ave: Motion by Frandsen, Bartels supported to approve this Resolution. Roll call vote: Brown- yes, McConnon-yes, Frandsen- yes, Andersen- yes, McIntyre- yes, Bartels- yes, Mojzuk- yes. All yes. CARRIED.

7. Public Comment: Al Rau suggested to the Board that in order to maintain staffing at the Township he believes Health Insurance should be offered to all staff. Dan Davis shared his opinion on Clerk Frandsen. He said he appreciates her influence on the Board, and that she is a class act! He asked if she would consider running for a Trustee position in 2020.
8. Board Member Comments: Frandsen shared with the Board that we have received our reimbursement from Rockford Public Schools for the May 2019 Election that we administered for them. Reimbursement of \$7,853.46 has been received and receipted. She gave an update on the permanent AV postcard mailing. The postcards are printed, labels are created and they are ready to be mailed. We will wait to mail them until after the November 5th Bond Election for Cedar Springs Public Schools. We know now how many people we have on our permanent AV list. We based our ballot order on those numbers. It would have been problematic having the postcards coming in when the ballot order had to be created by the end of August. Frandsen shared that Assessor Kolbe plans to have her building permit files scanned by Alcolgare. The approximate cost for having this service done is \$2,400.00. Kolbe has over \$3,500.00 to provide for this service.
9. Meeting was adjourned at 8:30 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 13310	08/06/2019	ANDREA		IMPERIAL MUNICIPAL SERVICES	689.90
C 13311	08/06/2019	ANDREA		KENT COUNTY FIRE CHIEFS ASSOCIATION	250.00
C 13312	08/06/2019	ANDREA		BRUCE FRANDBSEN	100.00
C 13313	08/06/2019	ANDREA		JEROME ZEBOOR	250.00
C 13314	08/06/2019	ANDREA		SHARON WIERKS	20.00
C 13315	08/14/2019	ANDREA		CAROLYN BROOKS	100.00
C 13316	08/22/2019	NYHA		CORNELIUS KALEE	3,938.00
C 13317	08/22/2019	NYHA		PELA INVESTMENTS	49.00
C 13318	08/22/2019	NYHA		ROCKFORD PUBLIC SCHOOLS	7,853.46
C 13319	08/22/2019	NYHA		CHARTER COMMUNICATIONS	16,612.22
C 13320	08/22/2019	NYHA		SHANNON REED	100.00
C 13321	08/22/2019	NYHA		OAKS OF ROCKFORD	489.00
C 13322	08/22/2019	NYHA		BLACK NIGHT INFORSERV LLC	946.50
C 13323	08/22/2019	NYHA		KENT INTERMEDIATE SCHOOL DISTRICT	12,304.50
C 13333	08/26/2019	NYHA		CHARTER COMMUNICATIONS	5,068.36
C 13324	08/29/2019	NYHA		PLAISIER FUNERAL HOME	465.00
C 13325	08/29/2019	NYHA		KIMBERLY CASTLE	305.00
C 13326	08/29/2019	NYHA		JANET HARVEY	10.00
C 13332	08/30/2019	NYHA		STATE OF MICHIGAN	119,765.00
Total of 19 Receipts					169,315.94

*** TOTAL BY GL DISTRIBUTION ***

101-000-23000	DUE TO COUNTY MHC TAXES	163.00
101-000-23800	ESCROW - SITE PLAN	49.00
101-000-43000	MHC TAXES	326.00
101-000-47400	CABLE TV FRANCHISE F	21,680.58
101-000-47700	BUILDING PERMITS	358.05
101-000-47800	ELECTRICAL PERMITS	3,938.00
101-000-47900	PLUMBING PERMITS	93.70
101-000-48000	MECHANICAL PERMITS	238.15
101-000-57400	STATE SHARED REVENUE	119,765.00
101-000-62600	SUMMER TAX SERVICE	12,304.50
101-000-63400	GRAVE OPENINGS	1,020.00
101-000-66700	RENT	300.00
101-000-67100	MISCELLANEOUS	946.50
101-191-70800	HOURLY/TRAINING	3,143.00
101-191-72600	SUPPLIES, POSTAGE	1,421.06
101-191-98100	VOTING MACHINE INSPE	835.50
101-215-70400	DEPUTY	2,366.50
101-215-90300	LEGAL PUBLICATIONS	87.40
206-000-69000	911 ADDRESS SIGNS	30.00
206-336-95901	EDUCATION-CHIEF	250.00
TOTAL - ALL GL NUMBERS:		169,315.94

*** TOTAL BY FUND ***

101	GENERAL FUND	169,035.94
206	FIRE DEPT FUND	280.00
TOTAL - ALL FUNDS:		169,315.94

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
08/08/2019	GENF	28358	ADDORIO	ADDORIO TECHNOLOGIES	637.50
08/08/2019	GENF	28359	ARROW	ARROW SWIFT PRINTING	109.85
08/08/2019	GENF	28360	CSPOST	CEDAR SPRINGS POST	129.60
08/08/2019	GENF	28361	CONSUMERS	CONSUMERS ENERGY	473.38
08/08/2019	GENF	28362	H&H	H&H PLUMBING & HEATING	1,239.67
08/08/2019	GENF	28363	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
08/08/2019	GENF	28364	MISC	KLE-MAC FARMS	200.00
08/08/2019	GENF	28365	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	290.00
08/08/2019	GENF	28366	WILLIAMS	WILLIAMS & WORKS	1,500.00
08/14/2019	GENF	28367	ADDORIO	ADDORIO TECHNOLOGIES	898.71
08/14/2019	GENF	28368	ATT	AT&T	82.03
08/14/2019	GENF	28369	CAREERTRAC	CAREERTRACK	149.00
08/14/2019	GENF	28370	DES	DES MOINES STAMP	70.60
08/14/2019	GENF	28371	PLUMMERS	PLUMMERS DISPOSAL SERVICE	1,625.00
08/14/2019	GENF	28372	MISC	STEVEN THOMPSON, CPA	4,400.00
08/22/2019	GENF	28373	CONSUMERS	CONSUMERS ENERGY	26.76
08/22/2019	GENF	28374	MISC	FRED PRYOR SEMINARS	298.00
08/22/2019	GENF	28375	HARDWARE	GREAT LAKES ACE	14.17
08/22/2019	GENF	28376	QUILL	QUILL CORPORATION	367.51
08/22/2019	GENF	28377	RPS	ROCKFORD PUBLIC SCHOOLS	1,661.22
08/22/2019	GENF	28378	WILLIAMS	WILLIAMS & WORKS	198.00
08/29/2019	GENF	28388	ALAN COMBS	ALAN COMBS	22.62
08/29/2019	GENF	28389	MORGAN	BETH MORGAN	17.95
08/29/2019	GENF	28390	ATT	AT&T	1,039.29
08/29/2019	GENF	28391	CONSUMERS	CONSUMERS ENERGY	652.36
08/29/2019	GENF	28392	H&H	H&H PLUMBING & HEATING	749.00
08/29/2019	GENF	28393	KCOTREAS1	KENT COUNTY TREASURER	407.50
08/29/2019	GENF	28394	MIKA	MIKA MEYERS BECKETT & JONES PLC	1,715.00
08/29/2019	GENF	28395	PITNEY	PITNEY BOWES GLOBAL	4,250.00
08/29/2019	GENF	28396	SPLASH	SPLASH IRRIGATION INC.	65.10
08/29/2019	GENF	28397	US BANK	US BANK EQUIPMENT FINANCE	253.99
08/29/2019	GENF	28398	VENMANS	VENMAN'S LANDSCAPE SERV.	1,570.00

GENF TOTALS:

Total of 32 Checks:	25,129.81
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	<u>25,129.81</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
08/08/2019	FIREF	4796	CONSUMERS	CONSUMERS ENERGY	27.92
08/08/2019	FIREF	4797	MI FLEET	MICHIGAN FLEET FUELING SOLUTION LLC	13.08
08/14/2019	FIREF	4798	DTE	DTE ENERGY	78.28
08/14/2019	FIREF	4799	K2	K2 CONTRACTORS LLC	200.00
08/14/2019	FIREF	4800	WEX	WEX BANK	753.91
08/22/2019	FIREF	4801	FIRST	FIRST BANKCARD	84.29
08/22/2019	FIREF	4802	KENT FIRE	KENT COUNTY FIRE CHIEF'S	600.00
08/22/2019	FIREF	4803	MISC	KLEYN MOLBLE REPAIR	1,055.75
08/22/2019	FIREF	4805	AIRSPACE	AIRSPACE MONITORING SYSTEMS	1,327.54
08/29/2019	FIREF	4804	COURTLAND	COURTLAND TOWNSHIP	6,349.46
08/29/2019	FIREF	4806	CONSUMERS	CONSUMERS ENERGY	153.19
08/29/2019	FIREF	4807	PHOENIX	PHOENIX SAFETY OUTFITTERS	175.00
08/29/2019	FIREF	4808	AUTO	AUTO-WARES GROUP	4.58
08/29/2019	FIREF	4809	CLASSIC	CLASSIC AUTO REPAIR LLC	38.28
08/29/2019	FIREF	4810	CONSUMERS	CONSUMERS ENERGY	180.12

FIREF TOTALS:

Total of 15 Checks:	11,041.40
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	11,041.40

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
08/08/2019	SEWF	3631	MAIN	MAIN-TECH SERVICES, INC.	11,618.40
08/22/2019	SEWF	3632	NKSA	NORTH KENT SEWER AUTHORITY	4,988.80
08/22/2019	SEWF	3633	USABLUE	USA BLUE BOOK	5,030.76
08/29/2019	SEWF	3634	COURTLAND	COURTLAND TOWNSHIP	296.04
08/29/2019	SEWF	3635	ATT	AT&T	1,913.40
08/29/2019	SEWF	3636	ATT	AT&T	823.92
08/29/2019	SEWF	3637	CONSUMERS	CONSUMERS ENERGY	515.64
08/29/2019	SEWF	3638	CONSUMERS	CONSUMERS ENERGY	272.96

SEWF TOTALS:

Total of 8 Checks:	25,459.92
Less 0 Void Checks:	0.00
Total of 8 Disbursements:	<u>25,459.92</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LAKEF SPECIAL ASSESSMENTS FUND					
08/08/2019	LAKEF	2100	PLM	PLM LAKE & LAND MANAGEMENT CORP.	500.00
08/08/2019	LAKEF	2101	PLM	PLM LAKE & LAND MANAGEMENT CORP.	1,143.48
08/29/2019	LAKEF	2102	CONSUMERS	CONSUMERS ENERGY	126.15
08/29/2019	LAKEF	2103	PLM	PLM LAKE & LAND MANAGEMENT CORP.	3,668.75
08/29/2019	LAKEF	2104	PLM	PLM LAKE & LAND MANAGEMENT CORP.	<u>2,555.00</u>

LAKEF TOTALS:

Total of 5 Checks:	7,993.38
Less 0 Void Checks:	<u>0.00</u>
Total of 5 Disbursements:	<u>7,993.38</u>