

1. The meeting was called to order at 7:00 PM by Supervisor McConnon. Members present: Andersen, Bartels, Brown, Frandsen, McConnon, McIntyre and Mojzuk. Members absent: none. Also present: Chief Mojzuk & 1 spectator.
2. Public Comment: none.
3. Approval of Agenda- Motion by Brown, Mojzuk supported to approve the agenda with addition under New Business A Cemetery Lots being held. All yes. CARRIED.
4. Consent Agenda-
 - A. Approval of Minutes/ April 3, 2019 Regular Board Meeting.
 - B. Treasurer's Report/Approval of bills for payment- General, Sewer, and Fire Funds. Motion by McIntyre, Mojzuk supported. Roll call vote: Mojzuk- yes, McIntyre- yes, Andersen- yes, Brown- yes, Frandsen- yes, Bartels- yes, McConnon- yes. CARRIED.
5. Standing Reports:
 - A. Supervisor's Report/Building Permits/Board Member Reports: No report was received from Imperial Municipal Services. NKSA- There was no April meeting. GVMC- There was no April meeting.
 - B. Rockford Community Endowment: Andersen reported there were 130 tickets printed for the May 3rd Banquet, all tickets were sold. They plan to have 22 tables set up to accommodate all who will be attending. They have received a lot of donations for their silent auction.
 - C. Cedar Springs Area Park & Rec- Courtland's representative was not in attendance.
 - D. Courtland Park & Trails: McIntyre reported at their meeting today, May 1st they discussed what their goals are for the park & trails. They would like to get the trail cut around the perimeter of the Disc Golf Course. Discussion of the possibility of renting a chipper to clean up the area. Larry Pfeiffer shared that he may have a mower that could be used to cut the trail. Discussion on the needs to have markers on the 4 corners of the property. McIntyre shared they don't desire to have it resurveyed. They would like to find the permanent stakes in the ground. McConnon shared that encapsulating the permanent stakes with PVC helps a lot.
 - E. Fire Chief's Report: Chief Mojzuk reported 18 calls from March 31, 2019 to April 25, 2019 making 143 calls for the year. We would like to keep our turnout gear at the stations. We looked at different racks at the FDIC convention and we would like the approval to purchase four sets of racks for a total of \$5,015.20 from Geargrid. We just received a sale flyer for a Thermal Imaging camera for \$5,995.00 plus \$40.00 for shipping. List price is \$8,347.20. We would like to purchase with your approval. We have 3 members attending the 82-hour MRF class that we will be putting on at our Station 1, which will start May 20th. Motion by Frandsen, Mojzuk supported to purchase racks for the turnout gear at the cost of \$5,015.20 and a new Thermal Imaging camera for \$5,995.00 plus \$40.00 shipping. Roll call vote: Mojzuk- yes, McIntyre- yes, Andersen- yes, Brown- yes, Frandsen- yes, Bartels- yes, McConnon- yes. CARRIED.
 - F. Zoning Board of Appeals Report: McIntyre reported the application by M. Havemeier/Schuyten Builder for a garage addition at 8420 JeNeBe Dr. was approved. Their next meeting is May 8th at 7pm.
 - G. Planning Commission Report: Andersen reported that their last meeting was primarily discussion on farm land preservation. How do we keep our rural area the same? Some work was done on the Master Plan. Their next meeting is May 21st at 7pm.
6. Old Business:
 - A. Resolution 2019-05 New Streetlight at 10 Mile Rd. and Rocky Pines Drive: McConnon reported that letters were sent to residents within a quarter mile to the North, South, East, & West asking whether they were in favor or against a street light at this location. All responses were favorable. McIntyre shared her concerns about over spray of light. McConnon will verify with Consumers Energy about what type of light will be installed at this location. Motion by Mojzuk, Bartels supported to approve Resolution 2019-05. Roll call vote: Mojzuk- yes, McIntyre- yes, Andersen- yes, Brown- yes, Frandsen- yes, Bartels- yes, McConnon- yes. CARRIED.
7. New Business:
 - A. Cemetery Lots being held: McConnon shared that we have between 40 & 50 lots that are currently being held with no deposits or payments being made. The Township will contact the people that have a lot on

hold via certified mail and will give them 60 days to either pay for the lot in full or the lot will become available for someone else. Motion by McIntyre, Brown supported. Roll call vote: Mojzuk- yes, McIntyre- yes, Andersen- yes, Brown- yes, Frandsen- yes, Bartels- yes, McConnon- yes. CARRIED.

8. Public Comments: None.

9. Board Member Comments: McConnon shared that he has been in contact with Township attorney Jim Scales regarding Board Member authority with Grant Funds. It was suggested that if there is a Grant that the Township is interested in to get the information on the Grant and present it to the board for discussion. McIntyre had made an inquiry about creating a Parks Committee. Jim Scales recommended rather than a Parks Committee we should have a Parks Task Force which would be for advisory purposes only. With this format there would be no need for by laws to be created and it would be okay to share discussed matters freely with anyone. Current members of the Parks Task Force are Sue Hartman, Rock Wood, Larry Pfeiffer, Kimberly McIntyre, Shelly Bartels and Marty Patterson. McConnon shared that he received a letter from a resident complaining about the trees that the Kent County Road Commission cut down on 11 Mile Rd. east of Myers Lake Ave. The resident feels it is an eye sore. McConnon will ask if the property owner plans to cut the wood up. Andersen inquired as to where we are on our Short-Term Rentals. McConnon shared that they were all sent the letter inquiring if they plan to comply with our Zoning Ordinance. Two property owners were grandfathered in, residents Wessell & Mojzuk. The DeYoungs have avoided being served in one way or another, so as a last resort the letter was posted on their door. The DeYoung home is currently for sale and as far as the township knows they are doing no advertising for future use. The current township ordinance reads that the short-term rental must be 30 days or more, if resident doesn't comply their rights will be revoked immediately. The two grandfathered short-term rental properties may continue to be rented on a 7 day minimum basis. Bartels reported he will be attending a meeting on May 14th pertaining to the Playground Equipment Grant opportunity which he is looking into. McConnon shared with the board that he was approached by the residents of the Oaks of Rockford to have a streetlight installed at 14 Mile Rd and Ritchie Ave. McConnon sent letters to those affected by this potential streetlight with 40 responses all being positive. The Oaks of Rockford have committed to having the streetlight installed on their corner which is the north east side of the intersection, and they are willing to pay for the installation. McConnon will communicate with Consumers Energy to see what the next step would be. Bartels reported on the Rural Recycling Grant opportunity for Electronics. It is quite an involved process and it has to be a joint effort with neighboring Townships or Municipalities. He will continue to look into this opportunity as well as other possibilities.

10. Motion by Brown, Frandsen supported to adjourn meeting at 7:55 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

05/15/2019 01:09 PM

RECEIPT REGISTER FOR COURTLAND TOWNSHIP

User: ANDREA

Post Date from 04/01/2019 - 04/30/2019 Open And Completed Receipts

DB: Courtland
Receipt #

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C	13211	04/02/2019	ANDREA	IMPERIAL MUNICIPAL SERVICES	458.05
C	13212	04/04/2019	ANDREA	CHUCK PORTER	100.00
C	13213	04/04/2019	ANDREA	SEWER FUND	189.20
C	13214	04/09/2019	ANDREA	KIMBERLY MCINTYRE	15.00
C	13215	04/09/2019	ANDREA	ROCHELLE KALTAK	10.00
C	13216	04/09/2019	ANDREA	MARY HITE	200.00
C	13217	04/16/2019	ANDREA	CONNIE OHLRICH	100.00
C	13218	04/17/2019	ANDREA	PEDERSON FUNERAL HOME	465.00
C	13219	04/17/2019	ANDREA	ROCKRIDGE EAST II ASSOCIATION	158.45
C	13220	04/19/2019	ANDREA	SUNRISE MEADOW ASSN	158.45
C	13221	04/22/2019	ANDREA	CORNELIUS KALEE	2,512.00
C	13222	04/22/2019	ANDREA	COURTLAND-OAKFIELD CHURCH	158.45
C	13223	04/22/2019	ANDREA	BOB LEEUW	10.00
C	13224	04/22/2019	ANDREA	OAKS OF ROCKFORD	441.00
C	13225	04/25/2019	ANDREA	SEWER FUND	296.04
C	13226	04/25/2019	ANDREA	FIRE FUND	6,134.29
C	13227	04/30/2019	ANDREA	ALICE HAYWARD	125.00
C	13228	04/30/2019	ANDREA	CANNON TOWNSHIP	98.80
C	13229	04/30/2019	ANDREA	CITY OF ROCKFORD	109.38
C	13230	04/30/2019	ANDREA	MICHIGAN BELL TELEPHONE	169.98
Total of 20 Receipts					11,909.09

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400	DUE FROM OTHER FUNDS	6,430.33
101-000-23000	DUE TO COUNTY MHC TAXES	147.00
101-000-24000	SECURITY DEPOSIT	125.00
101-000-42400	STREET LIGHTS	683.53
101-000-43000	MHC TAXES	294.00
101-000-47700	BUILDING PERMITS	219.10
101-000-47800	ELECTRICAL PERMITS	2,512.00
101-000-47900	PLUMBING PERMITS	85.95
101-000-48000	MECHANICAL PERMITS	168.00
101-000-60800	APPEALS BOARD FEES	200.00
101-000-63400	GRAVE OPENINGS	465.00
101-000-66700	RENT	200.00
101-000-67100	MISCELLANEOUS	169.98
101-206-72700	POSTAGE	189.20
206-000-69000	911 ADDRESS SIGNS	20.00
TOTAL - ALL GL NUMBERS:		11,909.09

*** TOTAL BY FUND ***

101	GENERAL FUND	11,889.09
206	FIRE DEPT FUND	20.00
TOTAL - ALL FUNDS:		11,909.09

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
04/04/2019	28170	ANGELA TUIN	125.00
04/04/2019	28171	GREAT LAKES ACE	17.99
04/04/2019	28172	MAMC	700.00
04/11/2019	28173	ADDORIO TECHNOLOGIES	1,210.00
04/11/2019	28174	ANDREA VANSETTERS	90.13
04/11/2019	28175	BAYES WATER TREATMENT INC	18.50
04/11/2019	28176	CARROT-TOP INDUSTRIES INC	225.90
04/11/2019	28177	CEDAR SPRINGS POST	148.80
04/11/2019	28178	CONSUMERS ENERGY	462.20
04/11/2019	28179	MELSE FIRE PROTECTION	113.00
04/11/2019	28180	ROCKFORD SQUIRE NEWSPAPER	189.00
04/11/2019	28181	SPLASH IRRIGATION INC.	300.00
04/17/2019	28182	ANDREA VANSETTERS	27.61
04/17/2019	28183	AT&T	82.16
04/17/2019	28184	PETERSEN OIL CO., INC.	519.60
04/17/2019	28185	SANDY FRANSEN	26.00
04/17/2019	28186	SPLASH IRRIGATION INC.	351.20
04/25/2019	28197	COLLEEN BROWN	12.00
04/25/2019	28198	CONSUMERS ENERGY	377.41
04/25/2019	28199	FIRST BANKCARD	1,320.96
04/25/2019	28200	FIRST BANKCARD	241.68
04/25/2019	28201	US BANK EQUIPMENT FINANCE	247.05
04/25/2019	28202	VENMAN'S LANDSCAPE SERV.	1,575.00
04/25/2019	28203	MIKA MEYERS BECKETT & JONES PLC	1,864.99

GENF TOTALS:

Total of 24 Checks:	10,246.18
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	<u>10,246.18</u>

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
04/04/2019	4722	GREAT LAKES ACE	43.97
04/04/2019	4723	KENT COUNTY TREASURER	14,795.61
04/04/2019	4724	LIFE EMS AMBULANCE OF GRAND RAPIDS	530.00
04/04/2019	4725	MELSE FIRE PROTECTION	738.00
04/04/2019	4726	TARGETSOLUTIONS LEARNING LLC	1,953.39
04/04/2019	4727	WEINGARTZ SUPPLY CO., INC	48.71
04/11/2019	4728	COURTLAND TOWNSHIP	170.00
04/11/2019	4729	MELSE FIRE PROTECTION	736.00
04/17/2019	4730	ANDY'S MOLE & RODENT CONTROL	500.00
04/17/2019	4731	CONSUMERS ENERGY	27.89
04/17/2019	4732	DTE ENERGY	388.64
04/17/2019	4733	K.C.E.M.S.	249.09
04/17/2019	4734	MOORE MEDICAL LLC	181.48
04/17/2019	4735	PETERSEN OIL CO., INC.	519.60
04/17/2019	4736	SEVERIANO CHAVEZ JR	80.00
04/17/2019	4737	WEX BANK	420.57
04/24/2019	4738	COURTLAND TOWNSHIP	6,134.29
04/25/2019	4739	CONSUMERS ENERGY	290.98
04/25/2019	4740	FIRST BANKCARD	1,489.14
04/25/2019	4741	JASON WATERS	79.95
04/25/2019	4742	PHIL SCHEER	30.00

FIREF TOTALS:

Total of 21 Checks:	29,407.31
Less 0 Void Checks:	0.00
Total of 21 Disbursements:	29,407.31